

2024 Adopted Budget

WEST WHITELAND TOWNSHIP BUILDING
101 COMMERCE DRIVE



West Whiteland
TOWNSHIP

2024 BUDGET

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ARPA Schedule of Account Spending
WEST WHITELAND TOWNSHIP
Updated 11/8/2023

ARPA	<u>Deposits</u>	
6/29/2021 Deposit	\$ 1,033,713.14	
8/26/2021 Deposit	\$ 3,268.33	
9/9/2022 Deposit	\$ 1,036,981.47	
Accum Interest 9/2021-9/2023	\$ -	
Total ARPA Deposits		\$ 2,073,963
<u>2021 Expenses</u>		
	<u>Expenses</u>	
GF -Vaccine Incentive	\$ 40,000	
GF - Microphones For Main Meeting Room	\$ 11,000	
GF - A/V & Microphones for Community Room	\$ 8,000	
Total 2021 Expenses	\$ 59,000	
Subtotal of Remaining ARPA 12/31/2021		
		\$ 2,014,963
<u>2022 Expenses</u>		
	<u>Expenses</u>	
GF - 2022 Twp Contribution To Good Fellowship	\$ 9,000	
GF - 2022 Twp Contribution To Uwchlan Ambulance	\$ 19,000	
GF - 2022 Twp Contribution To Chester County Library	\$ 9,500	
GF - 2022 Twp Contribution To West Whiteland Fire Company	\$ 50,000	
Tech - ScanTek - Document Imaging Project	\$ 19,714	
Total 2022 Expenses	\$ 107,214	
Sub Total of Remaining ARPA 12/31/2022		
		\$ 1,907,749
<u>2023 Expenses</u>		
	<u>Expenses</u>	
GF - 2023 Twp Contribution To Uwchlan Ambulance	\$ 45,000	
GF - 2023 Twp Contribution To Good Fellowship	\$ 10,000	
GF - 2023 Twp Contribution To Chester County Library	\$ 9,500	
GF - Codes 3rd Party Inspectors - Staff vacancies*	\$ 240,000	
PS - Township Building Electronic Sign	\$ 60,000	
PS - Office Reconfiguration	\$ 100,000	
PS - Fitness Court @ Exton Park	\$ 50,000	
PS - Ship Road Couplet - Mast Arms*^	\$ 91,308	
PS - Ship Road Couplet - PECO/Verizon Pole Relocate*^	\$ 22,188	
PS - PWF Bulldozer Rental for fill at site*^	\$ 35,263	
Tech - ESRI	\$ 27,500	
Tech - Munis Implementation w/ revised training	\$ 50,985	
Projected 2023 Total Expenses	\$ 741,744	
Subtotal Of Remaining ARPA 12/31/2023		
		\$ 1,166,005
* Not part Of 2023 adopted budget planning		
^ Costs were outside of original budget		

ARPA Schedule of Account Spending
 WEST WHITELAND TOWNSHIP
 Updated 11/8/2023

2024 Expenses	Expenses	
Server & storage area evaluation	\$	113,286
ScanTek	\$	131,000
PS - Ship Road Couplet - Guiderail*^	\$	50,000
PS - Ship Road Couplet - Addt'l PennDot Inspection	\$	168,000
PS - Ship Road Couplet - Addt'l Mill & Overlay	\$	100,000
PS - Ship Road Couplet - Rock Excavation at site	\$	200,000
Projected Total 2024 Expenses	\$	762,286
Subtotal Of Remaining ARPA 12/31/2024		
		\$ 403,719
PS - TBD Stormwater to include engineering/construction	\$	403,719
Projected 2025 Total Expenses	\$	403,719
Subtotal Of Remaining ARPA 12/31/2025		
		\$ (0)

* Not part Of 2023 adopted budget planning
 ^ Costs were outside of original budget



General Fund

General Fund (01): Primary governmental fund for Township services that are principally paid for by taxes, permit fees and intergovernmental revenue.



WEST WHITELAND TOWNSHIP

2024 BUDGET - GENERAL FUND BUDGET SUMMARY

	2022 Actuals	2023 Approved Budget	2023 Budget Projection	2024 Budget Request	%2023P v 2022A	\$2023P v 2022A	%2024B v 2023P	\$2024B v 2023P
Revenue								
Earned Income Tax	\$ 7,709,869	\$ 7,700,315	\$ 7,709,200	\$ 8,041,000	100%	\$ (669)	104%	\$ 331,800
Real Estate Taxes	\$ 1,348,208	\$ 1,355,145	\$ 1,360,123	\$ 3,750,983	101%	\$ 11,915	276%	\$ 2,390,860
Real Estate Transfer Tax	\$ 1,751,468	\$ 1,196,000	\$ 975,000	\$ 600,000	56%	\$ (776,468)	62%	\$ (375,000)
Local Services Tax	\$ 857,634	\$ 877,000	\$ 883,100	\$ 880,000	103%	\$ 25,466	100%	\$ (3,100)
Fees, Licenses, & Permits	\$ 1,785,930	\$ 889,600	\$ 1,010,299	\$ 1,300,200	57%	\$ (775,631)	129%	\$ 289,901
Intergovernmental Revenue	\$ 767,458	\$ 1,220,275	\$ 899,767	\$ 643,161	117%	\$ 132,309	71%	\$ (256,606)
Program Revenues	\$ 30,625	\$ 33,700	\$ 32,000	\$ 21,000	104%	\$ 1,375	66%	\$ (11,000)
Violations	\$ 100,103	\$ 106,000	\$ 112,235	\$ 102,000	112%	\$ 12,132	91%	\$ (10,235)
Miscellaneous Revenue	\$ 277,073	\$ 129,000	\$ 281,210	\$ 140,500	101%	\$ 4,137	50%	\$ (140,710)
Investment Income	\$ 86,390	\$ 500,000	\$ 462,763	\$ 470,000	536%	\$ 376,373	102%	\$ 7,237
Revenue Total	\$ 14,714,758	\$ 14,007,035	\$ 13,725,697	\$ 15,948,844	93%	\$ (989,061)	116%	\$ 2,223,147
Expense								
Salary & Benefits	\$ 8,261,976	\$ 8,991,562	\$ 9,038,228	\$ 9,372,334	109%	\$ 776,252	104%	\$ 334,106
Maintenance & Operations	\$ 1,716,902	\$ 1,829,998	\$ 1,960,775	\$ 1,947,008	114%	\$ 243,873	99%	\$ (13,767)
Debt Service	\$ 1,222,805	\$ 1,225,180	\$ 1,225,150	\$ 1,221,277	100%	\$ 2,345	100%	\$ (3,873)
Contracted/Professional Serv	\$ 772,325	\$ 871,470	\$ 1,082,168	\$ 1,094,200	140%	\$ 309,843	101%	\$ 12,032
Community Contributions	\$ 81,000	\$ 129,000	\$ 129,000	\$ 205,264	159%	\$ 48,000	159%	\$ 76,264
Expense Total	\$ 12,055,008	\$ 13,047,210	\$ 13,435,321	\$ 13,840,083	111%	\$ 1,380,313	103%	\$ 404,762
Transfer From Other Funds	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	100%	\$ -	100%	\$ -
Transfer To Other Funds	\$ 2,379,476	\$ 1,135,086	\$ 600,359	\$ 2,208,761	25%	\$ (1,779,117)	368%	\$ 1,608,402
Net Surplus/(Deficit)	\$ 380,274	\$ (75,261)	\$ (209,984)	\$ -		\$ (590,257)		\$ 209,984

Transfer To Other Funds \$2,208,761

To Technology Fund: For current year expenses \$243,446

To Equipment Replacement Fund: For current & future equipment purchases \$850K

To West Whiteland Fire Company Equipment Replacement Fund: For future vehicle purchases \$500K

Public Service Fund: For current & future capital expenses \$615,315



General Fund Revenue

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
01-General Fund								
REAL ESTATE TAXES								
01-3000-7001	REAL ESTATE TAX LIENS	26,028.25	23,000.00	21,351.42	35,000.00	35,000.00	52.2%	
01-3000-7101	REAL ESTATE TAXES-CURREN	1,313,914.84	1,323,880.00	1,300,338.94	1,317,000.00	3,707,860.00	180.1%	2024B: Estimate total assessment; 1,891,751,638*.002= \$3,783,503. Then apply a collection rate of 98% (accounting for the early payment discount of 2%).
01-3000-8586	PAYMENT LIEU OF TAXES	8,265.24	8,265.00	8,123.09	8,123.00	8,123.00	-1.7%	Payment in lieu of RE taxes from non-profit.
Total REAL ESTATE TAXES:		1,348,208.33	1,355,145.00	1,329,813.45	1,360,123.00	3,750,983.00	176.8%	
ACT 511 TAXES								
01-3100-7300	REAL ESTATE TRANSFER TAX	1,751,468.13	1,196,000.00	992,080.72	975,000.00	600,000.00	-49.8%	2023P: Additional 5 mos of transfers (\$50K*5). 2024B; anticipate resales of existing homes.
01-3100-7400	EARNED INCOME TAX-CURREN	7,709,868.75	7,700,315.00	7,389,947.75	7,709,200.00	8,041,000.00	4.4%	Rate: 1% of earned income; split 50/50 with WCASD for WWT residents. 23P: Jan-Jul actuals plus an estimation for Aug-Dec based on prior quarter. 24B: 2023P + + 5% increase
01-3100-7450	LOCAL SERVICES TAX	857,634.07	877,000.00	858,401.83	883,100.00	880,000.00	0.3%	\$52/year for every employee who works in WWT
Total ACT 511 TAXES:		10,318,970.95	9,773,315.00	9,240,430.30	9,567,300.00	9,521,000.00	-2.6%	
LICENSES & PERMITS								
01-3210-7610	TRANSIENT RETAILERS	5,867.67	100.00	1,944.17-	1,900.00-	200.00	100.0%	Permits for door-to-door solicitors
01-3210-7820	STREET OPENING PERMITS	13,560.00	22,000.00	13,615.00	13,200.00	5,000.00	-77.3%	Revenue is received mostly from utility companies when they open a Twp road for a project.
01-3210-8112	ALARM PERMIT	2,204.98	2,000.00	3,235.00	2,600.00	2,000.00		Revenue rec'd from alarm permits issued and annual supplier annual fees.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
01-3210-8590	CABLE TV FRANCHISE FEE	387,648.49	400,000.00	370,998.65	370,999.00	380,000.00	-5.0%	
01-3210-9410	BUILDING PERMITS	1,375,783.66	450,000.00	586,105.95	600,000.00	885,000.00	96.7%	2023B - Est. \$300K for standard annual permit revenue + \$585K for known development projects.
01-3210-9435	FIRE/RENTAL SAFETY INSPECT	3,070.00	17,500.00	33,330.00	28,000.00	30,000.00	71.4%	
Total LICENSES & PERMITS:		1,788,134.80	891,600.00	1,005,340.43	1,012,899.00	1,302,200.00	46.1%	
INTEREST								
01-3410-8510	INTEREST FROM INVESTMENT	86,389.86	500,000.00	456,967.95	462,763.00	470,000.00	-6.0%	
Total INTEREST:		86,389.86	500,000.00	456,967.95	462,763.00	470,000.00	-6.0%	
VIOLATIONS								
01-3520-8110	VEHICLE CODE VIOLATION	45,233.15	54,000.00	61,970.06	55,000.00	50,000.00	-7.4%	Revenue received from vehicle (only) violations
01-3520-8120	VIOLATIONS OF ORD.STATUES	52,664.64	50,000.00	52,420.24	54,635.00	50,000.00		Codes violations, false alarm fees, and other police (not vehicle) violations. Vehicle to .8110.
Total VIOLATIONS:		97,897.79	104,000.00	114,390.30	109,635.00	100,000.00	-3.8%	
INTERGOVERNMENTAL REVENUE								
01-3540-8350	FEDERAL/STATE/COUNTY GRA	158,640.22	651,000.00	184,974.11	185,000.00	20,000.00	-96.9%	2023P Includes \$304,900 of ARPA. See ARPA Spending Schedule
01-3540-8530	PUBLIC UTILITY REALTY TAX	10,352.44	9,000.00	10,311.03	10,311.00	10,000.00	11.1%	
01-3540-8542	FIRE RELIEF - ACT 205	188,689.89	149,000.00	201,886.30	201,886.00	201,886.00	35.5%	Act 205 Foreign Fire Tax Relief is rec'd in Sept and the Township disburses the funds to the WWFC within 30 days of receipt. Allocation is based on population and market value of RE.
01-3540-8550	LIQUOR LICENSE FEES	5,700.00	7,200.00	5,820.82	7,200.00	7,200.00		
01-3540-8575	ACT 205 PENSION	404,075.24	404,075.00	495,370.50	495,370.00	404,075.00		State Aid Unit Value determines State Aid received. (1 officer = 2 units; 1 non-uniform

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
								employee = 1 unit)
	Total INTERGOVERNMENTAL REVENUE:	767,457.79	1,220,275.00	898,362.76	899,767.00	643,161.00	-47.3%	
	CHARGES FOR SERVICES							
01-3610-9300	LAND DEVELOPMENT	9,200.00	8,000.00	7,925.00	8,000.00	3,000.00	-62.5%	
01-3610-9340	ZONING HEARING BOARD	8,375.00	10,700.00	8,986.00	9,000.00	3,000.00	-72.0%	
01-3610-9455	PLANNER FEE	13,050.00	15,000.00	15,950.00	15,000.00	15,000.00		
	Total CHARGES FOR SERVICES:	30,625.00	33,700.00	32,861.00	32,000.00	21,000.00	-37.7%	
	MISCELLANEOUS							
01-3620-7910	TRANSFER	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00		\$95,000 from Sewer for allocated bond payment costs + \$5K from Sewer for employee incentives.
01-3620-9150	INSURANCE COMPANY REFUN	55,242.90	27,500.00	127,275.52	116,457.00	27,000.00	-1.8%	Budgeting for one year of estimated dividends
01-3620-9155	REIMBURSABLE OVERTIME	59,274.32	15,000.00	33,557.27	35,000.00	15,000.00		Offset by 01-4100.3185 expense accounts for PennDOT Details and private party hiring of off-duty officers for security and traffic control.
01-3620-9360	POLICE ACCIDENT REPORTS	11,150.95	8,500.00	9,535.00	8,600.00	8,500.00		
01-3620-9460	MISCELLANEOUS REVENUE	99,792.27	10,000.00	22,186.33	21,000.00	10,000.00		P-card rebates and other misc rev.
	Total MISCELLANEOUS:	325,460.44	161,000.00	292,554.12	281,057.00	160,500.00	-0.3%	
	GENERAL GOVERNMENT							
01-3670-9202	RENTAL FEES	51,613.00	68,000.00	81,905.24	100,153.00	80,000.00	17.6%	2024: Rentals - \$58,000, ClearChannel - \$10,920, Exton Park Farm - \$11,300.
	Total GENERAL GOVERNMENT:	51,613.00	68,000.00	81,905.24	100,153.00	80,000.00	17.6%	



Administration

ADMINISTRATION (Admin, HR, Capital & Special Projects, Public Information, Solid Waste, Technology)

“Good Government for a Great Community”

Administration is responsible for supporting and implementing general plans and policies of the Board of Supervisors, interdepartmental coordination and staff training/continuing education, human resources, technology, project management, community relations, community events, and general administrative support.

Staffing: 4 FT, 1 PT

Boards and Commissions: Board of Supervisors, CCATO, Exton Chamber of Commerce, PSATS, WWT Friends of the Parks, WCACOG,

2024 TOWNSHIP GOALS & SUPPORTING DEPARTMENT ACTIONS

Strengthening community resilience and connections

- *Proactive public outreach to better inform and engage the community*

Continue work to develop new and improved methods to inform residents and businesses about Township priorities and seek pertinent feedback from impacted constituents.

No-cost Redesign of the Township website to improve overall design, accessibility, update content and photos, etc.

Tell the West Whiteland Township story to residents and stakeholders via:

- Annual State of the Township report
- Photography – capture Township activities, projects, residents and businesses
- Newsletters – printed (see below) and eNews
- Social media, website, park signs and kiosks for notices and alerts
- Township Building “gallery” to include educational exhibits (electronically and in-person) such as the historical timeline to provide information and education, etc.
- Business Forums to educate the business owners and managers – i.e. plastic ordinance, signage, etc.
- Neighborhood “road shows” where Township officials present and discuss priorities and projects with HOAs, community groups, etc. (virtual, hybrid and in-person meetings)
- Community events such as Community Day in Exton Park and open houses (hybrid and in-person meetings)

Township newsletters to relay up-to-date information to residents, business owners, and visitors. (up to \$30,000 for the design, printing and mailing to all property owners)

Continue to build on efforts to encourage residents and businesses to opt into emergency and community notifications through the Township’s CodeRED phone/text/email service. (No additional cost; included in \$6,000 annual maintenance contract for CodeRED in contracted services.)

Continue collaborating with the Chester County Library and the Exton Chamber of Commerce to welcome new residents and businesses to West Whiteland Township and to inform them of the services offered. (Part of \$7,900 for additional mailings in communications 01.4010.3340.)

ADMINISTRATION (Admin, HR, Capital & Special Projects, Public Information, Solid Waste, Technology)

“Good Government for a Great Community”

- *Events to add to the sense of community and quality of life*

Identify and organize community, informational and recreation events. The Parks, Rec & Events Coordinator will identify opportunities and organize events for the public.

Continue holding community engagement events, through small meetings or large-scale workshops, whether conducted virtually, indoors or outdoors at the site or neighborhood of interest, to gain robust public involvement to understand the needs, desires, concerns, and ideas of the community. (staff time)

Delivering reliable administrative services

- *Skilled staff with resources, technology, training and support to meet high standards*

Fill the senior operations assistant position to have staff with the time and expertise to manage the Township’s complicated payroll and administer benefit programs, answer questions about payroll and benefits, and alleviate heavy workloads for the Township Manager, Operations Manager, and Finance Director.

Build on staff communication training by reinforcing new understanding and habits for all participants and coaching for management-level staff; foster an environment where employees feel valued through role clarification and focusing on staff’s strengths and abilities.

Continue employee in-service events and organize a picnic to give back to the community of West Whiteland (Up to \$1,000 – 01.4010.3119)

Provide a positive organizational culture by regularly surveying our employees and looking for areas of opportunity. Consistently strive to improve the working environment to reduce turnover, boost employee engagement & camaraderie and increase overall performance. (staff time) Continue lunchtime wellness webinars and activities.

Continue to build the onboarding process to integrate new hires successfully into the organization making it easier for new employees to learn about the Township and its departments, vision, mission and values. Department Heads to build their onboarding process to include the basics of their department operations. (staff time and printed/electronic materials – up to \$1,000 – 01.4010.3340)

Continue documenting Township operational procedures to ensure that institutional knowledge is passed down to new employees, while also promoting efficiency, accuracy, and ownership of work.

Complete the conversion of paper to electronic files. (ARPA funds)

- *Efficient processes to meet the needs of constituents and co-workers*

Automated the notification and workflow process for purchasing requests to ensure cost savings and timely delivery and also streamlining inter-departmental communication on shared requests.

ADMINISTRATION (Admin, HR, Capital & Special Projects, Public Information, Solid Waste, Technology)

“Good Government for a Great Community”

2023 ACCOMPLISHMENTS

Public Information and Communication

1. Continued enhancements to the website to focus on Township initiatives) (Staff time, no additional direct cost; included in annual maintenance contract for the website.)
2. Increased subscribers to Township social media and e-communication platforms. (staff time)

Social Media	Subscribers/Followers	Increase/Decrease over 2021
Constant Contact eNews	Over 4,253	+41.7%
Next Door	Over 7,000 37 neighborhoods	+ 10 %
Facebook	Over 7,125 post reach Over 4,230 followers	New + 14.4 %

3. Designed and published two newsletters for the residents and business owners focusing on Township services and initiatives.
4. Partnered with the new developments’ management companies, the waste hauler, and HOAs to educate, and inform new residents of the Township’s unique solid waste program and to distribute free recycling totes to all single-family homes and townhomes .
5. Completed the sustainability survey polling residents to determine the pulse of the community (resident and business owners) as it relates to eliminating the use of plastic bags and general sustainable practices .
6. Collaborated with Friends of the Parks and Main Street at Exton for a 5K/Craft Fair event benefiting Veterans and the Tree Lighting/Holiday celebration to encourage the community to gather.
7. Continued to build and strengthening community connections by partnering with community organizations including, but not limited to:
 - o American Red Cross – sponsoring blood drives
 - o Elected Officials – Shredding event and Senior Fair
 - o Exton Chamber of Commerce – Government Council and hosting the business form
 - o Main Street at Exton – Partnered with to host 5K and Holiday Festivities
 - o Toys for Tots – Served as a Distribution Center
 - o WWT Friends of the Parks – park events

ADMINISTRATION (Admin, HR, Capital & Special Projects, Public Information, Solid Waste, Technology)

“Good Government for a Great Community”

Human Resources (all costs are indirect through staff time, unless otherwise indicated)

1. Organized events and trainings to welcome all employees with the goals being to:
 - a. Reconnect and get comfortable working together;
 - b. Build a greater appreciation for what each person brings to the table;
 - c. Encourage collaboration with one another;
 - d. Bridge differences and build stronger work relationships and trust;
 - e. Gain commitment on agreed upon outcomes and results; and
 - f. Increase empathy and respect for one another.
2. Identified and improved communication needs among departments and staff in order to boost staff collaboration and teamwork resulting in increased productivity. Continued with the DISC assessment, conflict resolution, role clarification and emphasis on need for documenting standard operating procedures.
3. Continued discussions and trainings for senior staff on best practices for managing staff and drawing on individual strengths.
4. In conjunction with the Township Manager and Finance Director, revising and updating the staffing analysis to identify organizational needs.
5. Continued the random drug and alcohol testing procedure for uniformed employees and CDL Drivers within the Public Works Department as per federal law.
6. Received and processed 104 Right to Know Requests for Township records and 74 requests for information generated from the Township website.
7. Achieved the Delaware Valley Worker’s Comp Award for a third consecutive year for being in the top 10% with the lowest number incidents and accidents in the workplace.
8. Planned, promoted, and implemented wellness initiatives for employees to improve their mental and physical health to keep injuries out of the workplace and to promote employee wellness via the Safety and Wellness committee. Completed application for safety committee certification with the Department of Labor and Industry.
9. By year-end, successfully will have hired 11 full-time, and 1 part-time employee to maintain current staffing levels.
10. Reorganized staff workspaces on the ground floor (police area) and main floor (current permits and finance areas) to improve collaboration, customer service and workflow. Developing and documenting inter and intra-department procedures to increase the cross-departmental literacy of the staff.

ADMINISTRATION (Admin, HR, Capital & Special Projects, Public Information, Solid Waste, Technology)

“Good Government for a Great Community”

11. Continued the conversion of paper to electronic files with an expected completion date of 12/31/2023.

Special Projects

1. Successfully conducted public information campaigns and completed capital improvement projects including the design and bid of the Public Works Facility and the continued development of Exton Park. Constructed the Ship Road Couplet in partnership with a private developer and other government agencies.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
LEGISLATIVE/EXECUTIVE								
01-4010-3002	PENSION CONTRIBUTION	15,780.00	14,238.00	14,238.00	14,238.00	20,370.00	43.1%	The employer contribution to the Non-Uniform Pension Plan is based on Minimum Municipal Obligation (MMO) calculation.
01-4010-3003	WORKERS' COMPENSATION	582.91	600.00	612.13	612.00	645.00	7.5%	'23 Budget includes \$360 for Wisconsin WC Policy
01-4010-3110	SALARIES	285,883.26	440,000.00	322,177.00	400,000.00	506,000.00	15.0%	'24 Budget: Positions include 4 FT- Manager, Ops Mgr., Sr. Ops Asst., Capital & Special Projects Manager & 1 PT Public Info. 4 full-time employees and 1 part-time employees (64% and the remaining 36% to fund 02)
01-4010-3111	SUPERVISORS SALARIES	12,375.00	13,322.00	9,279.81	13,322.00	13,322.00		\$4,125 per elected Supervisor (3); based on the Second Class Township Code.
01-4010-3119	INCENTIVE	2,748.13	10,000.00	14,217.15	16,000.00	10,000.00		Volunteer & Employee Recognition Programs: 24B Service awards \$1,400; Staff Recognition (i.e. \$25.00 gift card or lunch) \$1,000; Appreciation of Service (Holiday Ham or Turkey for Employees and Volunteers) \$3,500; Holiday Luncheon \$1,500; Picnic \$1,000; Flowers/Fruit Baskets \$1,500 (\$5K is budgeted in Sewer (02) for transfer to this line item)
01-4010-3153	LONG TERM DISABILITY	1,134.57	997.00	641.38	900.00	1,150.00	15.3%	Long-term disability insurance for all full-time employees. New York Life is the carrier.
01-4010-3156	HEALTH INSURANCE	117,236.71	139,500.00	134,000.65	140,000.00	165,000.00	18.3%	Line item includes total healthcare premium costs for dept staff + board members + township contribution to employee HSA. Also includes Fed ACA fee for Patient-Centered Outcomes Research Trust Fund (PCORI) est. \$400 - approx. 160 participants.
01-4010-3158	LIFE INSURANCE	1,463.17	1,435.00	1,240.14	1,146.00	2,160.00	50.5%	Premium Rate 1/1/21-1/1/24 = \$.36/\$1K of insurance
01-4010-3183	OVERTIME	1,794.93	1,500.00	511.72	600.00	1,000.00	-33.3%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
01-4010-3210	OFFICE SUPPLIES	6,441.01	8,000.00	3,453.44	4,000.00	5,000.00	-37.5%	All office supplies across all departments for shared purposes will be booked here. Only department-specific supplies will be budgeted/booked to department line items.
01-4010-3245	SUPPLIES	270.65	500.00	599.59	800.00	1,000.00	100.0%	Misc. HR supplies, employment posters, reference material.
01-4010-3314	SOLICITORS	97,361.81	100,000.00	95,257.72	100,000.00	125,000.00	25.0%	Township Solicitor and Labor Counsel
01-4010-3340	COMMUNICATIONS	32,061.01	45,000.00	31,943.86	33,000.00	35,000.00	-22.2%	Newsletters (Design, Printing, Mail Prep and Postage); Mailing to approx. 9,500 which includes residents and businesses; Advertisement of Board and Commission meetings, ordinance notices for all departments except Planning, employment Ads, etc.; Misc.: General Postage, Meter Lease and Supplies; eNews, Social Media Boosts, Event Registration; Photography, Display supplies, Design work, etc.
01-4010-3351	PROPERTY INSURANCE	1,900.69	4,284.00	4,322.15	4,322.00	5,060.00	18.1%	Includes allocated cost of Property, Auto & Inland Marine. Inland Marine insurance refers to property coverage for material, products or equipment that moves or is transportable, and/or is instrumental in transportation or communication such as roads or bridges.
01-4010-3352	LIABILITY INSURANCE	8,825.32	3,121.00	2,457.74	2,458.00	6,600.00	111.5%	Coverage for General liability, Public Officials liability; Employment Practice liability; Law Enforcement liability and Umbrella liability.
01-4010-3361	UTILITIES	826.21	2,115.00	654.28	640.00	650.00	-69.3%	VOIP Telephone System, telesystem copper lines, Verizon wireless phones, jet packs and tablets
01-4010-3380	EXPENSE-UNEMPLOYMENT	11,383.79	12,000.00	.00	12,000.00	12,000.00		PA Unemployment Compensation Solvency Fee
01-4010-3420	DUES	8,985.03	5,800.00	3,852.81	5,800.00	5,800.00		West Chester Area Council of Governments (WCACOG): \$500; Exton Chamber of Commerce: \$200; Chester County of Township Officials (CCATO): \$400; Pennsylvania State Association of Township Supervisors (PSATS): \$1100; Chester County Consortium of

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
								Managers: \$400; Society of Human Resources Management (SHRM): \$200; Pennsylvania Municipal League (PML)/ Public Employer Labor Relations Assn Services (PELRAS): \$500; Association of Pennsylvania Municipal Managers (APMM): \$400; International City Managers' Association (ICMA): \$1,000; Pennsylvania State Association of Boroughs (PSABS) Training Only: \$125; Subscriptions - Daily Local, and Philadelphia Inquirer: \$200; Pennsylvania Association of Notaries (PAN): \$450 (every 3 years), Phila Business Journal - \$135.
01-4010-3422	TRAINING/SEMINAR/SCHOOLS	11,784.74	25,000.00	27,748.66	35,000.00	30,000.00	20.0%	Township-wide trainings are booked here along with Admin/BOS specific training, Association of Pennsylvania Municipal Management (APMM) including Public Employer Labor Relations Advisory Service (PELRAS); Conference Society for Human Resource Management (SHRM); lunch and learns; HR Seminars and Certification Classes; Management Training; Chester County Association of Township Officials (CCATO) Fall & Spring Conferences.
01-4010-3424	MEETING EXPENSES	2,305.25	2,500.00	2,600.47	2,500.00	3,500.00	40.0%	Lunches and supplies for meetings; Special Township Events and Meetings.
01-4010-3450	CONTRACTED SERVICES	74,330.92	45,000.00	30,786.51	45,000.00	45,000.00		HR Services, including background checks and tests and management of short-term disability incidents; DocuSign, Neighborhood University website, reimbursed by WCACOG General Code (\$5,000 = 25% of allbudgeted Fund 01 General Code expenses; Remaining 75% to Planning); CodeRed Community Notification System, HR consulting services/team development, Public relations consultant
01-4010-3531	TRANSFER TO TECHNOLOGY F	13,723.00	49,129.00	18,885.85	18,885.85	25,962.00	-47.2%	Transfer for shared costs of Township-wide technology expenses, net of use of Fund 70 reserves. See Technology Plan for details.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
01-4010-3548	DONATION-CHESTER COUNTY	19,000.00	19,000.00	19,000.00	19,000.00	20,000.00	5.3%	Community Contributions to Chester County Library.
01-4010-3555	TRANSFER TO PUBLIC SERVIC	1,900,000.00	160,000.00	.00	.00	615,315.00	284.6%	2024B -Transfer to Public Service to fund current and future stormwater projects
01-4010-3708	IT MAINTENANCE	5,500.00	5,600.00	5,600.00	5,600.00	5,700.00	1.8%	Department-specific technology costs are budgeted in a separate line item (under 3708) to accurately reflect the cost of the department's technology costs. Shared costs (such as the Twp's IT consultant) will continue to be allocated across the departments under 3531 above. See Technology Plan for details
Total LEGISLATIVE/EXECUTIVE:		2,633,698.11	1,108,641.00	744,081.06	875,823.85	1,661,234.00	49.8%	



Finance

Finance Department

The Finance Department works collaboratively with other Township departments to meet the priorities set forth by the governing board in all things related to Finance functions, including budgeting, financial planning and forecasting, cash management, monitoring of investments, accounting, procurement, audits and internal controls, debt service, pension administration, OPEB trust administration, and sewer and solid waste billing. West Whiteland taxes – property, earned income, and local services – are collected by a contracted vendor, monitored by the Finance Department and the Chester County Tax Collection Committee.

Staffing: 4 FT, 1 PT
Contractors: Audit Firm, Actuarial Firm, Delinquent Accounts Collection Firm, Financial Advisory Firm, Pension/OPEB Advisory Firm, Tax Collection Firm
Boards: Board of Auditors (3 elected auditors)
Pension Advisory Board (5 volunteers, 2 employee non-voting reps)

2024 Township Goals and Department Support Actions

- *Interdepartmental cooperation that relies on the regular exchange of information and results in readily working in conjunction with each other*
Continue to look for opportunities to enhance in-house processes, to simplify processes, and to assist and educate internal stakeholders on finance-related processes and matters.
- *Promote transparency and trust by developing efficient processes that allow easy access to data and information*
Continuously review workflows and develop/upgrade processes to achieve efficiencies within the department.
- *Skilled staff with resources, training, and encouragement to meet high standards*
Continual staff training of financial functions. Promote and encourage continued staff training and participation in professional organizations. (01-4050.3420 and 01-4050.3422)
- *Proactive public outreach to better inform and engage with the community*
Continue to educate property owners of the importance of local taxes (EIT & Real Estate) and how the funds are used within the Township.
- *Sound Strategic Planning & Effective Fiscal Management*
In coordination with the Township Manager, the Capital & Special Projects Manager, and all departments continue to refine a Capital Projects Policy that will provide a road map for the Township so that we may better serve as leaders of budget and fiscal policy.
- *Ensure accountability to internal controls*
Review the existing Accounting Policies & Procedures manual and institute an annual examination of fiscal procedures to identify and implement opportunities to improve accuracy, effectiveness, and transparency.

Finance Department

2023 Finance Department Accomplishments

1. Continued to look for way to utilize the American Rescue Plan Act (ARPA) funds advise the Board, Township Manager, and Department Heads.
2. Initiated implementation of transition to a new financial software, Tyler Technologies Munis, to be completed by year-end.
3. Continue efforts to support departmental teamwork. All members of the Finance staff provide support and assistance to each other and to other departments.
4. Continue tasks to transition from paper files in the Finance office for recycling, storage, or conversion to a digital file.
5. Optimized current financial market by transferring matured township investments from an underperforming financial institution to a financial institution that offers better interest rates.
6. Assisted the Township Manager & the Capital & Special Projects Manager in the development of a streamlined and well-organized projects plan and funding tool. The goal of the staff is to provide continued project status reporting throughout the year to the Board of Supervisors and all stake holders.
7. Continue to look for ways to modernize accounting functions in an effort to strengthen the stability of established financial internal controls.

Welcome to the

FINANCE DEPARTMENT

Where EVERYBODY counts!



Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
FINANCE								
01-4050-3002	PENSION CONTRIBUTION	14,649.00	11,782.00	11,782.00	11,782.00	9,022.00	-23.4%	
01-4050-3003	WORKER'S COMPENSATION	219.00	200.00	220.70	221.00	165.00	-17.5%	
01-4050-3110	SALARIES	232,632.02	234,585.00	214,499.98	234,000.00	272,000.00	15.9%	4 full-time employees (64% and the remaining 36% to fund 02), 1 part-time employee.
01-4050-3153	LONG TERM DISABILITY	813.82	746.00	492.96	660.00	750.00	0.5%	
01-4050-3156	HEALTH INSURANCE	53,226.39	62,700.00	60,232.66	62,700.00	65,000.00	3.7%	Line item includes total healthcare premium costs plus township contribution to employee HSA
01-4050-3158	LIFE INSURANCE	986.73	1,003.00	853.48	894.00	1,400.00	39.6%	Term Life Insurance for 4 full-time employees at 1.5 times their salary or a max of \$100,000. Premium Rate 1/1/21-1/1/24 = \$.36/\$1K of insurance.
01-4050-3183	OVERTIME	1,886.01	1,500.00	2,896.67	3,200.00	2,500.00	66.7%	
01-4050-3219	PRIOR YEAR TAX REFUNDS	1,463.47	5,000.00	50.25	100.00	.00	-100.0%	As directed by Chester County Tax Assessment Office. Current year refunds deducted from revenue line item 01-3000-7001.
01-4050-3311	AUDITING SERVICES	18,500.00	33,670.00	26,667.80	28,668.00	17,700.00	-47.4%	24B: Total \$34,500. \$17,700 GF, \$8,700 Sewer, \$1,700 NU Pension, \$1,700 PD Pension, \$1,400 OPEB, \$3,300 CMPS
01-4050-3340	COMMUNICATIONS	234.59	500.00	66.28	100.00	300.00	-40.0%	Advertising, Postage (including newsletter allocation).
01-4050-3351	PROPERTY INSURANCE	1,330.49	2,837.00	2,861.83	2,862.00	3,300.00	16.3%	Includes allocated cost of Property, Auto & Inland Marine.
01-4050-3352	LIABILITY INSURANCE	4,609.17	6,219.00	4,903.27	6,219.00	5,800.00	-6.7%	Includes general liability plus premium on bonds for Treasurer, Tax Collector and allocated share of Public Officers (BOS) and Public Employees.
01-4050-3361	UTILITIES	608.38	1,437.00	468.36	600.00	600.00	-58.2%	VOIP Telephone Sytem and cost of eComm telephone software renewal.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
01-4050-3420	DUES	606.00	700.00	430.00	640.00	700.00		GFOA Natl & State \$300; PA Purchasing Association \$20; NIGP \$190; Amazon Prime \$120; Charitable org registrtion \$20
01-4050-3422	TRAINING/SEMINAR/SCHOOLS	728.00	500.00	1,174.64	2,000.00	4,000.00	700.0%	
01-4050-3424	MEETING EXPENSES	640.00	640.00	480.50	800.00	800.00	25.0%	Pension Advisory Board
01-4050-3450	CONTRACTED SERVICES	140,014.87	150,000.00	131,107.36	126,000.00	150,000.00		Commission for EIT collection, Real Estate Tax collection, and 457B plan administration. Chester County Tax Collection Committee contract with Keystone for LST and EIT through 2024.
01-4050-3531	TRANSFER TO TECHNOLOGY F	17,296.00	48,739.00	18,741.15	18,741.15	18,076.00	-62.9%	Transfer for shared costs of Township-wide technology expenses, net of use of Fund 70 reserves. See Technology Plan for details.
01-4050-3708	IT MAINTENANCE	41,060.00	36,200.00	41,500.00	40,700.00	38,000.00	5.0%	Beginning in 2021, department-specific technology costs are budgeted in a separate line item (under 3708) to accurately reflect the cost of the department's technology costs. Shared costs (such as the Twp's IT consultant) will continue to be allocated across the departments under 3531 above. See Technology Plan for details
01-4050-3807	INVESTMENT & BANK EXPENS	17,104.94	30,000.00	14,792.62	15,000.00	20,000.00	-33.3%	Includes monthly bank, investment and credit card fees.
Total FINANCE:		548,608.88	628,958.00	534,222.51	555,887.15	610,113.00	-3.0%	



Public Works Municipal Complex

PUBLIC WORKS DEPARTMENT – MUNICIPAL COMPLEX

The Public Works Department maintains the Municipal Complex at 101 Commerce Drive. The Municipal Complex houses all administration, planning, codes, police, finance, and public works administrative staff.

Public Works Staffing: 6 (2 FT Administration, 3 FT Skilled Workers, 1 Seasonal PT) for repair and maintenance of Township-owned buildings.

2024 INITIATIVES

- Continue to investigate, evaluate, and work toward implementation of energy efficiency measures and procedures when replacing components and systems in the building to advance our goal of 100% renewable energy by 2050.
- Continue scanning of files to go from paper to paperless.
- Continue the sale and disposal of filing cabinets and unneeded office furniture.
- Continuous inspection and maintenance of stormwater management facilities to ensure proper functioning.
- Develop a work order system with in-house software for reporting and tracking maintenance requests in the Township Building.
- Reassess the Municipal Complex Upgrade Plan

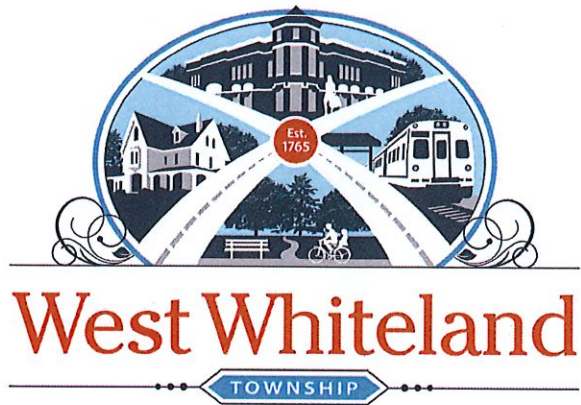
2023 ACCOMPLISHMENTS

- Performed maintenance to the stormwater management facilities to ensure proper functioning.
- Installation of new cubicles as related to the office reconfiguration.
- Offices were added to the Police Department by using storage areas as part of the office reconfiguration.
- With the electronic scanning of paper files, the unused filing cabinets have been sold as per state guidelines and as part of office reconfiguration.
- Installation of new LED sign at corner of Commerce Dr and RT 100 to help get information to township residents and visitors.
- Installation of new EV Charger in parking lot.
- Installation of Bottle Filler water fountain on first floor

PUBLIC WORKS DEPARTMENT – MUNICIPAL COMPLEX

- Installation of Ductless HVAC in new police offices
- Performed basic repairs on HVAC systems to maintain comfort of employees and visitors.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
MUNICIPAL BLDG								
01-4092-3245	SUPPLIES	11,704.43	14,000.00	9,773.92	14,000.00	14,000.00		Maintenance and safety supplies for repairs and daily operations; small tools and minor equipment.
01-4092-3361	UTILITIES	90,121.81	95,500.00	68,308.78	91,000.00	95,000.00	-0.5%	Electric/Gas, Telephone, Water, Generator Fuel
01-4092-3364	SEWER FEES	11,725.43	14,000.00	3,453.75	14,000.00	14,000.00		
01-4092-3365	SOLID WASTE	4,582.95	3,000.00	3,987.95	4,500.00	4,000.00	33.3%	Trash and recycling dumpsters
01-4092-3384	EQUIPMENT RENTAL	.00	300.00	.00	300.00	300.00		
01-4092-3422	TRAINING/SEMINAR/SCHOOLS	.00	1,000.00	507.92	550.00	1,000.00		Building related training and classes.
01-4092-3450	CONTRACTED SERVICES	56,335.59	75,000.00	48,360.27	75,000.00	75,000.00		Ongoing contracts and regular maintenance; Irrigation and Maintenance, Elevator Monitoring & Elevator Inspection and Maintenance, Interior lighting maintenance and repairs, Backflow Prevention Testing, Fire Alarm Inspection and Sprinkler System Inspection, Pest Control, Cleaning Contract, Fire Extinguisher Inspection, Stormwater Management Report, Fire Monitoring and Leibert System Monitoring, Phone Changes/Repairs, Cooling Tower Water Treatment Service, Boiler Inspection, Security Equipment Repairs and Supplies, Carpet Cleaning and Window Cleaning, Shredding Event, Vegetation Control.
01-4092-3451	CONTRACTED SERVICES-HVA	21,998.26	25,000.00	9,137.93	10,000.00	25,000.00		22B: HVAC Maintenance Service
Total MUNICIPAL BLDG:		196,468.47	227,800.00	143,530.52	209,350.00	228,300.00	0.2%	



Police

POLICE

The West Whiteland Township Police Department is a full-time accredited police department that provides professional police services to all residents, business owners and those visiting the area. Our goal is to maintain a safe environment for everyone to live, work, shop and enjoy all West Whiteland has to offer. We also strive to reduce crime and the fear of crime through intelligence led policing methods, thorough investigations and informing the community on current crime trends that may affect them. The use of the Crimewatch website and device app make accessing the most up to date police data available to all our residents at any time. Providing information on current crime trends can help inform residents on how not to become a victim of similar crimes.

Traffic control through education and enforcement is also a primary focus for our department. Helping to provide safe streets for people to travel by car, bike or foot is very important and something we are concerned about daily. Reducing injury producing crashes and property damage is our goal so that people will feel safe and confident when travelling through West Whiteland Township. Responding to citizen concerns is vital to creating community partnerships that encourage problem solving and increase traffic safety.

In addition, the West Whiteland Police Department is committed to serving and helping all those who are dealing with addictions, mental health issues, quality of life concerns and any other problem that is brought to our attention. We have developed relationships and liaisons with many social agencies in the area and we stand ready to assist in any way we can.

Police Staffing: 29 full time sworn officers and two civilian personnel are authorized. Three officers are assigned as command staff, nineteen are assigned to the Patrol Division, three are assigned to the Traffic Safety Unit and four are assigned to the Criminal Investigations Division. We are currently at full staffing which helps reduce overtime costs, provides a quicker police response to calls for service and allows for more productive patrols to reduce crime, increase community policing, and increase traffic enforcement efforts.

2024 Police Department Goals

- Follow the philosophy of 21st Century Policing to maintain a professional modern police department connecting with residents to form partnerships and a safe community. This is a modern-day approach to better policing developed under the Obama administration that has been widely accepted by law enforcement and the communities we serve.

Professional growth for each member of the Police Department through training and education. It is extremely important to provide excellence in policing at every level.

Every member represents the Township and the Department with each interaction with the public. We must all be trained at a high level to properly provide the needed services with professionalism and pride. Maintaining a sense of pride and ownership of every position within in the agency creates a confident caring employee who wants to do their best to assist those in need. Preparing future leaders in the police department through education, training, and mentoring is also very important for proper succession planning. (01-4100-3422, Training/Seminars/Schools, \$38,675)

Upgrade of departmental issued side arms to add “Red Dot” sight feature. This is a three-year transition to spread the costs out to make it affordable. 2024 would be year one in this transition to equip roughly one third of the officers. (01-4100-3213, \$5,200)

As part of the township’s Clean Energy Plan, the police department is committed to the reduction of fuel usage by utilizing hybrid vehicles for police patrol use. We currently have six Hybrid Ford Explorer Interceptor vehicles for use in the department’s patrol division and Criminal Investigations Unit. The recent unavailability of hybrid police vehicles has been frustrating and has delayed adding new hybrid vehicles to the fleet. There has been a noticeable reduction in fuel usage with the addition of the hybrid vehicles and we will continue with this program when normal auto production resumes hopefully in 2023. We currently have two new hybrid patrol on order with an anticipated delivery date of late 2023 or early 2024. (Fund 50, \$140,000). One staff car is due to be replaced at an anticipated cost of approximately \$52,000. Three new police vehicles total for 2024.

The police department has increased community policing programs and activities that allow us to connect with the public and continue to build upon existing relationships and build new ones. Officers conduct home and business security assessments, Fill-a-Cruiser food drive, “Coffee with a Cop” programs, vacation checks, station tours for Scouting programs and much more. Our Child Safety Seat program has been very popular as we have five Child Safety Seat technicians ready to assist residents in keeping their children safe. Our goal for 2024 is to continue to build upon our successful programs and develop new ways to connect with the community. (01-4100-3213 Equipment, \$6000.00)

- State Accreditation ensuring compliance with laws, regulations, and procedures.
Maintaining PLEAC (Pennsylvania Law Enforcement Accreditation Commission) accreditation through the Pennsylvania Chiefs of Police Association. The West Whiteland Police Department is currently preparing for its second re-assessment in October 2024. At that time, three PLEAC assessors will review and evaluate our policies, procedures, and proofs of compliance to PLEAC standards. We are diligently working to ensure all will be in order for that important assessment. (01-4100-3450 LEAS \$12,000)
- BODE Technology and ThermoFisher Scientific DNA processing.
The Chester County District Attorney’s Office has initiated a DNA program for participating law enforcement agencies to collect DNA on a more regular basis from

crime scenes and those arrested for crimes. This will create a Chester County database that will help solve more crimes more quickly and efficiently. The West Whiteland Police Department has agreed to participate in this program and some officers have already received initial training. This program is in its beginning stages but will be planning to have it fully implemented and solving crimes by early 2024. All costs will be covered by a Chester County grant for at least three years.

- Technology and software programs

Continued use of the various software programs that allow officers to access the department's records management system (Cody), TraCS, JNET, Power DMS, Guardian Tracking, PowerTime Scheduling, License Plate Readers and MCSAP programs from their police vehicles. This will enhance productivity by allowing officers to complete many of their reports while they remain on patrol and visible in the community. (01-410003708, \$100,120)

2023 ACCOMPLISHMENTS

- Maintaining annual proofs of compliance required for the accreditation process and updating and revising policy and procedure to stay current with PLEAC Standards.
- The full integration of Automated License Plate Reader Technology (ALPR) into daily police work helping us to better investigate and solve crimes. There have been several successful investigations due to this technology being available to officers. ALPR technology is the future of policing with solving and preventing crime. Additional cameras have been added in West Whiteland which is crucial to the overall network of cameras to assist Chester County law enforcement.
- The School Liaison Officer program continues to build trust and connections between police officers and school students, teachers, and staff. School checks and patrols have increased due to the structure this program provides.
- Important training and officer development continues to occur in 2023. Some examples include Lt. Madormo attending the FBI Law Enforcement Executive Development program. Detective Sergeant McCloskey attended the New Jersey Command and Leadership Academy, Detective Buchmann completed the Penn State Police Executive Development class. Officers completed numerous trainings throughout the year including courses in drugs and alcohol, crisis intervention, school safety, investigation of crimes and crime scenes, traffic enforcement, active shooters, first aid, de-escalation and many more areas of police training.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
POLICE DEPARTMENT								
01-4100-3002	PENSION CONTRIBUTION	472,000.00	510,959.00	510,959.00	510,959.00	468,108.00	-8.4%	
01-4100-3003	WORKERS' COMPENSATION	106,443.13	115,000.00	118,459.04	118,459.00	125,000.00	8.7%	Includes Worker's Comp and Heart and Lung Act insurance.
01-4100-3110	SALARIES	4,080,253.65	4,320,231.00	3,949,984.41	4,400,000.00	4,600,000.00	6.5%	24B: 26 Officers, 3 Command Staff, and 2 FT Non Uniformed employees
01-4100-3153	LONG TERM DISABILITY	10,887.28	10,028.00	5,977.76	9,369.00	10,000.00	-0.3%	
01-4100-3156	HEALTH INSURANCE	726,498.05	947,100.00	904,071.73	947,000.00	975,000.00	2.9%	Line item includes total healthcare premium costs, township contribution to employee HSA (officers enrolled in High deductible health plan), HRA employee reimbursements (officer enrolled in traditional PPO), and is reduced by employees' contribution to coverage. Officers hired after 2006 pay 5% and officers hired before 2006 pay 1% of the annual health insurance premium to the Township.
01-4100-3158	LIFE INSURANCE	12,645.34	13,262.00	11,285.00	12,353.00	17,200.00	29.7%	
01-4100-3183	OVERTIME	186,829.75	175,000.00	144,564.43	175,000.00	170,000.00	-2.9%	The majority of the overtime goes towards maintaining minimum patrol staffing and manated training.
01-4100-3185	REIMBURSABLE OVERTIME	58,984.32	10,000.00	26,844.82	35,000.00	10,000.00		
01-4100-3191	UNIFORM MAINTENANCE	11,990.74	13,000.00	11,090.38	12,500.00	14,000.00	7.7%	
01-4100-3192	PHYSICAL EXAMINATIONS	2,396.50	1,500.00	1,067.00	1,500.00	1,500.00		
01-4100-3196	NEW HIRE EXPENSES	11,963.18	17,000.00	6,131.17	6,200.00	.00	-100.0%	
01-4100-3210	OFFICE SUPPLIES	35.42	.00	.00	.00	.00		
01-4100-3213	EQUIPMENT	44,011.31	48,600.00	44,807.26	46,000.00	48,632.00	0.1%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
01-4100-3216	WEST CHESTER AREA ERT	14,799.36	15,000.00	14,405.47	14,500.00	15,000.00		
01-4100-3231	GASOLINE	73,646.24	86,000.00	53,190.41	67,452.00	80,000.00	-7.0%	24B: Assume 25,000 gallons @ \$3.20/gallon; Township is exempt from State & Federal taxes.
01-4100-3238	UNIFORMS	12,792.69	17,400.00	18,764.22	17,400.00	18,125.00	4.2%	
01-4100-3245	SUPPLIES	11,979.47	11,470.00	8,262.56	10,000.00	10,910.00	-4.9%	
01-4100-3314	SOLICITORS	330.00	10,000.00	.00	.00	10,000.00		Township Solicitor and Labor Counsel
01-4100-3340	COMMUNICATIONS	207.13	200.00	26.51	200.00	200.00		
01-4100-3351	PROPERTY INSURANCE	25,659.51	35,338.00	35,651.41	41,700.00	41,700.00	18.0%	Includes allocated cost of Property, Auto, & Inland Marine.
01-4100-3352	LIABILITY INSURANCE	40,358.82	55,421.00	70,588.65	73,000.00	73,000.00	31.7%	Includes premium for Police Professional Liability
01-4100-3361	UTILITIES	13,711.25	14,300.00	9,192.59	10,000.00	4,000.00	-72.0%	Telephones
01-4100-3374	EQUIPMENT REPAIRS	7,946.56	7,000.00	7,979.53	7,100.00	7,000.00		
01-4100-3420	DUES	3,015.00	3,500.00	1,801.89	2,655.00	2,500.00	-28.6%	
01-4100-3422	TRAINING/SEMINAR/SCHOOLS	22,957.63	34,900.00	24,777.43	27,000.00	39,938.00	14.4%	Officer training and related expenses.
01-4100-3450	CONTRACTED SERVICES	53,190.46	58,300.00	49,211.94	58,000.00	75,000.00	28.6%	Includes constable prisoner transport, Law Enforcement Accreditation Services (LEAS), SPCA Contract, etc
01-4100-3453	EQUIPMENT MAINTENANCE	1,455.00	1,900.00	1,372.00	1,800.00	1,900.00		Includes car washes and annual car detail + special vehicle cleaning when needed.
01-4100-3490	FLEET ALLOCATION	46,107.00	49,230.00	49,230.00	49,230.00	73,000.00	48.3%	Allocation of Fleet expenses to each Department. No direct expenses are booked in this line item. Allocation % is based on insured vehicle value. Police = 40%

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
01-4100-3531	TRANSFER TO TECHNOLOGY F	107,482.00	303,266.00	116,465.10	116,465.10	120,077.00	-60.4%	Transfer for shared costs of Township-wide technology expenses, net of use of Fund 70 reserves. See Technology Plan for details.
01-4100-3532	OPEB CONTRIBUTION	78,233.00-	.00	.00	.00	.00		Annual contribution no longer necessary as OPEB Trust is fully funded.
01-4100-3552	TRANSFER TO EQUIPMENT RE	124,494.00	130,200.00	130,200.00	130,200.00	527,000.00	304.8%	62% of the cost of Fund 50 purchases of 2021-2030.
01-4100-3708	IT MAINTENANCE	40,329.20	105,450.00	101,599.88	105,450.00	100,200.00	-5.0%	Department-specific technology costs are budgeted in a separate line item (under 3708) to accurately reflect the cost of the department's technology costs. Shared costs (such as the Twp's IT consultant) will continue to be allocated across the departments under 3531 above. See Technology Plan for details
Total POLICE DEPARTMENT:		6,247,166.99	7,120,555.00	6,427,961.59	7,006,492.10	7,638,990.00	7.3%	



Fire & EMS

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
FIRE DEPARTMENT								
01-4110-3003	WORKERS' COMPENSATION	25,671.00	26,000.00	31,588.00	26,000.00	35,000.00	34.6%	
01-4110-3149	VOLUNTEER FIRE	1,399.45	2,000.00	322.95	500.00	2,000.00		Stipends to WWT employees for volunteer for WWFC and respond to calls during the day. Includes FICA.
01-4110-3231	GASOLINE	1,031.26	.00	1,402.99-	.00	.00		22B: Contra-expense line. WWFC uses WWT gas cards and is billed for the costs. This line represents the billed cost of fuel *and* the amount reimbursed by the Fire Company. By year-end, the line item should be zero as payments from WWFC credit against the billed amount.
01-4110-3351	PROPERTY INSURANCE	12,538.79	12,076.00	12,183.65	12,183.00	14,300.00	18.4%	
01-4110-3352	LIABILITY INSURANCE	7,737.51	6,871.00	4,963.73	4,963.00	5,000.00	-27.2%	
01-4110-3361	UTILITIES	471.75	520.00	421.31	520.00	600.00	15.4%	
01-4110-3501	TWP CONTRIBUTION TO FIRE	179,500.00	140,000.00	140,000.00	140,000.00	189,000.00	35.0%	23B: Twp contribution for West Whiteland Fire Company (WWFC) operations.
01-4110-3541	DONATION-UWCHLAN AMBULA	44,000.00	90,000.00	.00	90,000.00	160,000.00	77.8%	23B: With new twp coverage boundaries, there's an increase in WWT calls. (\$45K for 2023 + \$45K from ARPA funds)
01-4110-3543	DONATION-GOOD FELLOWSHI	18,000.00	20,000.00	.00	20,000.00	25,264.00	26.3%	23B: \$10K for 2023 + \$10K from ARPA funds
01-4110-3550	TRANSFER TO WWFC EQUIP R	150,000.00	150,000.00	150,000.00	150,000.00	500,000.00	233.3%	Annual Twp funding for WWFC vehicles (See Fund 55).
01-4110-3905	FIRE RELIEF - ACT 205	188,689.89	149,000.00	201,886.30	201,886.30	201,886.00	35.5%	22B: Based on 2021 actuals. State pass-through funding to fire company relief fund - sourced from the 2% Foreign Fire Tax (2% of fire insurance premiums sold in PA by insurers outside of PA). 100% offset by revenue.
Total FIRE DEPARTMENT:		629,039.65	596,467.00	539,962.95	646,052.30	1,133,050.00	90.0%	



Codes Permits & Inspections

CODES / PERMITS / INSPECTIONS

The Codes Administration (Permits and Inspections) Department is responsible for the administration of the Township's building construction regulations, including zoning reviews, and use and occupancy permits; rental inspections; fire prevention inspections of commercial and residential rental properties; emergency management coordination; and enforcement of other non-police codes.

Staffing: 4 FT Budgeted; Currently 3 FT plus Codes Consultant

Boards: WCACOG Joint Building Code Appeals Board (5 members, 1 alternate – 1 rep from WWT)

2024 TOWNSHIP GOALS & SUPPORTING DEPARTMENT ACTIONS

Maintaining state of readiness for public safety

- *Consistently enforced codes to ensure buildings are constructed safely and maintained properly*

Continue to foster a Rental Inspection Program, focusing on multi-dwelling units and independently owned rentals with inspections outlined on a cycled schedule. (Staff time)

Develop and implement a Fire and Life Safety Inspection Program, focusing on businesses for fire, safety, and ADA compliance inspections. This will include building a training and education service that will be offered to all businesses and promoted through a mailer and digital outlets.

Continue use of third-party building inspectors and code enforcement due to the high volume of construction, indirectly offset by permit revenue. Third-party electrical plan reviews and inspections also expected to remain high and are directly offset 100% by fees for electrical permits.

For larger construction projects with infrastructure to be dedicated to the Township, and as needed to supplement staff due to the high volume of construction, continue to utilize the Township's 3rd party civil engineering firm (SSM) for site inspections. (Reimbursable cost by applicants, no expenses incurred by the Township)

Continue to enforce the recently adopted International Property Maintenance Code (IPMC), a model that regulates the minimum maintenance requirements for existing buildings, along with its amendments. The IPMC is a maintenance document intended to establish minimum maintenance standards for basic equipment, light, ventilation, heating, sanitation, and fire safety. Responsibility is fixed among owners, operators, and occupants for code compliance. The IPMC provides for the regulation and safe use of existing structures in the interest of the social and economic welfare of the community.

Complete the permit software transition from Traisr to ESRI which will include all permitting moving to an online submission process. The document storage of all plans, permits, inspections and communication will be housed in SharePoint. The online payment system and ESRI will be directly linked with our new financial system, MUNIS, via a webhook.

CODES / PERMITS / INSPECTIONS

- *Coordinated emergency planning and training*

Complete the NIMS training program for staff and elected officials culminating in a tabletop exercise. (Staff time from multiple departments, with Codes staff coordinating the effort; no direct costs in the budget.)

Delivering reliable administrative services

- *Skilled staff, with resources, training and encouragement to meet high standards*

Continue to develop the Codes team. Plan for and complete training for required continued education units to maintain PA Dept of Labor and Industry certifications for building inspectors and obtain additional L&I certifications for inspectors to enhance department capacities.

Train administrative staff to conduct zoning reviews and inspections to improve efficiency. (Staff time, no direct costs in the budget.)

- *Efficient processes to meet the needs of constituents and co-workers*

Complete the permitting GIS and database software set-up to increase efficiency; provide further service features to allow for additional electronic permit submissions, online payments, improved reporting and electronic document storage. (Consultant Costs - \$60,000 (ARPA funds) begun in 2023 and to be completed in 2024)

2023 CODES ACCOMPLISHMENTS

1. Continued to conduct evaluations of all department processes to streamline related activities, including developing individual permit instruction checklists, updating permit applications, to simplify the software transition from Traisr to ESRI GIS.
2. Established a multi-department process for weekly or bi-weekly review of permit applications, resolution of current enforcement issues, and discussion of future construction projects.
3. Identified the need to loop in the HOA of new developments in order to ensure all punch list items are addressed by the developer.
4. Implemented a Rental Inspection Program to ensure the safety of non-owner-occupied dwellings more efficiently and effectively. (Staff time and administrative costs for the ordinance amendment included in the Admin Department's contracted services.)
5. Adopted the International Property Maintenance Code Ordinance, a model that regulates the minimum maintenance requirements for existing buildings, along with its amendments. The IPMC is a maintenance document intended to establish minimum maintenance standards for basic equipment, light, ventilation, heating, sanitation, and fire safety. Responsibility is fixed among owners, operators, and occupants for code compliance. The IPMC provides for the regulation and safe use of existing structures in the interest of the social and economic welfare of the community.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
CODE ADMINISTRATION								
01-4130-3002	PENSION CONTRIBUTION	11,091.00	18,657.00	18,657.00	18,657.00	9,606.00	-48.5%	
01-4130-3003	WORKERS' COMPENSATION	5,848.84	2,590.00	2,839.70	2,840.00	7,100.00	174.1%	Worker's Compensation Insurance, including for Fire Marshal.
01-4130-3110	SALARIES	239,722.60	341,105.00	218,805.97	243,000.00	348,500.00	2.2%	(4) FT Staff
01-4130-3153	LONG TERM DISABILITY	1,287.21	1,166.00	741.12	1,166.00	1,200.00	2.9%	
01-4130-3156	HEALTH INSURANCE	70,259.89	83,400.00	79,853.75	79,100.00	80,000.00	-4.1%	Line item includes total healthcare premium costs plus township contribution to employee HSA
01-4130-3158	LIFE INSURANCE	1,571.08	1,609.00	1,369.14	1,609.00	2,130.00	32.4%	Term life insurance for 4 full-time employees at 1.5 times their salary or a max amount of \$100,000. Premium Rate 1/1/21-1/1/24 = \$.36/\$1K of insurance.
01-4130-3183	OVERTIME	2,050.97	4,000.00	1,046.28	1,500.00	1,500.00	-62.5%	
01-4130-3201	ELECTRICAL INSPECT-3RD PAR	101,739.00	120,000.00	135,811.50	130,000.00	150,000.00	25.0%	3rd party electrical inspector for inspection and plan review, offset by revenue
01-4130-3231	GASOLINE	755.00	2,000.00	415.97	500.00	1,000.00	-50.0%	
01-4130-3245	GENERAL SUPPLIES	7,435.30	3,500.00	387.71	500.00	3,500.00		Reference code books, NFPA online, equipment, apparel, tools, printing, UCC online.
01-4130-3340	COMMUNICATIONS	125.34	145.00	5.97	150.00	145.00		
01-4130-3351	PROPERTY INSURANCE	2,660.99	4,536.00	4,576.13	4,576.00	5,400.00	19.0%	Includes allocated cost of Property, Auto and Inland Marine.
01-4130-3352	LIABILITY INSURANCE	3,169.58	3,245.00	2,344.25	2,344.00	2,400.00	-26.0%	
01-4130-3361	UTILITIES	1,341.47	3,260.00	980.81	3,260.00	3,260.00		
01-4130-3366	HYDRANT EXPENSES	143,043.88	130,000.00	126,711.18	137,000.00	140,000.00	7.7%	Cost of Aqua service for all hydrants within the Township

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
01-4130-3385	EDUCATION-TRAINING FEE	4,038.50	6,100.00	2,198.50	3,000.00	1,200.00	-80.3%	Pass through fee paid to Department of Labor & Industrial (\$4.50 per construction permit issued).
01-4130-3420	DUES	165.00	200.00	.00	200.00	400.00	100.0%	ICC & PENNBOC, other professional organization. \$200 Blue Beam Subscription
01-4130-3422	TRAINING/SEMINAR/SCHOOLS	384.00	2,000.00	2,075.03	2,500.00	2,500.00	25.0%	Certification renewal and exams, continuing education classes, training for new staff.
01-4130-3450	CONTRACTED SERVICES	115,622.58	125,000.00	260,796.99	365,000.00	125,000.00		3rd-party building inspectors for building permits to supplement staff due to turnover and large volume of development.
01-4130-3490	FLEET ALLOCATION	3,074.00	3,282.00	3,282.00	3,282.00	3,630.00	10.6%	Allocation of Fleet expenses to each Department. No direct expenses should be booked in this line item. Actuals will equal the budgeted amount exactly. Allocation % is based on insured vehicle value. Codes = 2%.
01-4130-3531	TRANSFER TO TECHNOLOGY F	14,825.00	41,788.00	16,064.09	16,064.09	15,494.00	-62.9%	Transfer for shared costs of Township-wide technology expenses, net of use of Fund 70 reserves. See Technology Plan for details.
01-4130-3552	TRANSFER TO EQUIPMENT RE	8,133.00	8,400.00	8,400.00	8,400.00	34,000.00	304.8%	4% of the cost of Fund 50 purchases of 2021-2030.
01-4130-3708	IT MAINTENANCE	13,695.00	14,200.00	8,587.50	14,200.00	14,000.00	-1.4%	Department-specific technology costs are budgeted in a separate line item (under 3708) to accurately reflect the cost of the department's technology costs. Shared costs (such as the Twp's IT consultant) will continue to be allocated across the departments under 3531 above. See Technology Plan for details
01-4130-3807	Bank Fees	.00	7,000.00	4,575.96	8,600.00	10,000.00	42.9%	Added Actual in 2023 to account for Credit Card fees
Total CODE ADMINISTRATION:		752,039.23	927,183.00	900,526.55	1,047,448.09	961,965.00	3.8%	



Planning & Zoning

PLANNING AND ZONING

The Planning & Zoning Department is responsible for administering and enforcing our development regulations, including supervision of the land development review and approval process; interpreting the Zoning Ordinance and preparing official Notices of Violation; and providing staff and professional support for the Historical Commission, the Planning Commission, and the Zoning Hearing Board.

Staffing: 2 FT

Boards and Commissions: Historical Commission (7 volunteers – 2 positions currently vacant)
 Planning Commission (7 volunteers – 1 position currently vacant)
 Zoning Hearing Board (4 volunteers – 3 members, 1 alternate)

2024 TOWNSHIP GOALS & SUPPORTING DEPARTMENT ACTIONS

Strengthening community resilience and connections while fostering a sense of place around Exton Crossroads

With the addition of a third certified planner to Township Staff (see “2023 Accomplishments,” below), Staff intends to begin a complete update to our Comprehensive Plan in 2024. We have discussed this project extensively in the past, noting that our preferred strategy is not the conventional 18- to 24-month process typically associated with such an effort, but an element-by-element approach whereby we can limit the use of professional consultants to their specific areas of expertise. The Board may recall that we effectively began this back in 2019 when the Bicycle and Pedestrian Plan was adopted as an amendment to the Comprehensive Plan and again in 2022 with the updated future land use element, which we titled the “Growth Management Plan.”

- *Proactive public outreach to better inform and engage with the community.*
- *Continue using “Development by Design” to guide (re)development generally to existing commercial corridors with related transportation, open space, and historic preservation improvements.*

Continue promoting the “Development by Design” brand on the Township website to keep residents and other interested parties informed about developments that are under construction or under review, planning initiatives, and policies affecting housing, economic development, and historic and natural features preservation.

- *Transportation planning and projects to manage congested corridors and to expand bike, pedestrian, and transit connections.*

Update the transportation element of the Township Comprehensive Plan, as described above.

Continue implementation of the 2019 Bicycle & Pedestrian Plan through co-operative efforts with developers and other agencies, focusing on the Town Center area.

Continue coordination with DVRPC, PennDOT, SEPTA, and government officials to implement the Pottstown Pike Congestion Mitigation Study (construction of additional northbound lane).

- *Historic preservation to deepen community identity*

PLANNING AND ZONING

Complete amendment of Article XVI of the Zoning Ordinance to assure compatibility with the update to the “History of West Whiteland” completed in 2022; this is included in the omnibus amendment to the Zoning Ordinance described elsewhere in this summary.

Continue to promote the adaptive re-use of historic structures through the Zoning Ordinance and other regulations as may be appropriate.

Complete the Historic timeline project within the Township Building.

Continue to recognize individuals and agencies who are preserving, maintaining, and adaptively re-using historic structures.

- *Work towards the goal of 100% renewable energy by 2050.*

Work with Sustainability Coordinator to develop regulations and ordinance language supporting renewable energy and reducing reliance on fossil fuels.

Include a sustainability perspective in the update of the Township Comprehensive Plan, emphasizing that sustainability is not an isolated issue, but a perspective that affects all aspects of our plans and regulations.

- *Zoning to guide vibrant mixed-use, bike/ped-friendly redevelopment around Exton Crossroads while preserving the family-friendly character of existing surrounding neighborhoods.*

Complete and adopt omnibus amendment to the Zoning Ordinance, which includes updating the Historic Preservation article and provisions for solar energy systems, a new section for electric vehicle infrastructure, and revisions to most of the other Articles.

Preserve and promote working relationships with the principal landowners and stakeholders in the Crossroads area to facilitate the creation of regulations that promote our vision while remaining supportive of the stakeholders’ interests.

Delivering reliable administrative services

- *Skilled staff with resources, training, and support to meet high standards.*

Take advantage of professional development opportunities, including support for continuing education required of professional staff to maintain credentials.

2023 ACCOMPLISHMENTS

1. 2023 was another year of change for the department, with Assistant Planner Caroline O’Connor leaving the Township in August to join Willistown Township. The position was filled in October by Patrick Gorman, AICP, an experienced planner who came to us from Lower Merion Township in Montgomery County.
2. Worked with Capital and Special Projects Manager Justin Smiley in transitioning various Planning projects to implementation stage. The most significant of these were the Ship Road Couplet construction and wayfinding for the Town Center area.
3. Made significant progress in drafting an omnibus amendment to the Zoning Ordinance described above in the section listing goals for 2024.
4. Restarted active dialogue with PREIT regarding the future of the Exton Square shopping center site, following an interim during which PREIT was attempting to sell the property.
5. Participated in Township Business Forum at the Township Building in cooperation with the Chester County Economic Development Council on March 29.

PLANNING AND ZONING

6. Justin Smiley and John Weller maintained their planning skills and AICP¹ certification by attending various training opportunities, both virtually and in person. These included the following:
 - In October 2022, Justin and John gave a presentation about suburban centers at the annual conference of the Pennsylvania chapter of the American Planning Association (APA) in Lancaster; we repeated this presentation at the PSATS conference in Hershey on April 23, 2023, and John later gave a modified version at the CCATO conference in Malvern on July 26.
 - John attended APA’s national conference in Philadelphia from April 1 through 4.
 - John participated in on-line training by FEMA in floodplain administration on January 18, February 17, and July 19.
7. Provided administrative support to the Historical Commission, Planning Commission, and Zoning Hearing Board.
8. Administered the review and approval process for subdivisions, land development plans, and conditional use applications. Final land development approval was granted for several significant projects, including an expansion of the Keva Flats community, the new Wawa convenience store at the corner of Lincoln Hwy. and Whitford Rd., a new Bank of America branch at the corner of Pottstown Pk. and Commerce Dr., and the Township’s own Public Works Facility along Valley Creek Blvd.

¹ American Institute of Certified Planners.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
PLANNING & ZONING								
01-4140-3002	PENSION CONTRIBUTION	12,572.00	22,756.00	22,756.00	22,756.00	8,395.00	-63.1%	
01-4140-3003	WORKERS' COMPENSATION	180.36	260.00	279.56	280.00	250.00	-3.8%	
01-4140-3110	SALARIES	326,404.43	361,531.00	380,518.29	396,000.00	215,000.00	-40.5%	2024B (2) FT Positions
01-4140-3125	ZONING HEARING BOARD SAL	230.00	210.00	150.00	210.00	300.00	42.9%	Each of the 3 members of the Zoning Hearing Board receives \$10 per hearing, paid as a lump sum at the end of the year. ~2024
01-4140-3153	LONG TERM DISABILITY	1,178.16	875.00	569.20	875.00	584.00	-33.3%	
01-4140-3156	HEALTH INSURANCE	57,455.38	57,100.00	54,978.82	58,000.00	50,000.00	-12.4%	Line item includes total healthcare premium costs plus township contribution to employee HSA
01-4140-3158	LIFE INSURANCE	1,436.95	1,282.00	1,090.88	980.00	1,120.00	-12.6%	Term life insurance for 4 full -time positions at 1.5 times their salary or a max amount of \$100K; Premium rate 1/1/21-1/1/24 = \$.36/\$1K of insurance.
01-4140-3183	OVERTIME	2,841.72	115.00	135.43	300.00	500.00	334.8%	
01-4140-3245	SUPPLIES	.00	2,000.00	1,903.20	1,903.00	3,000.00	50.0%	In addition to miscellaneous office supplies not covered elsewhere, includes meeting expenses, artefact preservation (for Historical Commission), and plaques/awards (specifically including the Historical Commission's annual awards).
01-4140-3314	SOLICITORS	23,591.96	30,000.00	26,373.86	30,000.00	40,000.00	33.3%	Zoning Hearing Board solicitor & Township Solicitor for ordinance amendments and development issues. ~2024 Includes fees for Zoning Hearing Board solicitor as well as Township Solicitor fees that are not reimbursable by an applicant (ZHB solicitor fees may not be passed on to applicants). Reduction from 2023 budget anticipated due to fewer ZHB meetings and fewer ordinance amendments.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
01-4140-3316	COURT REPORTER	8,645.00	4,000.00	3,796.25	4,000.00	7,500.00	87.5%	Fee for court reporter required for Zoning Hearing Board as well as for appearances related to hearings before the Board of Supervisors (conditional use applications, amendments to Township ordinances, etc.).
01-4140-3340	COMMUNICATIONS	13,743.26	7,500.00	4,074.05	7,500.00	10,000.00	33.3%	Advertising, mailing, and other public outreach, including "timeline" display for ground floor hallway in Municipal building.
01-4140-3351	PROPERTY INSURANCE	1,187.94	2,716.00	2,740.19	2,740.00	3,200.00	17.8%	Includes allocated cost of Property, Auto & Inland Marine.
01-4140-3352	LIABILITY INSURANCE	3,868.76	1,978.00	1,429.31	1,429.00	1,400.00	-29.2%	
01-4140-3361	UTILITIES	435.67	1,355.00	371.78	355.00	400.00	-70.5%	Telephone
01-4140-3420	DUES	2,469.00	3,500.00	2,988.00	3,500.00	3,500.00		Dues for Director and Asst Township Planner for membership in the American Planning Assn (APA) and the American Institute of Certified Planners (AICP), also APA dues for the Planning Commission members. Includes Township membership in the Transportation Management Ass'n of Chester County (TMACC) and membership for the Township Historical Commission in the Chester County Historical Society and Chester County Historical Preservation Network.
01-4140-3422	TRAINING/SEMINAR/SCHOOLS	2,156.50	4,500.00	4,280.60	4,500.00	4,000.00	-11.1%	Covers cost for the Director and Assistant to attend the annual conference of the Pennsylvania chapter of the American Planning Association. Also covers any fees for attendance at more local workshops and training sessions as well as for books, relevant reference materials, and subscriptions to on-line resources as may be needed.
01-4140-3450	CONTRACTED SERVICES	36,884.97	39,500.00	29,382.39	39,500.00	135,000.00	241.8%	General Code, non-reimbursable historical consultant reviews, consultant help with development issues as needed. ~2024 Includes associated fees to assist staff with the update to the Township Comprehensive Plan.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
01-4140-3531	TRANSFER TO TECHNOLOGY F	11,119.00	41,788.00	16,064.09	16,064.09	7,747.00	-81.5%	Transfer for shared costs of Township-wide technology expenses, net of use of Fund 70 reserves. See Technology Plan for details.
01-4140-3708	IT MAINTENANCE	6,301.37	4,000.00	.00	.00	.00	-100.0%	Department-specific technology costs are budgeted in a separate line item (under 3708) to accurately reflect the cost of the department's technology costs. Shared costs (such as the Twp's IT consultant) will continue to be allocated across the departments under 3531 above. See Technology Plan for details
01-4140-3759	Historical Projects	.00	.00	.00	.00	10,000.00		
Total PLANNING & ZONING:		512,702.43	586,966.00	553,881.90	590,892.09	501,896.00	-14.5%	



Public Works Roads & Stormwater

PUBLIC WORKS DEPARTMENT – ROADWAYS & STORMWATER
(Roads & Fleet / Liquid Fuels Fund Budgets)

The Public Works Department maintains nearly 70 miles of Township roads and related infrastructure, which includes cleaning storm sewers, sealing and paving streets, removing fallen trees from roads, clearing rights-of-way, repairing potholes and curbs, clearing snow and ice, maintenance of almost 50 signals, sign maintenance/replacement, and maintaining Township vehicles and equipment.

Public Works Staffing: 16 FT (3 FT Administration, 12 FT Skilled Workers, 1 Mechanic), 1 PT Permanent, 2 PT Seasonal for repair and maintenance of parks, roads, sewer, and buildings.

2024 TOWNSHIP GOALS & SUPPORTING DEPARTMENT ACTIONS

- *Well-maintained local road and sewer infrastructure*

Rehabilitate and pave roads and perform maintenance repairs throughout the Township to prevent potholes and maintain roads. (\$350,000, Liquid Fuels Fund 35; \$100,000 in 01 4300 3680)

Due to the spread of ash borer, proactively cut dying roadside ash trees for safety (\$15,000 in 01 4300 3450)
- *Enhanced infrastructure that manages more stormwater and education to prepare property owners for storms that will exceed capacity*

Construct select drainage improvements to capture excessive stormwater runoff, improve roadside safety, and minimize impacts to downstream landowners. (\$30,000, Liquid Fuels Fund 35)

Work with residents and business owners to identify drainage issues. Work toward possible long-term remedies to address the increasing storm intensities.

Purchase replacement pickup truck, and crack sealer. (\$121,000 in Liquid Fuels Fund 35)
- *Professional systems to stay on top of requirements and best practices*

Continue work to comply with the five-year NPDES permit through mapping of stormwater features, development and implementation of stormwater management plans for Township facilities and public outreach about stormwater best practices.
- *Skilled staff, with appropriate resources, training and encouragement to meet high standards*

Continue work toward a new Public Works facility, which will accommodate storage for all vehicles and equipment and expanded areas for maintenance and repair. The new facility will consolidate three work/storage locations into one, allowing for more effective sharing of resources and equipment. (Total est. cost: \$12M in Public Services Fund 65)

Continue to implement the new GIS platform (ESRI ArcGIS) to organize and quickly access infrastructure data and generate permits.

PUBLIC WORKS DEPARTMENT – ROADWAYS & STORMWATER
(Roads & Fleet / Liquid Fuels Fund Budgets)

2023 ROADWAYS & STORMWATER ACCOMPLISHMENTS

Roadways

1. Updated five-year road maintenance plan to identify roads in need of repair and strategically schedule paving to maximize pavement life, coordinate with underground utility owners for repairs prior to road paving and allow staff to perform the necessary prep work a year in advance.
2. Worked with the traffic engineer (McMahon Associates, Inc.), signal maintenance contractor (Signal Service) and PennDOT representatives to implement traffic signal modifications and adjustments to improve traffic flow and pedestrian accommodations.
3. Addressed sight distance issues at various intersections Ex: Kirkland and RT 100
4. Repaved six Township roads.
5. Addressed sink holes on Clovermill Rd. and Oak Lane East Rd.
6. Added speed traffic lines in several areas for the Police to help in speed control
7. Assisted PennDOT with some maintenance issues they couldn't get to. Ex: Inlets

Stormwater

1. Completed the Greentree Bioretention Basin as part of the implementation of the Pollutant Reduction Plan.
2. Continued stormwater mapping initiative for compliance with the MS4 permit.
3. Effectively managed emergency response efforts to deal with flooding from the unprecedented storms and repaired damage to Township infrastructure caused by it.
4. Worked with residents and businesses to identify drainage issues and work toward solutions to minimize impacts from the increasing storm intensities.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
HIGHWAYS								
01-4300-3002	PENSION CONTRIBUTION	32,441.00	43,975.00	43,975.00	43,975.00	19,200.00	-56.3%	
01-4300-3003	WORKERS' COMPENSATION	14,712.26	14,000.00	15,316.76	15,316.00	15,400.00	10.0%	
01-4300-3110	SALARIES	683,292.43	564,000.00	549,279.57	598,000.00	605,000.00	7.3%	2024B; PW:5 FT, 3FT PW admin split 50% with other departments, 1 PT, and 1 PT Fleet Mechanic
01-4300-3153	LONG TERM DISABILITY	2,509.12	2,406.00	1,473.92	2,100.00	2,000.00	-16.9%	
01-4300-3156	HEALTH INSURANCE	122,868.72	127,500.00	122,632.10	135,000.00	148,000.00	16.1%	Line item includes total healthcare premium costs plus township contribution to employee HSA
01-4300-3158	LIFE INSURANCE	2,873.91	3,187.00	2,711.91	2,900.00	3,500.00	9.8%	Premium Rate 1/1/21-1/1/24 = \$.36/\$1K of insurance
01-4300-3183	OVERTIME	31,632.28	25,000.00	9,527.47	12,000.00	12,000.00	-52.0%	
01-4300-3191	UNIFORM MAINTENANCE	2,797.72	3,000.00	2,691.94	2,800.00	3,000.00		T-Shirts, sweatshirts, coats, caps, jeans, boots, etc.
01-4300-3192	PHYSICAL EXAMINATIONS	442.00	1,000.00	.00	1,000.00	1,000.00		Pre-employment drug and alcohol screening; Random testing for CDL.
01-4300-3213	EQUIPMENT	6,172.00	.00	.00	.00	.00		
01-4300-3231	GASOLINE	2,799.90	4,290.00	739.60	1,020.00	1,024.00	-76.1%	24B: Assume 320 gallons @ \$3.20/gallon; Township is exempt from State & Federal taxes.
01-4300-3232	DIESEL	16,887.22	28,300.00	20,133.56	29,280.00	32,232.00	13.9%	On average the Township is using approximately 17,000 gallons of diesel that is split between Highways @ 60% of use, Parks @ 19% of use, and sewer @ 21% of use; AuG \$ increase to \$3.16/gal (Thru 7/2023 \$2.95/gal.)
01-4300-3245	GENERAL SUPPLIES	47,361.65	45,000.00	38,811.78	45,000.00	40,000.00	-11.1%	Truck chains, tarps, etc., Stone, top soil, seed, sod, straw; Barricades, acetylene/oxygen, wood, hardware items, paints, paint supplies, chemicals, Food for training, meals and rooms during emergencies, AED supplies; small

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
								equipment; Safety equipment, misc. hand tools, tarps, saw blades, etc., Fire extinguisher inspection, small equipment, backflow preventer testing; Signs/Posts - hot tape thermal plastic markings (in-house) or paint signs, posts, stubs repairs and replacement.
01-4300-3246	FLEET MAINTENANCE SUPPLIE	38,912.60	35,000.00	26,417.48	35,000.00	40,000.00	14.3%	Repair & Maint Supplies - Filters, brakes, brake line hoses, brake drum, rotors, fuel additives, degreaser solvents, sealants, oil dry, rags, 2-cycle oil, belts, bulbs, tires, grease, lubricants, antifreeze, transmission and washer fluids, motor oil, hydraulic oil, transmission fluid, wax, etc. and waste product disposal (Safety Kleen) Off road equipment, motor oil, hydraulic oil, hoses, steel, welding rods, plates, and other consumables Small Tools - Misc. tools, specialty tools for new equipment and vehicles Repairs on Equipment - Repairs to lift jack, air compressor, air guns, etc. Public Works Garage cleaning supplies, hand cleaner, paper towels, high pressure soap for salt trucks, etc. Equipment Repairs - loader, backhoe, PW equipment, emergency service/misc unknown Car/truck washes. Also see 01-4300.3455 for other fleet expenses.
01-4300-3306	MS4s	7,433.75	5,000.00	950.00	1,000.00	5,000.00		Expenses for renewing and complying with NPDES permit from DEP Includes dues for Christiana Watershed Partnership & Brandywine Red Clay Alliance
01-4300-3313	ENGINEERING	20,402.01	41,000.00	45,889.92	50,000.00	50,000.00	22.0%	MS4-related costs covered under 3306 and engineering costs for stormwater to 01-4300.3668.
01-4300-3340	COMMUNICATIONS	447.82	500.00	299.09	500.00	500.00		Budget for unexpected public ads.
01-4300-3351	PROPERTY INSURANCE	18,056.69	15,040.00	15,173.27	15,173.00	17,800.00	18.4%	Includes allocated cost of Property, Auto & Inland Marine.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
01-4300-3352	LIABILITY INSURANCE	10,907.09	8,992.00	6,496.62	6,496.00	6,500.00	-27.7%	
01-4300-3361	UTILITIES	25,272.82	35,300.00	21,219.03	22,000.00	25,000.00	-29.2%	Includes cost of electric @ 222 N. Pottstown Pike, street lighting and traffic signals.
01-4300-3365	SOLID WASTE	4,236.93	4,500.00	3,620.94	3,941.00	4,500.00		Cost of Garage dumpster + Tire Disposal.
01-4300-3384	EQUIPMENT RENTAL	11,151.71	15,000.00	6,643.71	10,000.00	15,000.00		Rental of excavator, dozer, paver, milling head, etc.; Increased rental budget to perform more projects 'in house'.
01-4300-3410	WHITFORD VILLAGE ISLAND	450.00	450.00	450.00	450.00	1,000.00	122.2%	Per Agreement with residents to supply plants, mulch & week killer for subdivision island.
01-4300-3420	DUES	689.33	900.00	398.50	600.00	600.00	-33.3%	Membership and other dues; EZPass
01-4300-3422	TRAINING/SEMINAR/SCHOOLS	4,772.71	9,000.00	9,284.84	10,000.00	5,000.00	-44.4%	Safety Training, Flagger Training, CPR, training-related books Travel-related expenses - mileage, lodging, etc. CDL Testing
01-4300-3450	CONTRACTED SERVICES	19,085.98	20,000.00	14,217.76	10,000.00	45,000.00	125.0%	Misc. door repairs/adjustments/replacements, interior and masonry repairs, etc. 2024B Includes \$25K Bartlett Road restripping.
01-4300-3455	CONTRACTED VEHICLE MAINT	21,346.88	15,000.00	28,525.93	20,000.00	20,000.00	33.3%	Vehicle repairs performed by others (dealers and specialists). Also see 01-4300.3246 for other fleet expenses.
01-4300-3456	TRAFFIC SIGNALS	.00	.00	77,699.18	78,000.00	.00		
01-4300-3490	FLEET ALLOCATION	79,919.00	85,332.00	85,332.00	85,332.00	76,200.00	-10.7%	Allocation of Fleet expenses to each Department. No direct expenses should be booked in this line item. Actuals will equal the budgeted amount exactly. Allocation is based on insured vehicle value. Roads is 49%.
01-4300-3491	FLEET REIMBURSEMENT	153,971.00-	164,400.00-	164,400.00-	164,400.00-	181,800.00-	10.6%	Contra-expense serving as reimbursement from all departments for allocated fleet expenses. Total includes all-in cost of mechanic, fleet supplies, fleet-related contracted services and an estimate/allocation for portion of

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
								garage/mechanic overhead.
01-4300-3531	TRANSFER TO TECHNOLOGY F	32,145.00	99,055.00	38,075.08	38,075.08	36,723.00	-62.9%	Transfer for shared costs of Township-wide technology expenses, net of use of Fund 70 reserves. See Technology Plan for details.
01-4300-3552	TRANSFER TO EQUIPMENT RE	37,932.00	39,900.00	39,900.00	39,900.00	161,500.00	304.8%	
01-4300-3668	DRAINAGE	14,421.52	15,000.00	10,384.15	15,000.00	15,000.00		Non-Liquid Fuels eligible: Storm sewer maintenance - cleaning or replairing inlets, swales, pipes, etc.
01-4300-3680	ROAD&BRIDGE RESURFACING	77,969.99	50,000.00	7,370.11	130,000.00	50,000.00		Non-Liquid Fuels eligible: Misc areas of base repair (trenches, potholes, etc.), curb work
01-4300-3708	IT MAINTENANCE	5,054.44	.00	23.49	24.00	.00		Department-specific technology costs are budgeted in a separate line item (under 3708) to accurately reflect the cost of the department's technology costs. Shared costs (such as the Twp's IT consultant) will continue to be allocated across the departments under 3531 above. See Technology Plan for details
Total HIGHWAYS:		1,243,427.48	1,192,227.00	1,081,264.71	1,295,482.08	1,275,879.00	7.0%	



Public Works Parks & Recreation

PARKS & RECREATION

The Parks Division of the Public Works Department maintains 12 Township parks covering over 400 acres; approximately 300 acres is the Township portion of Exton Park. The Township also provides staffing for Friends of the Parks' events and funds part of the annual community day and fireworks.

Parks & Facility Staffing: 7 FT (3 FT Administration, 4 FT Skilled Workers for repair and maintenance of parks and buildings).

2024 TOWNSHIP GOALS & SUPPORTING DEPARTMENT ACTIONS

- *Open space and recreation network to play, exercise, relax, and learn outdoors*

Start Phase 2 of Exton Park including trail from Ship Rd to CVT, pavilions, playground, restroom and parking lot. (\$2,500,000 in Public Service Fund 65; \$250,000 from Chester County Grant)

Construct a new pavilion at Boot Road Park to provide additional recreational opportunities and a place of refuge during a passing rain shower for those watching a ball game. (Budgeted for but not completed in 2023, moving the project into the 2024 budget—\$35,000)

Construct a new trail extension to pavilion at Boot Road Park to increase mobility of park users. (\$4,000 in general supplies – 01.4520.3245)

Sealcoat and line parking lots in Banbury, Waltz and Roscioli Parks (\$27,000)

Installation of bottle filler water fountain in Miller Park (\$7,000)

Installation of LED parking lot lights in Miller Park (\$10,000)

Reassess the Park Upgrade Plan for all the parks to ensure recreation amenities remain maintained, fun and relevant for the community.

- *Events to add to the sense of community and quality of life*

Increase promotion and marketing of park activities and amenities.

Partner with Chester County, Friends of the Parks, and East Whiteland Township on the annual Exton Park Community Day event. Revive volunteer events like Earth Day and Make A Difference Day. Continue to incorporate new events such as a Holiday Parade to kick off the Tree Lighting, a Benefit 5k Run/Walk, and educational, active, and environmentally focused park programming throughout the year. (\$50,000 in rec programming – 01.4520.3758).

Delivering reliable administrative services

- *Skilled staff, with resources, training, and encouragement to meet high standards*

Develop a work order system to help with maintenance time (staff time)

2023 PARKS ACCOMPLISHMENTS

1. Swedesford Recreation area had its' official ribbon cutting which signified the opening of the Dog Park with an ADA trail, the large playground, restroom facility, the design and installation of a 9-hole Disc Golf Course and multi-use fields, and the Sledding Hill.
2. Planted a 3 – acre wildflower meadow at Exton Park.
3. Miller Park Tennis courts recoated and lined for Pickleball on one of the courts.
4. Repaired storm damaged area of Burke Rd Park.
5. Brought back an Earth Day volunteer event and Make a Difference Day.
6. Drew approximately five-thousand people to Exton Park Community Day; the largest turn out post-covid.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
PARKS & RECREATION								
01-4520-3002	PENSION CONTRIBUTION	5,863.00	9,791.00	9,791.00	9,791.00	9,391.00	-4.1%	
01-4520-3003	WORKERS' COMPENSATION	5,101.62	5,700.00	6,267.95	6,268.00	5,700.00		
01-4520-3110	SALARIES	152,236.03	189,266.00	194,198.84	198,000.00	270,000.00	42.7%	24B: 4 FT employees, 1FT Admin, 1 seasonal
01-4520-3153	LONG TERM DISABILITY	632.70	842.00	549.68	750.00	1,166.00	38.5%	
01-4520-3156	HEALTH INSURANCE	33,346.57	34,500.00	33,347.72	39,000.00	60,000.00	73.9%	Line item includes total healthcare premium costs plus township contribution to employee HSA
01-4520-3158	LIFE INSURANCE	622.70	1,051.00	894.32	940.00	2,000.00	90.3%	Term life insurance for Ft employees at 1.5 times their salary or a max amount of \$100,000.
01-4520-3183	OVERTIME	14,689.48	10,000.00	10,681.11	12,000.00	10,000.00		
01-4520-3191	UNIFORM MAINTENANCE	1,268.24	1,500.00	2,055.81	1,500.00	1,500.00		Boots and clothing
01-4520-3231	GASOLINE	2,160.57	2,340.00	1,653.82	2,037.00	1,920.00	-17.9%	
01-4520-3232	DIESEL	5,292.25	8,940.00	6,375.63	10,000.00	10,208.00	14.2%	On average the Township is using approximately 17,000 gallons of diesel that is split between Highways @ 60% of use, Parks @ 19% of use, and sewer @ 21% of use. Aug 2023 increased to \$3.16/g (Thru 7/23; \$2.95/g).
01-4520-3245	GENERAL SUPPLIES	35,438.13	40,000.00	38,839.93	40,000.00	40,000.00		Operating supplies and small equipment for maintenance and repairs at all park facilities, fire extinguishers.
01-4520-3340	COMMUNICATIONS	178.80	400.00	191.45	200.00	200.00	-50.0%	
01-4520-3351	PROPERTY INSURANCE	7,602.82	2,569.00	2,591.48	2,591.00	3,000.00	16.8%	Includes allocated cost of Property, Auto & Inland Marine.
01-4520-3352	LIABILITY INSURANCE	4,567.93	1,753.00	1,266.18	1,266.00	1,300.00	-25.8%	
01-4520-3361	UTILITIES	17,174.57	22,600.00	20,826.41	23,000.00	23,000.00	1.8%	Electric/Gas/Propane; Phone/Internet/data; Water

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
01-4520-3365	SOLID WASTE	2,213.84	1,500.00	2,083.83	2,050.00	2,100.00	40.0%	1 dumpster
01-4520-3384	EQUIPMENT RENTAL	614.75	500.00	.00	.00	500.00		Lift equipment, etc.
01-4520-3420	DUES	292.00	400.00	155.00	300.00	400.00		PA Recreation and Park and Society (PRPS) dues for Staff National Recreation and Park Association dues for Staff Pesticide Licenses, etc.
01-4520-3422	TRAINING/SEMINAR/SCHOOLS	2,345.00	2,000.00	590.00	1,000.00	2,000.00		Includes cost of staff to get certifications for playground inspections and pesticide use.
01-4520-3450	CONTRACTED SERVICES	78,596.83	110,000.00	129,847.20	140,000.00	164,000.00	49.1%	Grass cutting - All parks
01-4520-3490	FLEET ALLOCATION	9,221.00	9,846.00	9,846.00	9,846.00	10,888.00	10.6%	Allocation of Fleet expenses to each Department. No direct expenses should be booked in this line item. Actuals will equal the budgeted amount exactly. Allocation is based on insured vehicle value. Parks = 6%
01-4520-3531	TRANSFER TO TECHNOLOGY F	11,119.00	31,321.00	16,064.09	16,064.09	19,367.00	-38.2%	Transfer for shared costs of Township-wide technology expenses, net of use of Fund 70 reserves. See Technology Plan for details.
01-4520-3552	TRANSFER TO EQUIPMENT RE	29,441.00	31,500.00	31,500.00	31,500.00	127,500.00	304.8%	15% of the cost of Fund 50 purchases of 2021-2030.
01-4520-3708	IT MAINTENANCE	5,054.42	.00	.00	.00	.00		Department-specific technology costs are budgeted in a separate line item (under 3708) to accurately reflect the cost of the department's technology costs. Shared costs (such as the Twp's IT consultant) will continue to be allocated across the departments under 3531 above. See Technology Plan for details
01-4520-3758	RECREATION PROGRAMS	23,454.75	50,000.00	26,165.42	35,000.00	50,000.00		Spring Clean-Ups, Volunteer Projects, Exton Park Community Day expenses & fireworks, Exton park Ribbon Cutting, Holiday Parade (new)

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
	Total PARKS & RECREATION:	448,528.00	568,319.00	545,782.87	583,103.09	816,140.00	43.6%	



Debt Service

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
DEBT SERVICE								
01-4810-3534	TRANSFER/DEBT	1,222,805.00	1,225,180.00	1,225,150.00	1,225,150.00	1,221,277.00	-0.3%	24B: Includes 2020 issue (\$438,495 & \$750 for paying agent fees) + 2021 Bank Note (\$782,032)
Total DEBT SERVICE:		1,222,805.00	1,225,180.00	1,225,150.00	1,225,150.00	1,221,277.00	-0.3%	
01-General Fund Revenue Total:		14,814,757.96	14,107,035.00	13,452,625.55	13,825,697.00	16,048,844.00	13.8%	
01-General Fund Expenditure Total:		14,434,484.24	14,182,296.00	12,696,364.66	14,035,680.75	16,048,844.00	13.2%	
Net Total 01-General Fund:		380,273.72	75,261.00-	756,260.89	209,983.75-	.00	-100.0%	

WEST WHI file saved under Finance - Debt - LT Debt
 2021-2034
 Long Term

2020 note; Shaded columns represent current debt schedules

	Series 2021 (Refund of series 2016) ACNB			Series of 2020 PFM GROUP			M&T Paying Agent Fees	Annual Debt Payment
	Principal due Aug	Interest due Feb & Aug		Principal due Oct	Interest due Apr & Oct			
	2021 Principal	2021 Interest	2021 Total	2020 Issuance Principal	2020 Issuance Interest	2020 Issuance Total		
2006 GO								-
2007 GO								-
2008 GO								-
2009 GO								-
2010 GO								-
2011 GO								-
2012 GO								-
2013 GO								-
2014 GO								-
2015 GO								-
2016 GO								-
2017 GO							780	780
2018 GO							780	780
2019 GO							780	780
2020 GO				260,000	17,950	277,950	780	278,730
2021 GO				275,000	166,495	441,495	1,560	443,055
2022 GO	736,000	48,280.20	784,280.20	285,000	152,745	437,745	780	1,222,805
2023 GO	729,000	56,905.20	785,905.20	300,000	138,495	438,495	750	1,225,150
2024 GO	733,000	49,032.00	782,032.00	315,000	123,495	438,495	750	1,221,277
2025 GO	747,000	41,115.60	788,115.60	330,000	107,745	437,745	750	1,226,611
2026 GO	750,000	33,048.00	783,048.00	345,000	91,245	436,245	750	1,220,043
2027 GO	759,000	24,948.00	783,948.00	350,000	87,795	437,795	750	1,222,493
2028 GO	772,000	16,750.80	788,750.80	285,000	84,295	369,295	750	1,158,796
2029 GO	779,000	8,413.20	787,413.20	290,000	81,445	371,445	750	1,159,608
2030 GO				1,095,000	78,400	1,173,400	750	1,174,150
2031 GO				1,110,000	65,260	1,175,260	750	1,176,010
2032 GO				1,125,000	50,830	1,175,830	750	1,176,580
2033 GO				1,140,000	35,080	1,175,080	750	1,175,830
2034 GO				1,160,000	17,980	1,177,980	750	1,178,730
Total	6,005,000	278,493.00	6,283,493.00	8,665,000	1,299,255	9,964,255	14,460	16,262,208

Sewer Fund



Sewer Fund(02): A Township proprietary fund used to account for the operation of the sewer system. The sewer system is financed and operated in a manner like a private business enterprise, whereby, the costs of providing goods or services to the public on a continuing basis are recovered primarily through user charges.

WEST WHITELAND TOWNSHIP

2024 BUDGET - SEWER OPERATING FUND BUDGET SUMMARY

	2022 Actuals	2023 Approved Budget	2023 Budget Projection	2024 Budget Request	%2023P v 2022A	\$2023P v 2022A	%2024B v 2023P	\$2024B v 2023P
Revenue								
Service Fee Revenue	\$ 3,584,756	\$ 3,400,000	\$ 3,666,500	\$ 3,670,000	102%	\$ 81,744	100%	\$ 3,500
Clover Mill Reimbursement	\$ 322,692	\$ 150,000	\$ 386,450	\$ 370,000	120%	\$ 63,758	96%	\$ (16,450)
Industrial Waste Surcharge Revenue	\$ 3,000	\$ 3,000	\$ 3,180	\$ 3,000	106%	\$ 180	94%	\$ (180)
Investment Income	\$ 30,034	\$ 30,000	\$ 155,000	\$ 160,000	516%	\$ 124,966	103%	\$ 5,000
Miscellaneous Revenue	\$ 5,314	\$ 500	\$ 2,400	\$ 500	45%	\$ (2,914)	21%	\$ (1,900)
Revenue Total	\$ 3,945,795	\$ 3,583,500	\$ 4,213,530	\$ 4,203,500	107%	\$ 267,735	100%	\$ (10,030)
Expense								
Salary & Benefits	\$ 1,000,368	\$ 1,082,729	\$ 748,085	\$ 1,014,789	75%	\$ (252,283)	136%	\$ 266,704
DARA Treatment Services	\$ 823,538	\$ 967,673	\$ 967,673	\$ 1,150,000	118%	\$ 144,135	119%	\$ 182,327
WG Treatment Services	\$ 665,920	\$ 1,910,000	\$ 899,000	\$ 937,000	135%	\$ 233,080	104%	\$ 38,000
Contracted/Professional Serv	\$ 74,290	\$ 79,000	\$ 112,719	\$ 109,000	152%	\$ 38,429	97%	\$ (3,719)
Debt Service	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000	100%	\$ -	100%	\$ -
Maintenance & Operations	\$ 416,410	\$ 442,965	\$ 362,699	\$ 613,550	87%	\$ (53,711)	169%	\$ 250,851
Expense Total	\$ 3,075,526	\$ 4,577,367	\$ 3,185,176	\$ 3,919,339	104%	\$ 109,650	123%	\$ 734,163
Transfers In	\$ 1,405,361	\$ 1,310,000	\$ -	\$ -	0%	\$ (1,405,361)		\$ -
Transfers Out	\$ 363,031	\$ 87,255	\$ 55,081	\$ 50,494	15%	\$ (307,950)	92%	\$ (4,587)
Net Surplus/(Deficit)	\$ 1,912,599	\$ 228,878	\$ 973,273	\$ 233,667		\$ (939,326)		\$ (739,606)

PUBLIC WORKS DEPARTMENT – SANITARY SEWER (Sewer Operating/Sewer Construction Budgets)

The Public Works Department maintains approximately 105 miles of sanitary sewer lines, 2,670 manholes, and 5 pumping stations to convey wastewater from homes and businesses to third-party treatment plants. Maintenance includes cleaning and televising sewer lines, mitigation of stormwater inflow & groundwater infiltration (I&I) into the system, root control, clearing blockages, pump station maintenance, and clearing rights-of-way. Additionally, the Department performs approximately 2,500 responses yearly for the PA One Call Program.

Public Works Staffing: 16 FT (3 FT Administration, 12 FT Skilled Workers, 1 Mechanic), 2 PT, for repair and maintenance of parks, roads, sewer, and buildings.

Costs are allocated to the fund from the Administration and Finance Departments to more accurately account for the complete cost of the services the sewer funds provide to the public – and to better assess the fees that should be charged for the services.

2024 TOWNSHIP GOALS & SUPPORTING DEPARTMENT ACTIONS

- *Well-maintained local road and sewer infrastructure*

Initiate the construction for phase 2 of the Clover Mill Pump Station rehab; work will include replacement of all the plumbing and mechanical equipment as well as miscellaneous improvements throughout the pump station building.

Continue to monitor PennDOT's progress with the construction of the Boot Road Bridge over Amtrak to ensure it incorporates a new section of sanitary sewer force main.

Identify and repair manholes and castings throughout the township to reduce infiltration during storm events.

Continue performing the cured-in-place pipe repair program, along with grouting to help prevent I&I.

Continue sewer line inspections and cleaning to prevent any future issues with pipe.

Upgrades and relocation of the check valve at Mill Valley Pump Station for cost saving and better maintenance.

- *Sound financial planning to keep costs manageable and services reliable*

West Whiteland conveys sewage to be treated at plants run by the Downingtown Area Regional Authority (DARA) and West Goshen Sewer Authority. West Goshen will continue extensive improvements to their wastewater treatment plant and collection/conveyance system.

**PUBLIC WORKS DEPARTMENT – SANITARY SEWER
(Sewer Operating/Sewer Construction Budgets)**

2023 SEWER ACCOMPLISHMENTS

1. Reviewed data obtained from manhole meters to identify areas of significant stormwater inflow and groundwater infiltration (I&I) into the sanitary sewer system.
2. Performed cured-in-place pipe repair and grouting repairs in sanitary sewer pipe where I&I was identified.
3. Substantially completed construction for Phase 1 of Clover Mill Pump station rehab (project completion forecast January 2024); work included new generator, electrical service connection, variable frequency drives (VFD's) and electrical upgrades throughout the pump station.
4. Monitored PennDot's progress as they awarded the contract for construction of the Boot Road Bridge over Amtrak project which includes a new section of sanitary sewer force main. (Staff time)
5. Worked with AQUA monitoring the water main replacement on Clover Mill Road to obtain water service to the pump station and sewer garage.
6. Performed inspections and cleaning of over 73,000 linear feet of pipe (Staff time)
7. Responded to major storms/flooding events in an effort to prevent or mitigate sanitary sewer overflow into streams. (Staff time, including OT)
8. Formed a Stormwater Task Force consisting of volunteers from the community (Engineers, Financial Advisors, Educators, etc.) to provide recommendations to the Board of Supervisors on the stormwater management capital plan.
9. Repaired sanitary sewer main sags on Sunset Lane and Colwyn Terrace to prevent further grease build up and homeowner lateral back up.
10. Completed the ACT 537 Sewage Facilities Plan Special Study in support of the Downingtown Area Regional Authority (DARA) proposed expansion project.
11. Completed a detailed Engineering evaluation of Grubbs Mill Pump Station for needed repairs, modifications, and upgrades.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
02-Sewer Fund								
INTEREST								
02-3410-8510	INTEREST FROM INVESTMENT	30,034.10	30,000.00	136,824.84	155,000.00	160,000.00	433.3%	
Total INTEREST:		30,034.10	30,000.00	136,824.84	155,000.00	160,000.00	433.3%	
SERVICE FEE REVENUE								
02-3640-9520	SEWER FEES	3,524,225.47	3,350,000.00	3,308,763.25	3,580,000.00	3,590,000.00	7.2%	Residential \$285 per household/apartment 2 bed+; Commercial is volume-based.
02-3640-9521	SEWER LATE FEES	48,130.08	40,000.00	87,942.09	75,000.00	70,000.00	75.0%	
02-3640-9525	INDUSTRIAL WASTE SURCHAR	3,000.00	3,000.00	5,410.07	3,180.00	3,000.00		IPP Permit Fee - Johnson Matthey
02-3640-9527	SEWER CERTIFICATIONS	12,400.00	10,000.00	10,765.00	11,500.00	10,000.00		2024B - Anticipate a real estate market cool down
02-3640-9530	CLOVER MILL PAYMENT	322,691.54	150,000.00	363,202.70	386,450.00	370,000.00	146.7%	Payment from Uwchlan Twp related to operations & capital costs of Clover Mill Pump Station.
Total SERVICE FEE REVENUE:		3,910,447.09	3,553,000.00	3,776,083.11	4,056,130.00	4,043,000.00	13.8%	
CONTRIBUTIONS								
02-3800-7910	TRANSFER	1,405,361.00	1,310,000.00	.00	.00	.00	-100.0%	New in 2023P & 2024B: No longer transferring from Sewer Construction Fund (tapping fees) for wastewater treatment capital expenses.
02-3800-9460	MISCELLANEOUS REVENUE	5,313.75	500.00	7,190.05	2,400.00	500.00		P-Card Rebate
Total CONTRIBUTIONS:		1,410,674.75	1,310,500.00	7,190.05	2,400.00	500.00	-100.0%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
SANITARY SEWER SYSTEM								
02-4290-3002	PENSION CONTRIBUTION	144,800.00	44,608.00	44,608.00	44,608.00	27,089.00	-39.3%	
02-4290-3003	WORKERS' COMPENSATION	13,655.86	16,800.00	18,377.16	18,377.00	9,200.00	-45.2%	
02-4290-3110	SALARIES	697,113.24	829,000.00	463,212.84	500,000.00	770,000.00	-7.1%	2024B - Includes four (4) FT for PW Sewer and various other split with multiple departments across fund 01
02-4290-3153	LONG TERM DISABILITY	3,043.64	2,232.00	1,371.04	2,000.00	2,300.00	3.0%	
02-4290-3156	HEALTH INSURANCE	129,011.54	178,500.00	171,229.71	178,000.00	200,000.00	12.0%	Line item includes total healthcare premium costs plus township contribution to employee HSA
02-4290-3158	LIFE INSURANCE	3,688.23	3,589.00	3,053.98	3,100.00	4,200.00	17.0%	
02-4290-3183	OVERTIME	9,055.73	8,000.00	1,708.58	2,000.00	2,000.00	-75.0%	
02-4290-3191	UNIFORM MAINTENANCE	3,144.14	3,000.00	2,372.28	3,000.00	3,000.00		Includes Outerwear Safety (Jackets, Raincoats, Hats) & Boots
02-4290-3192	PHYSICAL EXAMINATIONS	149.00	250.00	.00	250.00	250.00		CDL random drug testing
02-4290-3213	EQUIPMENT	7,750.00	.00	.00	.00	.00		
02-4290-3231	GASOLINE	770.77	1,950.00	721.12	1,000.00	1,000.00	-48.7%	
02-4290-3232	DIESEL	7,918.95	9,882.00	8,290.54	9,882.00	11,300.00	14.3%	On average the Township is using approximately 17,000 gallons of diesel/year - split between Highways @ 60% of use, Parks @ 19% of use, and sewer @ 21% of use. CCIU (Chester County Intermediate Unit) pricing \$3.16/g.
02-4290-3245	GENERAL SUPPLIES	41,367.19	53,000.00	28,361.37	35,000.00	40,000.00	-24.5%	Grease, sealants, paint, grout, filters, anti-freeze, risers, manhole frames, covers & inserts; Misc. fluids, hardware, plumbing, electric & masonry materials/equipment/parts Repairs to clamps, concrete, stone, meters, recorders & AED Small tools/Minor Equipment: hand tools; air

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
								plugs; signs & barrels; safety materials: signs, cones, harnesses, plastic suits, gloves, Cleaning supplies, Small items for jet trucks, tv and gas meter, Pump station & garage supplies for small repairs (mechanical, electrical, carpentry, paint)
02-4290-3311	AUDITING SERVICES	2,000.00	2,000.00	7,000.00	5,300.00	12,000.00	500.0%	
02-4290-3313	ENGINEERING	5,450.75	20,000.00	29,420.36	30,000.00	20,000.00		
02-4290-3314	SOLICITORS	7,772.18	12,000.00	10,565.61	12,000.00	12,000.00		Portnof Law Associates for collection of delinquent sewer bills.
02-4290-3324	PA ONE CALL	2,969.55	5,000.00	2,314.76	3,000.00	4,000.00	-20.0%	
02-4290-3340	COMMUNICATIONS	13,634.09	13,000.00	12,301.07	13,000.00	25,000.00	92.3%	Includes vendor cost of printing of sewer bills.
02-4290-3351	PROPERTY INSURANCE	24,233.98	18,902.00	19,069.89	19,069.00	22,300.00	18.0%	
02-4290-3352	LIABILITY INSURANCE	12,258.82	13,629.00	9,846.25	9,846.00	9,900.00	-27.4%	
02-4290-3361	UTILITIES	110,695.40	104,300.00	61,284.30	70,000.00	80,000.00	-23.3%	
02-4290-3365	SOLID WASTE	1,629.79	1,500.00	1,649.63	1,600.00	1,500.00		Dumpster at CMPS
02-4290-3374	EQUIPMENT REPAIRS	66,470.97	75,000.00	31,252.42	60,000.00	75,000.00		CM Force Main valves, Parts. Equipment Repairs at Pump stations: flow matcher, pumps, motors, fans, heaters, meters, controls, etc.
02-4290-3384	EQUIPMENT RENTAL	.00	6,500.00	.00	.00	6,500.00		
02-4290-3420	DUES	554.60	500.00	60.00	500.00	500.00		
02-4290-3422	TRAINING/SEMINAR/SCHOOLS	1,885.00	4,000.00	3,112.27	4,000.00	4,000.00		Training, seminars, certificaion classes, conferences, IT training, chapter 302 training, asbestos handling training.
02-4290-3439	INDUSTRIAL WASTE DISCHARG	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00		Charge from DARA for businesses with permits for industrial waste. Businesses reimburse - revenue in 02.3640.9525

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
02-4290-3450	CONTRACTED SERVICES	59,066.73	45,000.00	88,461.05	50,000.00	45,000.00		Meter calibrations, Alarm System, Grit Removal Contract - Grubbs Mill wet well (1); Route 100 wet well (2); Mill Valley (1), Whiteland Woods (1), CMPS (12) and DARA meter (2), Backflow Preventer, Fire Extinguishers, Hoist safety inspections ~2024 New in 2024 Move CIPP work from 03-4350-3702 to this line item.
02-4290-3458	CONTRACTED TREATMENT - D	823,538.00	967,673.00	967,673.00	967,673.00	1,150,000.00	18.8%	24B: \$850K operating, \$300K capital (WWT estimate, have not rec'd one from DARA) Wastewater treatment by Downingtown Area Regional Authority
02-4290-3460	CONTRACTED TREATMENT-W.	665,919.76	1,910,000.00	898,566.13	899,000.00	937,000.00	-50.9%	23P and 24B based on estimates provided by West Goshen 24B: Operating - \$900K, capital -\$37K Wastewater treatment by West Goshen Sewer Authority.
02-4290-3490	FLEET ALLOCATION	15,650.00	16,710.00	16,710.00	16,710.00	18,500.00	10.7%	Allocation of Fleet expenses to each Department. No direct expenses should be booked in this line item. Actuals will equal the budgeted amount exactly. Allocation is based on insured vehicle value. Sewer = 10%
02-4290-3531	TRANSFER TO TECHNOLOGY F	18,531.00	52,255.00	20,081.55	20,080.55	15,494.00	-70.3%	Transfer for shared costs of Township-wide technology expenses, net of use of Fund 70 reserves. See Technology Plan for details.
02-4290-3533	TRANSFER	314,500.00	5,000.00	5,000.00	5,000.00	5,000.00		
02-4290-3534	TRANSFER/DEBT	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00		Transfer to General Fund for sewer (02) allocated share of bldg cost (for debt service)
02-4290-3552	TRANSFER TO S.C. FOR EQUIP	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00		Steady transfer to Fund 03 for equipment replacement savings Fund 03 transfer to Fund 50 Equipment Replacement for full amount of vehicles/equipment in years when there are Utility purchases

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
02-4290-3610	I & I REPAIR COST	37,252.00	45,000.00	.00	45,000.00	245,000.00	444.4%	Inflow & Infiltration (I&I) measures prevent stormwater inflow and groundwater infiltration into the sewer system, and therefore reduces treatment costs. New in 2024B: \$220K CIPP
02-4290-3612	ROOT CONTROL	13,228.52	15,000.00	.00	15,000.00	15,000.00		
02-4290-3620	BARKWAY EGPS (MILL VALLEY)	.00	.00	33,824.86	15,419.00	20,000.00		
02-4290-3708	IT MAINTENANCE	32,641.64	36,842.00	24,927.70	36,842.00	27,800.00	-24.5%	Department-specific technology costs are budgeted in a separate line item (under 3708) to accurately reflect the cost of the department's technology costs. Shared costs (such as the Twp's IT consultant) will continue to be allocated across the departments under 3531 above. See Technology Plan for details
02-4290-3807	INVESTMENT & BANK EXPENS	19,205.50	16,000.00	14,064.90	16,000.00	20,000.00	25.0%	
Total SANITARY SEWER SYSTEM:		3,438,556.57	4,664,622.00	3,128,492.37	3,240,256.55	3,969,833.00	-14.9%	
02-Sewer Fund Revenue Total:		5,351,155.94	4,893,500.00	3,920,098.00	4,213,530.00	4,203,500.00	-14.1%	
02-Sewer Fund Expenditure Total:		3,438,556.57	4,664,622.00	3,128,492.37	3,240,256.55	3,969,833.00	-14.9%	
Net Total 02-Sewer Fund:		1,912,599.37	228,878.00	791,605.63	973,273.45	233,667.00	2.1%	

Sewer Capital Fund



Sewer Capital Fund(03): A proprietary fund used to account for the maintenance and construction of capital projects regarding the sewer system. Sewer tapping fees are the sole provider of the financing for the capital costs.



Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
03-Sewer Construction Fund								
INTEREST								
03-3410-8510	INTEREST FROM INVESTMENT	47,772.56	28,000.00	227,882.66	185,000.00	190,000.00	578.6%	
Total INTEREST:		47,772.56	28,000.00	227,882.66	185,000.00	190,000.00	578.6%	
SERVICE FEE REVENUE								
03-3640-8350	FED/STATE/COUNTY GRANTS	.00	.00	259,000.00	259,000.00	.00		
03-3640-9515	TAPPING FEES	1,766,519.82	1,500,000.00	1,062,264.50	1,054,597.00	890,400.00	-40.6%	Tapping fees paid to WWT for new connections. Tapping fees support capital improvements to the infrastructure in West Whiteland (pump stations and pipes). ~2024 Anticipate Keva Flats addition - 96 units Columbia Cottage - 72 units
Total SERVICE FEE REVENUE:		1,766,519.82	1,500,000.00	1,321,264.50	1,313,597.00	890,400.00	-40.6%	
CONTRIBUTIONS								
03-3800-7910	TRANSFER	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00		Annual transfer from 02 Sewer Operating into 03 for new vehicle purchases.
03-3800-9460	MISCELLANEOUS REVENUE	518,850.00	.00	1,725.00	1,725.00	.00		
Total CONTRIBUTIONS:		548,850.00	30,000.00	31,725.00	31,725.00	30,000.00	.00	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
SEWER CONSTRUCTION								
03-4350-3313	ENGINEERING	182,510.45	305,000.00	231,883.32	265,000.00	360,000.00	18.0%	
03-4350-3553	CAPITAL TRANSFER	1,405,361.00	1,310,000.00	.00	.00	.00	-100.0%	New in 2023P & 2024B No transfer to Fund 02 for wastewater treatment capital costs.
03-4350-3702	CAPITAL IMPROVEMENTS	.10	2,479,111.00	250,624.15	962,500.00	4,872,242.00	96.5%	See Capital Improvements Plan
03-4350-3807	INVESTMENT EXPENSES	378.96	200.00	767.48	1,100.00	1,500.00	650.0%	
Total SEWER CONSTRUCTION:		1,588,250.51	4,094,311.00	483,274.95	1,228,600.00	5,233,742.00	27.8%	
03-Sewer Construction Fund Revenue Total:		2,363,142.38	1,558,000.00	1,580,872.16	1,530,322.00	1,110,400.00	-28.7%	
03-Sewer Construction Fund Expenditure Total:		1,588,250.51	4,094,311.00	483,274.95	1,228,600.00	5,233,742.00	27.8%	
Net Total 03-Sewer Construction Fund:		774,891.87	2,536,311.00-	1,097,597.21	301,722.00	4,123,342.00-	62.6%	

Transportation Improvement Fund



Transportation Improvement Fund(04): A capital reserve fund used to finance the major construction of a given road. This fund is fully financed from developer contribution and or charges.



Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
04-Transportation Impr. Fund								
INTEREST								
04-3410-8510	INTEREST FROM INVESTMENT	21,532.39	15,000.00	92,487.63	100,000.00	70,000.00	366.7%	
Total INTEREST:		21,532.39	15,000.00	92,487.63	100,000.00	70,000.00	366.7%	
CONTRIBUTIONS								
04-3800-8548	DEVELOPER CONTRIBUTIONS	138,823.76	.00	137,544.90	132,344.00	.00		
Total CONTRIBUTIONS:		138,823.76	.00	137,544.90	132,344.00	.00	.00	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
TRANSPORTATION IMPROVEMENT								
04-4400-3522	ACT 209/TRANSFR TO P.S.	.00	.00	500,000.00	500,000.00	200,000.00		2023P & 2024B - Expenses related to the construction of the Ship Road Couplet.
04-4400-3555	TRANSFER TO PUBLIC SERVIC	95,000.00	860,000.00	.00	.00	.00	-100.0%	
04-4400-3807	INVESTMENT EXPENSES	260.38	300.00	790.51	851.00	1,000.00	233.3%	
Total TRANSPORTATION IMPROVEMENT:		95,260.38	860,300.00	500,790.51	500,851.00	201,000.00	-76.6%	
04-Transportation Impr. Fund Revenue Total:		160,356.15	15,000.00	230,032.53	232,344.00	70,000.00	366.7%	
04-Transportation Impr. Fund Expenditure Total:		95,260.38	860,300.00	500,790.51	500,851.00	201,000.00	-76.6%	
Net Total 04-Transportation Impr. Fund:		65,095.77	845,300.00-	270,757.98-	268,507.00-	131,000.00-	-84.5%	

Open Space Fund



Open Space Fund(07): A capital reserve fund used to account for financial resources used in the acquisition, construction, or improvements of the parks in the Township. This fund is financed from developer contributions and or charges.



Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
07-Open Space Fund								
INTEREST								
07-3410-8510	INTEREST FROM INVESTMENT	10,313.35	9,000.00	43,359.33	48,000.00	48,000.00	433.3%	
Total INTEREST:		10,313.35	9,000.00	43,359.33	48,000.00	48,000.00	433.3%	
GENERAL GOVERNMENT								
07-3670-9470	DEVELOPER CONTRIBUTION	19,355.54	.00	48,420.61	48,420.00	.00		
Total GENERAL GOVERNMENT:		19,355.54	.00	48,420.61	48,420.00	.00	.00	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
OPEN SPACE								
07-4700-3555	TRANSFER TO PUBLIC SERVIC	.00	500,000.00	.00	.00	.00	-100.0%	
07-4700-3807	INVESTMENT EXPENSES	428.47	.00	479.49	532.00	600.00		
Total OPEN SPACE:		428.47	500,000.00	479.49	532.00	600.00	-99.9%	
07-Open Space Fund Revenue Total:		29,668.89	9,000.00	91,779.94	96,420.00	48,000.00	433.3%	
07-Open Space Fund Expenditure Total:		428.47	500,000.00	479.49	532.00	600.00	-99.9%	
Net Total 07-Open Space Fund:		29,240.42	491,000.00-	91,300.45	95,888.00	47,400.00	-109.7%	

Debt Service Fund



Debt Service Fund(08): A restricted fund for the principal and payments on the Township's bonds. This fund is fully financed through a transfer from the General Fund Intergovernmental Transfer and a transfer from the Sewer Fund for the bond and or bank payments.



Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
08-Sinking Fund								
INTEREST								
08-3410-8510	INTEREST FROM INVESTMENT	12.15	.00	1,456.35	100.00	100.00		
Total INTEREST:		12.15	.00	1,456.35	100.00	100.00	.00	
MISCELLANEOUS								
08-3620-7910	TRANSFER	1,222,805.00	1,225,960.00	1,225,150.00	1,225,180.00	1,221,277.00	-0.4%	
Total MISCELLANEOUS:		1,222,805.00	1,225,960.00	1,225,150.00	1,225,180.00	1,221,277.00	-0.4%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
SINKING FUND								
08-4800-3524	DEBT PAYMENTS	1,222,775.20	1,225,960.00	1,225,150.20	1,225,150.20	1,221,277.00	-0.4%	
08-4800-3807	BANK/INVESTMENT FEES	25.00	50.00	47.50-	100.00	100.00	100.0%	
Total SINKING FUND:		1,222,800.20	1,226,010.00	1,225,102.70	1,225,250.20	1,221,377.00	-0.4%	
08-Sinking Fund Revenue Total:		1,222,817.15	1,225,960.00	1,226,606.35	1,225,280.00	1,221,377.00	-0.4%	
08-Sinking Fund Expenditure Total:		1,222,800.20	1,226,010.00	1,225,102.70	1,225,250.20	1,221,377.00	-0.4%	
Net Total 08-Sinking Fund:		16.95	50.00-	1,503.65	29.80	.00	-100.0%	

Non Uniformed Pension Plan



Non-Uniformed Pension Plan(09): A Fiduciary Fund that is a restricted fund to account for assets held by the Township in a trustee capacity. This fund is financed by employee contributions, Act 205 State Aid, Township contributions, and investment earnings.



Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
09-Non-Uniform Pension Fund								
INTEREST								
09-3410-8510	INTEREST FROM INVESTMENT	226,915.12	180,000.00	195,925.58	200,000.00	200,000.00	11.1%	
	Total INTEREST:	226,915.12	180,000.00	195,925.58	200,000.00	200,000.00	11.1%	
CONTRIBUTIONS								
09-3800-8512	EMPLOYEE CONTRIBUTION	121,701.28	120,000.00	107,325.59	122,000.00	122,000.00	1.7%	
09-3800-9449	STATE CONSTRIBUTION	149,177.00	175,479.00	175,479.00	175,479.00	106,112.00	-39.5%	
	Total CONTRIBUTIONS:	270,878.28	295,479.00	282,804.59	297,479.00	228,112.00	-22.8%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
NON-UNIFORMED PENSION PLAN								
09-4900-3307	ACTUARY EXPENSE	5,850.00	9,000.00	10,050.00	10,050.00	10,000.00	11.1%	
09-4900-3311	AUDITING SERVICES	.00	2,500.00	2,500.00	2,500.00	1,700.00	-32.0%	
09-4900-3349	RETIREE PAYMENT	545,940.66	450,000.00	500,763.33	542,160.00	500,000.00	11.1%	
09-4900-3350	FIDUCIARY BOND	1,483.00	1,500.00	1,500.00	1,500.00	1,500.00		
09-4900-3807	INVESTMENT EXPENSES	28,476.98	29,000.00	26,276.26	29,000.00	30,000.00	3.4%	
Total NON-UNIFORMED PENSION PLAN:		581,750.64	492,000.00	541,089.59	585,210.00	543,200.00	10.4%	
09-Non-Uniform Pension Fund Revenue Total:		497,793.40	475,479.00	478,730.17	497,479.00	428,112.00	-10.0%	
09-Non-Uniform Pension Fund Expenditure Total:		581,750.64	492,000.00	541,089.59	585,210.00	543,200.00	10.4%	
Net Total 09-Non-Uniform Pension Fund:		83,957.24-	16,521.00-	62,359.42-	87,731.00-	115,088.00-	596.6%	

Solid Waste Fund



Solid Waste Fund(12): A proprietary fund used to account for the operation of the Trash & Recycling collection system. The trash & recycling collection system is financed and operated in a manner like a private business enterprise, whereby, the costs of providing goods or services to the public on a continuing basis are recovered primarily through user charges.

WEST WHITELAND TOWNSHIP

2024 BUDGET - SOLID WASTE FUND BUDGET SUMMARY

	2022 Actual Actuals	2023 Approved Budget	2023 Budget Projection	2024 Budget Request	%2023P v 2022A	\$2023P v 2022A	%2024B v 2023P	\$2024B v 2023P
Revenues								
Section 904 Grant	88,198.63	90,000.00	91,540.00	92,000.00	104%	\$ 3,341	101%	\$ 460
Service Fees	418,045.03	435,000.00	428,000.00	425,000.00	102%	\$ 9,955	99%	\$ (3,000)
Sale of Bags	578,487.50	650,000.00	610,000.00	650,000.00	105%	\$ 31,513	107%	\$ 40,000
Other Revenue	19,746.82	12,000.00	12,000.00	9,000.00	61%	\$ (7,747)	75%	\$ (3,000)
Investment Income	1,769.79	1,000.00	6,881.00	7,000.00	389%	\$ 5,111	102%	\$ 119
Revenues Total	1,106,247.77	1,188,000.00	1,148,421.00	1,183,000.00	104%	\$ 42,173	103%	\$ 34,579
Expenses								
Salary & Benefits	9,240.25	49,940.00	49,940.00	0.00	540%	\$ 40,700	0%	\$ (49,940)
Contracted/Professional Serv	1,019,655.27	1,035,500.00	1,058,425.50	1,175,745.00	104%	\$ 38,770	111%	\$ 117,320
Maintenance & Operations	30,497.30	47,000.00	47,000.00	23,000.00	154%	\$ 16,503	49%	\$ (24,000)
Computer Maintenance	860.00	2,860.00	2,860.00	3,000.00	333%	\$ 2,000	105%	\$ 140
Communications	1,949.14	1,000.00	500.00	1,000.00	26%	\$ (1,449)	200%	\$ 500
Professional Development	160.00	0.00	0.00	0.00	0%	\$ (160)	0%	\$ -
Bank & Investment Fees	1,728.36	2,000.00	1,100.00	1,500.00	64%	\$ (628)	136%	\$ 400
Expenses Total	1,064,090.32	1,138,300.00	1,159,825.50	1,204,245.00	109%	\$ 95,735	104%	\$ 44,420
Net Surplus/(Deficit)	42,157.45	49,700.00	(11,404.50)	(21,245.00)		\$ (53,562)		\$ (9,841)

Solid Waste Fund – 12 (Residential Trash and Recycling Collection)

Administration of the Solid Waste program includes oversight of the contracts with the trash and recycling hauler; educating residents and answering questions about trash/recycling collection and the Pay-As-You-Throw (PAYT) program; billing all residential households in the PAYT program for the annual solid waste fee; distributing and billing for trash bags sold at participating retail outlets, compiling data for the Section 904 recycling grant, and monitoring for compliance with state regulations.

Staffing: 1 PT for solid waste coordination, finance staff time for billing, public works staff time for trash bag delivery to stores

Contractors: A.J. Blosenski (trash and recycling), Hough Associates (904 grant)

Boards and Commissions: Public Services Commission (7 volunteers)

2024 Township Goals and Solid Waste Program Support Actions

- *Pioneering trash & recycling program to reduce waste and control costs*

The PAYT program continues to incentivize recycling and keep solid waste costs to homeowners lower than that of neighboring municipalities. West Whiteland has one of the highest recycling rates in the state and one of the least expensive trash and recycling programs in the area.

Continue to educate the residents and businesses on the best recycling practices along with growing the partnership with the Chester County Solid Waste Authority and Total Recycle to show the benefits of recycling, reducing, and reusing products.

- *Sound financial planning to keep costs manageable and services reliable*

West Whiteland Township will enter the fourth of a five-year contract for trash, recycling, bulk and yard waste pick-up. If the Township was to go out for bid at this time, the bid prices are coming in at 35-50% higher than in previous years. In the fall of 2024, the Township will go out to bid for solid waste services.

- *Proactive public outreach to better inform and engage with the community*

Continue communication efforts to residents (PAYT and non-PAYT) and businesses outlining trash and recycling programs, maximizing recycling efforts, and providing 24/7 online assistance.

Continue to partner with *Retrievr* for residents to recycle clothing and electronics to support the Township's sustainability goals. For a small convenience fee, residents will be able to recycle used clothing, electronic devices and more with a simple text message for porch pickup. By offering *Retrievr* as a service to our residents, the Township will reduce landfill fees and recycling contamination rates and receive a revenue share on all net proceeds received from the sale of clothing. (no cost to the Township)

Hold several solid waste drop-off events including shredding, electronic, and clothing drop-offs.

Partnering with the Recycling Partnership to advance a circular economy by building a better recycling system through the recycling of polypropylene – plastic bottles, jugs, jars, shrink wrap around your cases of water, and more.

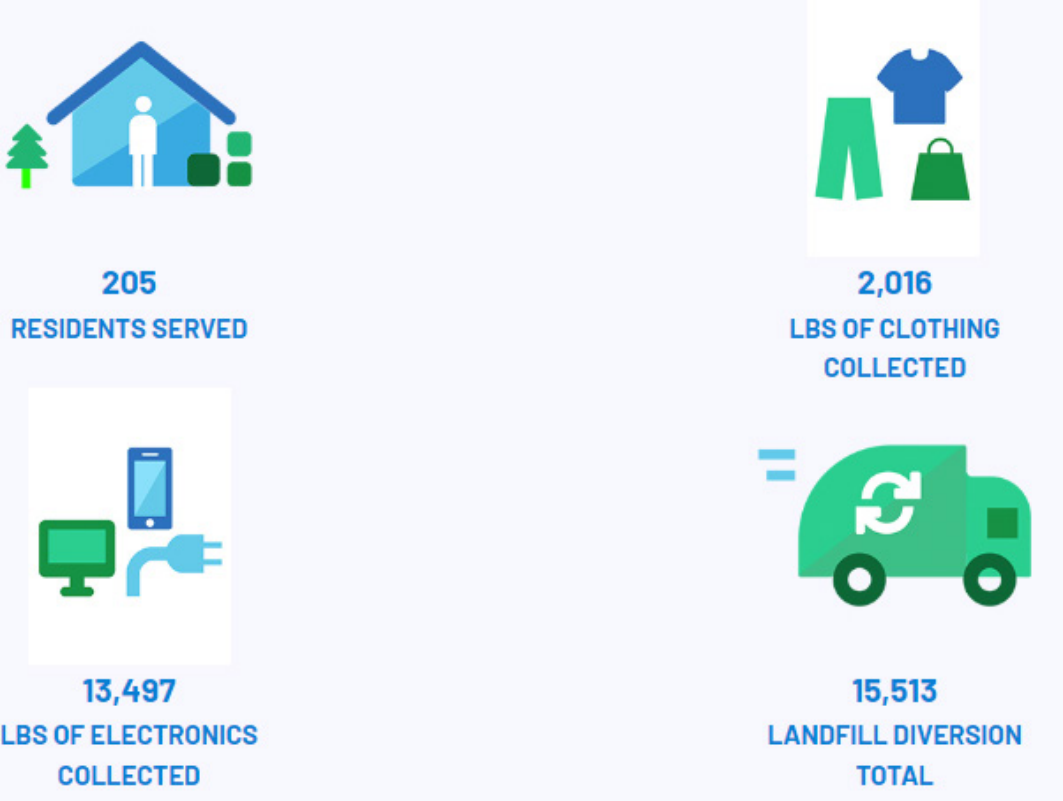
Solid Waste Fund – 12 (Residential Trash and Recycling Collection)

2023 Solid Waste Program Accomplishments

1. Responsibility for administration of the Solid Waste program was assigned to the Administration Department in 2022 and shifted to the Sustainability Coordinator in 2023.
2. The Public Information Officer continues to provide up-to-date information and resources, promote the use of Retrievr and all recycling events to meet the Township's sustainability goals. Communication outreach strategy put in place to educate new residents, realtors, and property managers on the solid waste program - PAYT program – and its benefits to both the user as well as the environment.
3. Awarded a grant to provide each single-family home in the Township with a 96-gallon recycling cart through The Recycling Partnership. The cart also helps prevent materials from blowing away and becoming litter and are safer for collection crews.
4. Contracted with Hough Associates (\$15,000, 12-4310.3450) to complete the work associated with the annual state 904 grant (\$91,540, 12-3540.8539) for recycling collections. While the consultant fee offset a portion of the grant revenue, staff time is no longer spent tracking down commercial collections data which is quite a laborious process.
5. The Recycle Coach software was retired at the end of 2022 due to the manual process of constant updates and lack of users. In 2023, staff focused on maintaining educational updates via the Township website, social media, Chester County Solid Waste Authority (CCSWA) and Retrievr. (Savings of \$1,200 annually plus staff time)
6. Partnered with the hauler to include the representative in the email distribution list (solidwaste@westwhiteland.org) to provide a quicker turnaround response for residents.
7. With the many service issues encountered with the hauler over the past year, it has been a challenge to ensure the timely pick up of trash, recycling, bulk trash and yard waste. Staff and the Board coordinated with the hauler on multiple occasions to ensure the services were improved for West Whiteland residents.
8. Held one shredding event for residential and business drop-off.
9. Successfully partnered with Retrievr for residents to recycle materials and to support the Township's sustainability goals. For a small convenience fee, residents are able to recycle used clothing, electronic devices and more with a simple text message for porch pickup. By offering Retrievr as a service to our residents, the Township will reduce landfill fees and recycling contamination rates and receive a 10% revenue share on all net proceeds received from the sale of clothing and collected electronics. (no cost to the Township)

Recycling results through Retrievr include:

Solid Waste Fund – 12 (Residential Trash and Recycling Collection)



Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
12-Solid Waste Fund								
INTEREST								
12-3410-8510	INTEREST	1,769.79	1,000.00	5,441.13	6,881.00	7,000.00	600.0%	
Total INTEREST:		1,769.79	1,000.00	5,441.13	6,881.00	7,000.00	600.0%	
INTERGOVERNMENTAL REVENUE								
12-3540-8539	SECTION 904 OF ACT 101	88,198.63	90,000.00	91,539.85	91,540.00	92,000.00	2.2%	
Total INTERGOVERNMENTAL REVENUE:		88,198.63	90,000.00	91,539.85	91,540.00	92,000.00	2.2%	
SERVICE FEE REVENUE								
12-3640-9375	TRASH BAGS	578,487.50	650,000.00	606,635.00	610,000.00	650,000.00		Sale of WWT trash bags. \$2.50/bag (-\$.05 for vendor)
12-3640-9460	MISCELLANEOUS REVENUE	17,106.82	9,000.00	.00	9,000.00	9,000.00		
12-3640-9481	SERVICE FEES	412,216.02	430,000.00	417,197.52	420,000.00	420,000.00	-2.3%	Trash & recycling fee of \$89/household annually. The fee is paid by single-family and townhome households in the "Pay As You Throw" collection program.
12-3640-9482	SOLID WASTE LATE FEES	5,829.01	5,000.00	7,068.68	8,000.00	5,000.00		
12-3640-9527	SOLID WASTE CERTIFICATION	2,640.00	3,000.00	.00	.00	.00	-100.0%	
Total SERVICE FEE REVENUE:		1,016,279.35	1,097,000.00	1,030,901.20	1,047,000.00	1,084,000.00	-1.2%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
PWD SOLID WASTE DIVISION								
12-4310-3002	PENSION CONTRIBUTION	9,186.00	1,500.00	.00	.00	.00	-100.0%	
12-4310-3110	SALARIES	.00	38,500.00	.00	.00	.00	-100.0%	
12-4310-3153	LONG TERM DISABILITY	54.25	150.00	140.80	150.00	.00	-100.0%	
12-4310-3156	HEALTH INSURANCE	.00	9,600.00	9,148.50	9,600.00	.00	-100.0%	
12-4310-3158	LIFE INSURANCE	.00	190.00	113.41	190.00	.00	-100.0%	
12-4310-3245	GENERAL SUPPLIES	30,497.30	47,000.00	.00	47,000.00	23,000.00	-51.1%	Supply of trash bag inventory related to the PAYT program.
12-4310-3314	SOLICITORS	562.53	500.00	425.50	425.50	500.00		
12-4310-3340	COMMUNICATIONS	1,949.14	1,000.00	401.65	500.00	1,000.00		
12-4310-3365	SOLID WASTE	246,809.36	260,000.00	273,085.03	300,000.00	354,000.00	36.2%	Township's cost for trash and recycling tipping Trash tipping average \$4800/wk *52 = \$249,600. 24B: 2023 trash tipping + 3% anticipated cost increase + \$94K recycling tipping.
12-4310-3420	DUES	160.00	.00	.00	.00	.00		
12-4310-3450	CONTRACTED SERVICES	772,283.38	775,000.00	775,659.71	758,000.00	821,245.00	6.0%	2024B - Hough Associates @\$15K + Blosenski@ \$66,687.02/month*12 (\$800,244.64) + \$6K for shredding & electronic waste events.
12-4310-3708	IT MAINTENANCE	860.00	2,860.00	2,000.00	2,860.00	3,000.00	4.9%	See Technology Plan for details
12-4310-3807	INVESTMENT & BANKING EXPE	1,728.36	2,000.00	985.83	1,100.00	1,500.00	-25.0%	
Total PWD SOLID WASTE DIVISION:		1,064,090.32	1,138,300.00	1,061,960.43	1,119,825.50	1,204,245.00	5.8%	
12-Solid Waste Fund Revenue Total:		1,106,247.77	1,188,000.00	1,127,882.18	1,145,421.00	1,183,000.00	-0.4%	
12-Solid Waste Fund Expenditure Total:		1,064,090.32	1,138,300.00	1,061,960.43	1,119,825.50	1,204,245.00	5.8%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
	Net Total 12-Solid Waste Fund:	42,157.45	49,700.00	65,921.75	25,595.50	21,245.00-	-142.7%	

Liquid Fuels Fund



Liquid Fuels Fund(35): A Special Revenue Fund that is restricted to account for the Liquid Fuels Grant received from the Pennsylvania Department of Transportation. A portion of the annual resurfacing program expenses are designated to this fund.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
35-Liquid Fuels Fund								
INTEREST								
35-3410-8510	INTEREST FROM INVESTMENT	5,519.60	3,000.00	29,988.00	32,000.00	35,000.00	1066.7%	
Total INTEREST:		5,519.60	3,000.00	29,988.00	32,000.00	35,000.00	1066.7%	
INTERGOVERNMENTAL REVENUE								
35-3540-8560	STATE AID - LIQUID FUELS	552,420.63	552,421.00	569,665.97	569,666.00	569,666.00	3.1%	Amount projected by PennDOT, includes "turnback amount".
Total INTERGOVERNMENTAL REVENUE:		552,420.63	552,421.00	569,665.97	569,666.00	569,666.00	3.1%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
ROAD MAINTENANCE								
35-4380-3456	TRAFFIC SIGNALS	95,909.47	140,000.00	67,494.41	100,000.00	140,000.00		Traffic signals repair and maintenance.
35-4380-3668	DRAINAGE	44,379.01	100,000.00	.00	.00	50,000.00	-50.0%	
35-4380-4310	STREET CLEANING & GUTTER	17,000.00	22,000.00	18,085.10	18,100.00	22,000.00		
35-4380-4320	WINTER MAINTENANCE	63,832.88	60,000.00	.00	30,000.00	60,000.00		
35-4380-4380	MAINTENANCE/REPAIR ROADS	12,890.00	30,000.00	14,832.74	10,000.00	30,000.00		
Total ROAD MAINTENANCE:		234,011.36	352,000.00	100,412.25	158,100.00	302,000.00	-14.2%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
CONSTRUCTION/REBUILDING								
35-4390-3679	OVERLAY PROJECTS	121,652.25	300,000.00	558,076.00	558,076.00	300,000.00		2023P; LF Project #23-15254-001
Total CONSTRUCTION/REBUILDING:		121,652.25	300,000.00	558,076.00	558,076.00	300,000.00		
35-Liquid Fuels Fund Revenue Total:		557,940.23	555,421.00	599,653.97	601,666.00	604,666.00	8.9%	
35-Liquid Fuels Fund Expenditure Total:		355,663.61	652,000.00	658,488.25	716,176.00	602,000.00	-7.7%	
Net Total 35-Liquid Fuels Fund:		202,276.62	96,579.00-	58,834.28-	114,510.00-	2,666.00	-102.8%	



Post Retirement Healthcare Fund

Post Retirement Healthcare Fund(40): A Fiduciary Fund that is restricted to account for the current other post-employment benefit (OPEB) expenses for retired employees.



Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
40-Post Retire. Med./OPEB Fund								
INTEREST								
40-3410-8510	INTEREST FROM INVESTMENT	82,713.93	75,000.00	70,683.54	68,000.00	70,000.00	-6.7%	
Total INTEREST:		82,713.93	75,000.00	70,683.54	68,000.00	70,000.00	-6.7%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
MEDICAL EXPENSES								
40-4500-3156	HEALTH INSURANCE	201,624.12	126,600.00	125,150.63	126,600.00	120,000.00	-5.2%	17 retired officers; 3 on full medical, 12 on supplemental insurance, 2 receiving % reimbursements, and 1 retired non-uniformed employee on supplemental insurance.
40-4500-3158	LIFE INSURANCE	3,257.12	3,578.00	2,184.00	3,204.00	4,700.00	31.4%	
40-4500-3307	ACTUARY EXPENSE	1,100.00	6,200.00	6,500.00	6,500.00	1,200.00	-80.6%	
40-4500-3311	AUDITING SERVICES	.00	.00	.00	.00	1,400.00		
40-4500-3350	FIDUCIARY BOND	1,484.00	1,500.00	1,500.00	1,500.00	1,500.00		
40-4500-3807	INVESTMENT EXPENSES	8,853.86	11,000.00	10,408.40	10,368.00	15,000.00	36.4%	
Total MEDICAL EXPENSES:		216,319.10	148,878.00	145,743.03	148,172.00	143,800.00	-3.4%	
40-Post Retire. Med./OPEB Fund Revenue Total:		82,713.93	75,000.00	70,683.54	68,000.00	70,000.00	-6.7%	
40-Post Retire. Med./OPEB Fund Expenditure Total:		216,319.10	148,878.00	145,743.03	148,172.00	143,800.00	-3.4%	
Net Total 40-Post Retire. Med./OPEB Fund:		133,605.17-	73,878.00-	75,059.49-	80,172.00-	73,800.00-	-0.1%	

Equipment Replacement Fund



Equipment Replacement Fund(50): A Governmental Capital Reserve Fund that is restricted to account for financial resources used in the acquisition and disposition of Township vehicles and equipment. All Township-owned non sewer vehicles and equipment are placed on a depreciation schedule and replaced accordingly. This fund is fully financed through transfers from the General Fund.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
50-Vehicle & Equip Repl. Fund								
INTEREST								
50-3410-8510	INTEREST FROM INVESTMENT	6,716.09	6,000.00	24,235.01	30,000.00	30,000.00	400.0%	
Total INTEREST:		6,716.09	6,000.00	24,235.01	30,000.00	30,000.00	400.0%	
CONTRIBUTIONS								
50-3800-7910	TRANSFER	200,000.00	210,000.00-	210,000.00	210,000.00	850,000.00	-504.8%	
Total CONTRIBUTIONS:		200,000.00	210,000.00-	210,000.00	210,000.00	850,000.00	-504.8%	
EQUIPMENT SALES								
50-3910-8525	SALE AUTOMOBILE/EQUIPMEN	76,680.00	50,000.00	116,737.00	138,000.00	50,000.00		
Total EQUIPMENT SALES:		76,680.00	50,000.00	116,737.00	138,000.00	50,000.00	.00	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
CAPITAL PURCHASES								
50-5500-3213	EQUIPMENT	86,456.01	61,800.00	53,485.30	55,000.00	100,000.00	61.8%	See Vehicle and Equipment Replacement Plan for details.
50-5500-3233	VEHICLE PURCHASE	297,832.42	217,000.00	424,690.64	525,000.00	507,000.00	133.6%	See Vehicle and Equipment Replacement Plan for details.
50-5500-3807	INVESTMENT EXPENSES	650.94	650.00	543.18	700.00	.00	-100.0%	Includes all banking and investment fees.
Total CAPITAL PURCHASES:		384,939.37	279,450.00	478,719.12	580,700.00	607,000.00	117.2%	
50-Vehicle & Equip Repl. Fund Revenue Total:		283,396.09	154,000.00-	350,972.01	378,000.00	930,000.00	-703.9%	
50-Vehicle & Equip Repl. Fund Expenditure Total:		384,939.37	279,450.00	478,719.12	580,700.00	607,000.00	117.2%	
Net Total 50-Vehicle & Equip Repl. Fund:		101,543.28-	433,450.00-	127,747.11-	202,700.00-	323,000.00	-174.5%	

	Budget	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
	2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
PUBLIC WORKS - ROADS												
Vehicles												
2007 Ford F350 Bucket Truck												
2022 Peterbilt 348 Dump Truck												
Ford F350 XLT(Fleet Maintenance)								\$100,000				
Peterbuilt Dump Truck 10 Wheel									\$273,700			
Ford F-550								\$112,500				
Ford F-550								\$112,500				
GMC 8500 Dump Truck (44K GVW)		\$117,149	\$214,943									
Replacement Vehicle - Due to long lead time, order in late 2021 for delivery in 2023-												
Ford (Sign Truck)	\$88,011	\$75,692									\$106,000	
Replacement Vehicle.												
GMC Sierra 3500 Utility (Superintendent)			\$80,000									
Replacement Vehicle												
Peterbuilt Dump Truck (44K GVW, 6-wheel)									\$247,250			
Peterbuilt Dump Truck (44K GVW, 6-wheel)										\$214,000		
Equipment												
Puckett Trailer (No Replacement)												
Crafcoc Crack Sealer			\$41,000									
1-Ton Roller	\$42,000	\$41,086										
Hudson Trailer (No Replacement)												
Compact Track Loader 325G												\$65,000
Compressor/Tools					\$24,000							
Cam Superline Utility Trailer (single axle)												\$6,000
Cam Superline Utility Trailer (tandem axle)												\$8,000
Tree Chipper			\$41,000									
Brine Applicator						\$15,000						
Front End Loader												\$181,000
Eager Beaver Trailer												\$28,000
Large Pipe Televising Camera (50% with Util.)												\$22,000
Compact Excavator 50G CP 9/2 Not on insurance												\$80,000
Rear Cross Conveyor												\$13,000
PUBLIC WORKS ROADS TOTAL	\$130,011	\$233,927	\$376,943	\$0	\$24,000	\$15,000	\$0	\$325,000	\$520,950	\$214,000	\$106,000	\$403,000
PUBLIC WORKS - PARKS												
Vehicles												
Ford F350 w/plow								\$78,750				
Ford F550 Landscape Body								\$106,250				
Big Tex 18' Landscape Trailer	\$4,000											
Big Tex Trailer 14'						\$3,500				\$5,000		
Ford F350 w/plow					\$78,750							
Equipment												
Mower (walk behind)				\$6,500								
Mower - John Deere												
5115M Power Quad Tractor & Boom Mower												\$150,000
Smithco Infielder - NO REPLACEMENT												
New (2020) Smithfield Infielder												\$25,000
Mower - Ferris												
Mower - Scag	\$15,000	\$12,399										
Ford Bucket Truck												\$18,750
Mower - Exmark Zero Turn			\$15,000									
Snow Blower (Bobcat attachment)				\$7,500								
Gator Kubota w/plow								\$40,000				
John Deere MX7 - 3pt deck												\$5,000
Frontier GM2190R Mower 3 pt deck												\$6,000
PUBLIC WORKS PARKS TOTAL	\$19,000	\$12,399	\$15,000	\$14,000	\$78,750	\$3,500	\$0	\$225,000	\$0	\$5,000	\$0	\$204,750
PUBLIC WORKS - UTILITY (SEWER)												
Vehicles												
Ford F350 Pickup w/Plow												\$80,000
RAM 3500 w/o lift										\$80,000		
RAM 3500 w/lift									\$80,000			
2000 Gallon Jet Truck								\$300,000				
Equipment												
Televising Equipment/Trailer					\$250,000							

	Budget	Actual	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
	2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Televising Equipment/Software										\$16,000		
Large Pipe Televising Camera (50% w/ Roads)												\$22,000
PUBLIC WORKS UTILITY TOTAL	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$300,000	\$176,000	\$0	\$102,000
CODES/ADMIN												
Vehicles												
Ford Escape - Inspector							\$47,813					
Ford Explorer - Asst PW Director				\$43,860								
Ford Escape - Codes Director							\$47,813					
Chevrolet Trax - Watton						\$45,150						
Toyota Rav (2019) - PW Director									\$46,763		\$0	
CODES/PUBLIC WORKS ADMIN TOTAL	\$0	\$0	\$0	\$43,860	\$0	\$45,150	\$95,625	\$0	\$46,763	\$0	\$0	\$0
POLICE												
Vehicles												
2015 Ford Taurus - Municibid 6/2023												
2016 Ford Taurus (CID) - MUNICIPAL 1/2023			\$62,000						\$78,000			
4101: 2023 Jeef Grand Cherokee (Chief)										\$80,000		
4102: 2015 Ford Taurus	\$55,000											
4103: 2017 Ford Taurus (Captain)				\$80,000					\$94,000			
4104: 2020 Ford Explorer Interceptor Hybrid				\$80,000					\$94,000			
4105: 2020 Ford Explorer Interceptor Hybrid				\$80,000					\$94,000			
4106: 2023 Ford Explorer	\$68,000	\$56,429					\$86,000					\$83,000
4107: 2023 Ford Explorer	\$68,000	\$56,358					\$86,000					\$83,000
4108-2023 Ford Explorer	\$68,000	\$57,766					\$86,000					\$83,000
4109: 2019 Ford Taurus Sedan			\$77,000					\$91,000				
4110: 2019 Ford Taurus Sedan Interceptor								\$91,000				
4111: 2022 Ford Explorer	\$68,000		\$77,000						\$94,000			
4113: 2021 Ford Explorer					\$83,000					\$97,000		
4114: 2021 Ford Explorer					\$83,000					\$97,000		
4115: 2018 Ford F150 Truck - Traffic Safety					\$83,000					\$97,000		
4116: 2021 Ford Explorer					\$83,000					\$97,000		
4117: 2021 Ford Explorer					\$83,000					\$97,000		
4118: 2020 Dodge Durango Pursuit Unmarked (Traffic Unit; includes fit out, speed devise, citation printer. Camera shown below.)							\$88,000					\$83,000
4119: 2023 Ford Explorer	\$68,000	\$56,358					\$86,000					\$83,000
4120: 2022 Dodge Ram 1500 Big Horn Crew-Cab (SCAT)									\$94,000			
Equipment												
Two (2) In Car Cameras		\$10,195										
Speed sign - Possibly No Replacement thur 2030 (2023 Invent=2 Pole, 2 Trailers, 1 JMR)												
POLICE TOTAL	\$395,000	\$237,105	\$216,000	\$240,000	\$415,000	\$0	\$432,000	\$182,000	\$548,000	\$565,000	\$0	\$415,000
GRAND TOTAL COST PER YEAR (ALL FUNDS)	\$544,011	\$483,432	\$607,943	\$297,860	\$767,750	\$63,650	\$527,625	\$732,000	\$1,415,713	\$960,000	\$106,000	\$1,124,750
General Fund Contribution to Fund 50	\$210,000	\$210,000	\$850,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Sewer Construction Fund Contribution to Fund 50	\$0	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$300,000	\$176,000	\$0	\$102,000
Liquid Fuels (35) Funds - Use for PW-Roads, Vehicles Only	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
									\$207,000			
Current Police Car Price	\$68,000	\$68,016	\$77,000	\$80,000	\$83,000	\$83,000	\$88,000	\$91,000	\$94,000	\$97,000	\$80,000	\$83,000
Detective Vehicle	\$55,000	\$56,358	\$77,000	\$80,000	\$83,000	\$0	\$71,000	\$75,000	\$77,000	\$62,000	\$63,000	\$63,000
Rate increase per year	1.25%		12%	3%	3%	3%	3%	3%	3%	3%	3%	3%

West Whiteland Fire Company Equipment Replacement Fund



West Whiteland Fire Company Equipment Replacement Fund(55):

A Governmental Capital Reserve Fund that is restricted to account for financial resources used in the acquisition and disposition of Fire Company vehicles and equipment. All Fire Company-owned vehicles and equipment are placed on a depreciation schedule and replaced accordingly. This fund is fully financed through transfers from General Fund.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
55-WWFC V & E Replacement Fund								
INTEREST								
55-3410-8510	INTEREST FROM INVESTMENT	8,415.27	3,500.00	35,527.13	36,087.00	38,000.00	985.7%	
Total INTEREST:		8,415.27	3,500.00	35,527.13	36,087.00	38,000.00	985.7%	
CONTRIBUTIONS								
55-3800-7910	TRANSFER	150,000.00	160,000.00	150,000.00	120,000.00	500,000.00	212.5%	Funding based on 10-year replacement plan.
55-3800-8525	SALE AUTOMOBILE/EQUIPMEN	.00	.00	15,300.00	15,300.00	.00		
Total CONTRIBUTIONS:		150,000.00	160,000.00	165,300.00	135,300.00	500,000.00	212.5%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
CAPITAL PURCHASES								
55-5550-3233	VEHICLE PURCHASE	104,805.04	.00	.00	.00	.00		
55-5550-3807	INVESTMENT EXPENSES	827.46	800.00	697.28	794.00	800.00		
Total CAPITAL PURCHASES:		105,632.50	800.00	697.28	794.00	800.00		
55-WWFC V & E Replacement Fund Revenue Total:		158,415.27	163,500.00	200,827.13	171,387.00	538,000.00	229.1%	
55-WWFC V & E Replacement Fund Expenditure Total:		105,632.50	800.00	697.28	794.00	800.00		
Net Total 55-WWFC V & E Replacement Fund:		52,782.77	162,700.00	200,129.85	170,593.00	537,200.00	230.2%	

**WEST WHITELAND FIRE COMPANY
EQUIPMENT REPLACEMENT SCHEDULE
2020 - 2030+**

	2024	2025	2026	2027	2028	2029	2030+
2020 - Brush 6 - Ford F350							
2018 Ford Explorer							
2022 Ford F350					\$ 68,250.00	\$ 77,976.15	
2022 Ford F350						\$ 77,976.15	
2019 - 'Asst Chief Ford F150		\$ 80,850.00					
2020 F350 Pick Up			\$ 84,000.00				
2016 Squad 6 Ford F150			\$ 84,000.00				
2012 Engine 6-1 - Spartan Marion				\$ 1,779,750.00			
2012 Engine 6-2 - Spartan Marion rescue Pumper				\$ 1,779,750.00			
2008 Rescue 6 - Spartan Gladiator					\$ 1,779,750.00		
2018 Ladder 6 - Spartan/SmealER 105'RM							\$ 2,625,000.00
Stewart & Stevenson MTV Cargo Truck							\$ 20,600.00
Total	\$ -	\$ 80,850.00	\$ 168,000.00	\$ 3,559,500.00	\$ 1,848,000.00	\$ 155,952.30	\$ 2,645,600.00
Inflation Increase	10%	5%	5%	5%	5%	5%	5%

FUNDED DEPRECIATION SCHEDULE								
	2023	2024	2025	2026	2027	2028	2029	2030
CARRY OVER (JAN 1)	\$ 1,500,678	\$ 1,702,078	\$ 2,240,078	\$ 2,704,728	\$ 3,094,728	\$ 243,228	\$ (924,772)	\$ (560,724)
GROSS PURCHASE		\$ 80,850	\$ 168	\$ 3,559,500	\$ 1,848,000	\$ 155,952	\$ 2,645,600	
LESS TRADE-IN (Estimated)	\$ 15,300	\$ 750	\$ 20,000	\$ 170,000	\$ 180,000	\$ 20,000	\$ 116,000	
NET PURCHASE	\$ (15,300)	\$ -	\$ 73,350	\$ 148,000	\$ 3,389,500	\$ 1,668,000	\$ 135,952	\$ 2,529,600
ANNUAL CONTRIBUTION (Estimated, determined annually by BOS)	\$ 150,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
INTEREST	\$ 36,100	\$ 38,000	\$ 38,000	\$ 38,000	\$ 38,000	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 1,702,078	\$ 2,240,078	\$ 2,704,728	\$ 3,094,728	\$ 243,228	\$ (924,772)	\$ (560,724)	\$ (2,590,324)

Police Pension Plan



Police Pension Plan(60): A Fiduciary Fund that is a restricted fund to account for assets held by the Township in a trustee capacity. This fund is financed by employee contributions, Act 205 State Aid, Township contributions, and investment earnings.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
60-Police Pension Fund								
INTEREST								
60-3410-8510	INTEREST FROM INVESTMENT	429,912.80	365,000.00	433,022.24	470,000.00	470,000.00	28.8%	
Total INTEREST:		429,912.80	365,000.00	433,022.24	470,000.00	470,000.00	28.8%	
CONTRIBUTIONS								
60-3800-7910	TRANSFER	.00	60,000.00	.00	.00	.00	-100.0%	
60-3800-8512	EMPLOYEE CONTRIBUTION	188,855.77	185,000.00	167,797.70	190,000.00	190,000.00	2.7%	
60-3800-9449	STATE CONTRIBUTION	454,864.00	501,287.00	501,287.00	501,287.00	460,845.00	-8.1%	
Total CONTRIBUTIONS:		643,719.77	746,287.00	669,084.70	691,287.00	650,845.00	-12.8%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
POLICE PENSION PLAN								
60-5600-3307	ACTUARY EXPENSE	5,975.00	8,000.00	11,250.00	11,250.00	10,000.00	25.0%	
60-5600-3311	AUDITING SERVICES	.00	2,500.00	2,500.00	2,500.00	1,700.00	-32.0%	
60-5600-3349	RETIREE PAYMENT	896,903.48	930,000.00	850,637.81	928,000.00	930,000.00		
60-5600-3350	FIDUCIARY BOND	1,483.00	1,483.00	1,500.00	1,500.00	1,500.00	1.1%	
60-5600-3807	INVESTMENT EXPENSES	56,179.28	57,000.00	52,198.84	58,000.00	58,000.00	1.8%	
Total POLICE PENSION PLAN:		960,540.76	998,983.00	918,086.65	1,001,250.00	1,001,200.00	0.2%	
60-Police Pension Fund Revenue Total:		1,073,632.57	1,111,287.00	1,102,106.94	1,161,287.00	1,120,845.00	0.9%	
60-Police Pension Fund Expenditure Total:		960,540.76	998,983.00	918,086.65	1,001,250.00	1,001,200.00	0.2%	
Net Total 60-Police Pension Fund:		113,091.81	112,304.00	184,020.29	160,037.00	119,645.00	6.5%	

Public Service Fund



Public Service Fund(65): A Governmental Capital Reserve Fund that is restricted to account for financial resources used in the acquisition, construction, or improvements of major capital facilities with the Township. General Fund ending balance reserves are often transferred to this fund.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
65-Public Service Fund								
INTEREST								
65-3410-8510	INTEREST FROM INVESTMENT	130,295.96	90,000.00	415,625.06	390,847.00	400,000.00	344.4%	
Total INTEREST:		130,295.96	90,000.00	415,625.06	390,847.00	400,000.00	344.4%	
INTERGOVERNMENTAL REVENUE								
65-3540-8350	FEDERAL GRANTS/STATE GRA	37,251.77	.00	250,000.00	473,325.00	.00		2023P: \$250K - Exton Park DCED grant, rec'd 1/2023. \$223,325 - PRP Bood Rd/Greentree Ln, DEP Grant, expected before close of 2023.
Total INTERGOVERNMENTAL REVENUE:		37,251.77	.00	250,000.00	473,325.00	.00	.00	
Source: 3620								
65-3620-9001	TRANSFER FROM OTHER FUN	309,500.00	.00	.00	.00	.00		
Total Source: 3620:		309,500.00	.00	.00	.00	.00	.00	
CONTRIBUTIONS								
65-3800-7910	TRANSFER	.00	160,000.00	160,000.00	358,759.00	1,018,000.00	536.3%	2023B - \$358,759, Transfer ARPA funds to cover expense of electronic sign at Municipal Complex, Office Reconfiguration, Ship Road Couplet unanticipated project costs, Fitness Court @ Exton Park, Unanticipated costs of PWF Project. 2024B Includes Addtl Ship Road Couplet costs. See ARPA Spending Schedule ~2024 Contribution from General Fund to help fund Township Capital Projects.
65-3800-9001	TRANSFER FROM OTHER FUN	1,995,000.00	1,510,000.00	500,000.00	500,000.00	.00	-100.0%	2023P - Balance of Ship Road Couplet Project, transferred from Act 209 fees.
65-3800-9460	MISCELLANEOUS REVENUE	.00	.00	15,151.00	15,151.00	.00		
Total CONTRIBUTIONS:		1,995,000.00	1,670,000.00	675,151.00	873,910.00	1,018,000.00	-39.0%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
PARKS & RECREATION								
65-4520-3450	CONTRACTED SERVICES	15,620.00	326,000.00	102,124.75	145,000.00	473,000.00	45.1%	Capital Improvement Plan (CIP) - Parks Capital Improvements Projects
Total PARKS & RECREATION:		15,620.00	326,000.00	102,124.75	145,000.00	473,000.00	45.1%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
PUBLIC SERVICE								
65-5650-3313	ENGINEERING	299,700.70	700,000.00	260,159.65	303,000.00	700,000.00		See Capital Improvement Plan (CIP)
65-5650-3450	CONTRACTED SERVICES	1,285,048.24	11,691,796.00	2,625,126.04	2,416,100.00	17,398,700.00	48.8%	See Capital Improvement Plan (CIP)
65-5650-3807	INVESTMENT EXPENSES	2,560.12	3,000.00	2,682.85	2,927.00	4,000.00	33.3%	
Total PUBLIC SERVICE:		1,587,309.06	12,394,796.00	2,887,968.54	2,722,027.00	18,102,700.00	46.1%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
MUNICIPAL COMPLEX								
65-5655-3450	CONTRACTED SERVICES	.00	174,000.00	173,952.29	184,000.00	100,000.00	-42.5%	See Capital Improvements Plan (CIP) - Municipal Complex Capital Improvement Projects
Total MUNICIPAL COMPLEX:		.00	174,000.00	173,952.29	184,000.00	100,000.00	-42.5%	
65-Public Service Fund Revenue Total:		2,472,047.73	1,760,000.00	1,340,776.06	1,738,082.00	1,418,000.00	-19.4%	
65-Public Service Fund Expenditure Total:		1,602,929.06	12,894,796.00	3,164,045.58	3,051,027.00	18,675,700.00	44.8%	
Net Total 65-Public Service Fund:		869,118.67	11,134,796.00-	1,823,269.52-	1,312,945.00-	17,257,700.00-	55.0%	

WEST WHITELAND TOWNSHIP GENERAL FUND CAPITAL IMPROVEMENTS and FINANCING PLAN, 2022 - 2032											
	Funding	2023P	2024	2025	2026	2027	2028	2029	2030	2031	2032+
Exton Crossroads 2.0											
1. Wayfinding Signage Manual Exton Crossroads <i>Seek grant in 2025 or 2026 (TCDI, VPP) Public Services Fund</i>	\$54,000		\$54,000								
2. Streetscapes/Intersections Plan Rt 100 (Exton train station-Swedestford Rd) & Rt 30 (Whitford Rd to Ship Rd) <i>Seek grant in 2025 or 2026 (TCDI, DCED MAP Program?) Planning Budget or Public Services Fund?</i>	\$200,000	\$4,465		\$200,000							
Bicycle & Pedestrian Plan											
1. Waterloo Blvd Sidewalk Gap from Rt 100 to Miller Park <i>Build up embankment and let settle, then build asphalt sidewalk Public Service Fund</i>	\$20,000 \$20,000		\$15,000								
2. Whiteland Woods Trail To 30 Bypass (West side of PA 100) <i>Funded through TIP with PA 100 Third Northbound Lane Project (PennDOT is Completing this project)</i>	\$350,000 \$350,000										
3. Whiteland Crest Connector to Exton Train Station (East side PA 100) <i>WWT Public Service Fund? Grants?</i>	\$270,000 \$270,000				\$270,000						
4. CVT to Library Trail (alignment, ROW and permitting) <i>Lay out trail to encourage construction through development Seek partnership</i>	\$100,000										
5. Ship Road Couplet Trail - CVT Connector (Exton Walk to 30 Bypass) <i>Seek grant in 2025 or 2026 WWT Transp Fund</i>	\$1,100,000 \$1,100,000				\$1,100,000						
6. Lincoln Hwy to Commerce Drive trail <i>Seek grant in 2024 or 2025 WWT Transp Fund</i>	\$2,200,000 \$2,200,000			\$2,200,000							
7. Whitford Train Station Ped. Access (Single Traffic Lane and Ped. Access) <i>WWT Transp Fund</i>	\$700,000 \$700,000							\$700,000			
Road Projects											
1. Ship Road Couplet/CVT Connection (north leg) <i>PA Multi-Modal Grant (awarded August 2020) Set Aside Funds from PA (DVRPC), Raj may help ARPA Public Service Fund WWT Transp Fund - Act 209 fees (Transferred)</i>	\$2,918,085 \$940,000 \$666,759 \$611,326 \$700,000	\$2,069,704	\$518,000								
2. Whitford Rd											
a. Lincoln Hwy to Waterloo Blvd - north half - COMPLETED <i>Add NB lane; south half done by developer</i>	\$279,061	\$139									
b. Thru Lane SB <i>Linc Hwy to Creamery Way Public Service Fund</i>	\$2,500,000 \$2,500,000								\$2,500,000		
c. Intersection of Whitford & Commerce <i>Traffic Signal and NB Thru Lane Public Service Fund</i>	\$2,883,000 \$2,883,000								\$2,883,000		
d. Intersection of Whitford & Clover Mill <i>Add SB Whitford right-turn lane Public Service Fund</i>	\$243,000 \$243,000								\$243,000		
3. Ship & King Traffic Signal & Left Turn Lanes <i>Public Service Fund</i>	\$2,360,000 \$2,360,000								\$2,360,000		
4. Ship & Linc Hwy Intersection Improvement	\$442,000		\$442,000								

WEST WHITELAND TOWNSHIP GENERAL FUND CAPITAL IMPROVEMENTS and FINANCING PLAN, 2022 - 2032											
	Funding	2023P	2024	2025	2026	2027	2028	2029	2030	2031	2032+
<i>Seek PennDot Green Light-Go Grant (80% match) 2024 Transportation Improvement</i>	\$353,000 \$88,000										
5. Roundabout at Ship & Boot Roads	\$3,102,000								\$3,102,000		
<i>Public Service Fund</i>	\$3,102,000										
6. Crest Outlet Connection	\$740,000			\$740,000							
<i>Public Service Fund</i>	\$740,000										
7. Bartlett - Additional lane at PA 100 INT from Whiteland Crest	\$25,000		\$25,000								
<i>Public Service Fund</i>	\$25,000										
Exton Park Master Plan											
1. Swedesford Road Recreation Area											
a. Playgrounds, dog park, restrooms, parking, 2/3rds of landscaping	\$2,069,696	\$192,407									
<i>Chester County Grant Round 32 (agreement 2019) awarded-Submitted for reimbursement</i>	\$250,000										
<i>DCNR LWCF Grant Fed Funds(Awarded 6/2018)</i>	\$500,000										
<i>PS Fund</i>	\$110,596										
<i>WWT Open Space Fund (Funds Transferred)</i>	\$899,600										
<i>Fund 02 to 65 transfer for park restrooms (BoS 02092022)</i>	\$309,500										
b. Active Recreation: 2 Tennis & 4 Pickleball Courts (design in phase 2)	\$800,000		\$500,000								
<i>Seek grant County/DCNR or LSA in 2024</i>	\$250,000										
<i>WWT Public Service Fund</i>	\$550,000										
2. Multi-use Fields Area											
a. Multipurpose field, trail to CVT, 2 pavilions, landscaping	\$1,200,000										
<i>Chester County Grant (Awarded) Rec'd 1/2023</i>	\$250,000										
<i>DCNR Round 28 (awarded 2022/09)</i>	\$600,000										
<i>Donation From FOTP For Disc Golf (Rec'd 2023/6)</i>	\$15,000										
<i>WWT Open Space Fund</i>	\$335,000										
<i>Partners, Leagues, etc (work on in 2021-22)</i>											
b. Restroom, parking, playground, 2 pavilions, stage green	\$1,300,000		\$200,000	\$1,100,000							
<i>Chester County Grant 34 (apply in 2023)</i>	\$250,000										
<i>State Grant 28 (apply in 2024)</i>	\$600,000										
<i>Open Space Fund</i>	\$450,000										
3. Fitness Court ARPA											
	\$200,000										
<i>Sponsor</i>	\$50,000										
	\$150,000										
4. Wayfinding Signage											
	\$35,000	\$12,125									
<i>2022 - VPP Grant awarded</i>	\$20,300										
<i>WWT Public Service Fund</i>	\$14,700										
5. Riparian Buffer											
<i>Scale & timing TBD as grants become available</i>	\$600,000									\$600,000	
Parks Capital Improvement Projects											
1. Sustainability											
a. Boot Road Park - Solar & EV Charger	\$83,000		\$83,000								
<i>Public Service Fund</i>	\$58,000										
<i>Grants</i>	\$25,000										
2. Boot Road Park											
	\$180,000			\$180,000							
a. Picnic Pavillion & Picnic Tables	\$50,000		\$50,000								
<i>WWT Public Service Fund</i>	\$50,000										
b. Shade Roof/Ballfiled Dugouts	\$30,000		\$30,000								
<i>WWT Public Service Fund</i>	\$15,000										
<i>Grant</i>	\$15,000										
c. Shade Roof/Playground	\$100,000		\$100,000								
<i>Public Service Fund</i>	\$50,000										
<i>Grant</i>	\$50,000										

WEST WHITELAND TOWNSHIP GENERAL FUND CAPITAL IMPROVEMENTS and FINANCING PLAN, 2022 - 2032											
	Funding	2023P	2024	2025	2026	2027	2028	2029	2030	2031	2032+
3. Miller Park	\$155,725	\$5,725		\$150,000							
a. Lighting For Tennis Courts <i>WWT Public Service Fund</i>	\$100,000		\$100,000								
b. Playground Add-on <i>WWT Public Service Fund</i>	\$30,000		\$30,000								
c. Upgrade Bathrooms <i>WWT Public Service Fund</i>	\$20,000		\$20,000								
4. Burke Road - Replace Damaged Bridge & Remove Tree	\$20,000		\$20,000								
5. Sealcoat Parking Lots - Various Parks <i>WWT Public Service Fund</i>	\$40,000		\$40,000								
6. Miller Park - Resurface Tennis Courts/Pickleball, Gazebo Stain <i>WWT Public Service Fund - COMPLETED 2023</i>	\$40,000	\$60,000									
7. Waltz Lea Park											
8. Banbury Park	\$70,000					\$70,000					
a. Replace Swing Set/Playground Unit <i>WWT Public Service Fund</i>	\$70,000					\$70,000					
9. Catov Park											
10. Roscioli Park <i>WWT Public Service Fund</i>	\$40,000							\$40,000			
a. Replace Playground Equipment <i>WWT Public Service Fund</i>	\$40,000										
11. Sunset Grove Park	\$80,000				\$80,000						
a. Replace Playground Equipment & Add new 2-5 yr Unit <i>WWT Public Service Fund</i>	\$80,000				\$80,000						
12. Mill Valley	\$5,000				\$5,000						
a. Picnic Tables <i>WWT Public Service Fund</i>	\$5,000				\$5,000						
13. Meadowbrook Manor <i>WWT Public Service Fund - COMPLETED</i>	\$60,000	\$36,000									
Stormwater MS4 Pollutant Reduction Plan (3306)											
1. St. Anne's La/Colebrook Rd./Whitford Hills Rd. Drainage <i>WWT Public Service Fund</i>	\$90,000	\$23,270	\$66,700								
2. Stormwater 2023 Preliminary Estimate <i>WWT Public Service Fund</i>	\$2,000,000		\$500,000	\$1,500,000							
1. Greentree Ln/601 Boot Rd Bio-Retention (Formerly Swedesford Chase) - COMPLETED 2023	\$261,385										
<i>Public Services Fund</i>	\$38,060										
<i>DEP Grant (awarded)</i>	\$223,325	\$255,472									
Public Works Facility											
2021P = 21A + 21P (design fee, arch fee, acquisition cost, GF fee)	\$15,421,059	\$212,959	\$14,500,000								
<i>Sale of 222 Pottstown Pk & Parks Barn (est)</i>	\$3,000,000										
<i>WWT Public Service Fund</i>	\$4,921,059										
<i>PA RACP Grant (awarded)</i>	\$1,500,000										
<i>2020 Bond Funds</i>	\$6,000,000										
1. Public Works Facility Solar Array	\$1,340,000		\$1,340,000								
<i>Public Service Fund</i>	\$938,000										
<i>Federal -Direct Payment Tax Credit</i>	\$402,000										

WEST WHITELAND TOWNSHIP GENERAL FUND CAPITAL IMPROVEMENTS and FINANCING PLAN, 2022 - 2032												
	Funding	2023P	2024	2025	2026	2027	2028	2029	2030	2031	2032+	
Municipal Complex Capital Improvement Projects												
1. Sustainability - Add (1) Addt'l EV Charger	<i>WWT Public Service Fund - COMPLETED 2023</i>	\$2,104,000										
2. HVAC System Assessment	<i>WWT Public Service Fund</i>	\$50,000		\$50,000								
3. HVAC System Replacement	<i>WWT Public Service Fund</i>	\$900,000			\$900,000							
4. TAC System (Software Upgrades)	<i>WWT Public Service Fund</i>	\$10,000		\$10,000								
5. FOB System Upgrade	<i>WWT Public Service Fund</i>	\$60,000		\$60,000								
6. Roofing System	<i>WWT Public Service Fund</i>	\$250,000									\$250,000	
7. Generator Replacement	<i>WWT Public Service Fund</i>	\$175,000					\$175,000					
8. Indoor LED Light Conversion	<i>WWT Public Service Fund</i>	\$97,000		\$97,000								
9. Exterior LED Light Conversion	<i>WWT Public Service Fund</i>	\$50,000		\$50,000								
Sustainability												
a. EV Stations ; (3) stations (6) plugs	<i>Public Service Fund</i>	\$100,000		\$100,000								
	<i>Seek Grant</i>	\$0										
		\$100,000										
b. Municipal Bldg Solar	<i>Public Service Fund</i>	\$392,000			\$392,000							
	<i>Grant</i>	\$209,000										
		\$183,000										
c. Add (1) Addt'l Charger	<i>WWT Public Service Fund - COMPLETED 2023</i>	\$20,000	\$14,700									
	<i>Public Service Fund</i>	\$6,000										
	<i>Grant</i>	\$14,000										
4. Township Building Sign	<i>ARPA - COMPLETED 2023</i>	\$60,000	\$60,000									
5. Office reconfigurations (Police, Fin., Codes/PW)	<i>ARPA - COMPLETED 2023</i>	\$100,000	\$110,000									
GENERAL FUND SUBTOTAL			\$3,056,965	\$18,733,700	\$6,729,000	\$2,355,000	\$140,000	\$175,000	\$740,000	\$11,088,000	\$600,000	\$250,000

Technology Fund



Technology Fund(70): A Governmental Capital Reserve Fund that is restricted to account for financial resources used in the acquisition and disposition of all technology. This fund is fully financed through transfers from General Fund on a per department basis.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
70-Technology Fund								
INTEREST								
70-3410-7910	TRANSFER	226,240.00	667,340.00	260,441.00	338,926.00	258,940.00	-61.2%	2023 Includes one time only ARPA transfer to cover current expenses.
70-3410-8510	INTEREST FROM INVESTMENT	1,338.88	800.00	3,971.75	4,437.00	4,500.00	462.5%	
Total INTEREST:		227,578.88	668,140.00	264,412.75	343,363.00	263,440.00	-60.6%	
MISCELLANEOUS								
70-3620-9460	MISCELLANEOUS REVENUE	552.83	.00	.00	.00	.00		
Total MISCELLANEOUS:		552.83	.00	.00	.00	.00	.00	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
OPERATING EXPENDITURE								
70-6800-3450	CONTRACTED SERVICES	.00	.00	3,482.50	.00	.00		
70-6800-3708	COMPUTER MAINTENANCE	190,515.24	582,440.00	307,162.25	324,599.00	444,608.00	-23.7%	See Technology Schedule
70-6800-3807	INVESTMENT EXPENSES	198.65	200.00	213.42	260.00	300.00	50.0%	
Total OPERATING EXPENDITURE:		190,713.89	582,640.00	310,858.17	324,859.00	444,908.00	-23.6%	
70-Technology Fund Revenue Total:		228,131.71	668,140.00	264,412.75	343,363.00	263,440.00	-60.6%	
70-Technology Fund Expenditure Total:		190,713.89	582,640.00	310,858.17	324,859.00	444,908.00	-23.6%	
Net Total 70-Technology Fund:		37,417.82	85,500.00	46,445.42-	18,504.00	181,468.00-	-312.2%	

2024 BUDGET: Technology 5-Year Plan by Department

Item	Description	2024	2025	2026	2027	2028
TOWNSHIP-WIDE/ENTERPRISE IT						
All - IT Consulting	General IT support	\$67,600	\$69,000	\$70,400	\$71,800	\$73,200
All - IT Consulting	Cloud/Network backup	\$16,500	\$17,000	\$17,500	\$18,000	\$18,500
All - IT Consulting	Special Projects - Report writing, integration, PC	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
All - Cyber Consulting	Enhance network security	\$21,400	\$21,400	\$21,400	\$21,400	\$21,400
All - Wireless Network - Public & Secure	Upgrade or expand wireless connectivity					
All - Server and Storage Area Network		\$0				
All - A/V System for Main Meeting Room and Community Room	Add battery backup; mics and portable A/V;	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
All - Laptops & Tablets: Monitor, Keyboard, Docking Station, OS License,	Annual replacement	\$27,500	\$28,000	\$28,500	\$28,500	\$28,500
All - Sonic Wall	Renewal				\$2,000	
All - Switches (Cisco, Dell) Warranty	Renewal	\$6,000	\$15,000	\$5,000		
All - SAN Warranty	Renewal					
All - Server Warranty	Renewal					
All - Office 365	MS Office, SharePoint Support	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
All - Adobe Acrobat Professional, misc. software	ProDC2016 TLP level 1 Online	\$5,100	\$5,200	\$5,300	\$5,400	\$5,500
All - Paytime (Kronos)	Timekeeping/Payroll	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500
All - CivicPlus, Civic Rec	Website, facility reservations	\$8,600	\$6,300	\$6,400	\$6,500	\$6,600
All - Virtual Receptionist	Informational Directory	\$200	\$200	\$200	\$200	\$200
All - Go Daddy, Cisco, etc.	Public DNS, hosted websites	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
All - Training	All software	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
All - Copiers	Copiers in various depts	\$16,920	\$17,000	\$17,000	\$17,000	\$17,000
All - Plotter and Scanner	Plotter and Scanner	\$4,620	\$5,000	\$5,000	\$5,000	\$5,000
All - Copier supplies	Ink, paper (part of copier lease)	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
All - Document Conversion to Digital	Most departments					
All-Small Gov't. ESRI Enterprise License	All Departments	\$27,500	\$27,500	\$27,500	\$27,500	\$27,500
All-Gateway Consulting (TRAISR transition)	All Departments					
All - Finance Software Conversion - Caselle to MUNIS						
Subtotal IT use of reserves for 1-time cost (ARPA Funding)						
Remaining Shared Township-Wide IT		\$258,940	\$241,100	\$233,700	\$232,800	\$232,900
Total Township-Wide IT Costs		\$258,940	\$241,100	\$233,700	\$232,800	\$232,900
DEPARTMENT-SPECIFIC IT						
Paytime (Kronos)	HR	\$5,700	\$5,800	\$5,900	\$6,000	\$6,100
Subtotal - Admin		\$5,700	\$5,800	\$5,900	\$6,000	\$6,100
Police - Cody System	Records management	\$18,200	\$18,750	\$19,000	\$20,000	\$20,000
Police - Cody Pathfinder Transition Initial Fee	Record Management					
Police - Live Scan and CPIN	Fingerprinting, pictures	\$7,000	\$7,100	\$7,200	\$7,300	\$7,400
Police - TraCS	Electronic citation filing	\$2,100	\$2,100	\$2,100	\$2,100	\$2,100
Police - Mobile Fingerprint Unit	Maintenance Agreement	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Police - Power DMS	Document/Policy Management	\$6,300	\$5,400	\$5,400	\$5,400	\$5,400
Police - Guardian Tracking	Performance Mgt & Evaluation	\$1,700	\$1,500	\$1,700	\$1,500	\$1,500
Police - PowerTime aka Planit Police	Scheduling System	\$2,500	\$1,700	\$2,600	\$1,700	\$1,700
Police - WatchGuard ELC	Mobile cloud support for cameras - extended	\$2,250	\$2,250	\$2,250	\$2,250	\$2,250
Police - WatchGuard	Cloud Storage	\$18,800	\$21,000	\$21,000	\$21,000	\$21,000
Police - Crime Watch	CJIS-compliant web, social media	\$5,945	\$6,000	\$6,100	\$6,000	\$6,000
Police-Cellebrite	Forensic Software					
Police - PlateLogiq Automated License Plate Recognition	Nine (9) Cameras	\$18,250	\$24,500	\$24,600	\$21,500	\$21,500

2024 BUDGET: Technology 5-Year Plan by Department

Item	Description	2024	2025	2026	2027	2028
Police- CLEAR Access	Real Time Arrest and Incarceration Records CID	\$2,600	\$2,600	\$2,700	\$2,800	\$2,800
Police - Leads Online	Investigation System	\$1,900	\$2,200	\$2,300	\$2,500	\$2,500
Police- All Traffic Solutions	Variable Message Sign and Trailer	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Police - Data Pilot Mobile Device Download Subscription		\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Subtotal - Police		\$96,545	\$97,100	\$98,950	\$96,050	\$96,150
Finance - Munis Server Trf	Gen Ledger & Database Admin					
Finance - Munis	Tyler SaaS (Financial, Revnue, Content Mgmt)	\$28,485	\$32,500	\$33,000	\$33,500	\$33,500
Finance - Munis	Content Management Module, Training					
Finance - Caselle	Gen Ledger & Database	\$6,500	\$0	\$0		
Finance - Synopsis	Forecasting Tool	\$9,500	\$9,500	\$0		
Subtotal - Finance		\$44,485	\$42,000	\$33,000	\$33,500	\$33,500
Solid Waste - Edmunds	Trash/Recycling Billing					
Solid Waste - Munis	Trash/Recycling Billing	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Solid Waste - Caselle	Trash/Recycling Billing					
Solid Waste - Recycle Coach	Recycling Education					
Subtotal - Solid Waste		\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Sewer - Edmunds	Sewer Billing					
Sewer - Caselle	Sewer Billing	\$2,000				
Sewer - Munis	Sewer Billing	\$13,800	\$5,200	\$5,200	\$7,200	\$7,200
Sewer - Munis (payment portal for billing)	Sewer Billing	\$5,200	\$180	\$180	\$180	\$180
Sewer - Utilities Televising	Win Can VX-Infinity-Expert-1	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Sewer - Pub Works Assets	Traisr Support	\$0	\$0	\$0		
Sewer - PW Work Order Ticketing System	Work Order Ticketing System	\$0	\$0	\$0		
Sewer - SCADA	Pump Station Monitoring System	\$6,800	\$6,800	\$6,800	\$6,800	\$6,800
Subtotal - Sewer		\$29,800	\$14,180	\$14,180	\$16,180	\$16,180
Pub Works (Roads) - PW Work Order Ticketing System	Work Order Ticketing System					
	ArcGIS/ESRI Support					
Subtotal - PW (Roads)		\$0	\$0	\$0	\$0	\$0
Pub Works (Parks) - PW Work Order Ticketing System	Work Order Ticketing System					
Fleet Scanning tool	Diagnose & troubleshoot engine issues	\$1,700	\$1,761	\$1,825	\$1,890	\$1,958
Subtotal - PW (Parks)	No dept-specific IT	\$1,700	\$1,761	\$1,825	\$1,890	\$1,958
Codes - Permits	Traisr Support	\$5,438				
Codes - Bluebeam - 2024 Moved to 014130.3420	PDF plan review markup/stamp	\$0	\$0	\$0	\$200	\$200
Subtotal - Codes		\$5,438	\$0	\$0	\$200	\$200
Planning - ArcGIS	ArcGIS/ESRI Support	\$0	\$0	\$0	\$0	\$0
Subtotal - Planning		\$0	\$0	\$0	\$0	\$0
Remaining Dept- Specific Technology		\$185,668	\$162,841	\$155,855	\$155,820	\$156,088
GRAND TOTAL TECHNOLOGY EXPENSES		\$444,608	\$403,941	\$389,555	\$388,620	\$0

* NEW

Crime Prevention Fund



Crime Prevention Fund(95): A Governmental Fund that is restricted to account for assets held by the Township for the Police Department’s Crime Prevention program. The fund is fully financed through contributions.

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
95-Crime Prevention Fund								
INTEREST								
95-3410-8510	INTEREST FROM INVESTMENT	63.20	50.00	223.59	350.00	350.00	600.0%	
Total INTEREST:		63.20	50.00	223.59	350.00	350.00	600.0%	
CONTRIBUTIONS								
95-3800-8570	CONTRIBUTIONS	8,873.00	.00	1,500.00	1,500.00	.00		
Total CONTRIBUTIONS:		8,873.00	.00	1,500.00	1,500.00	.00	.00	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
VARIOUS EXPENSES								
95-7600-3807	INVESTMENT EXPENSES	14.03	20.00	12.92	15.00	300.00	1400.0%	
95-7600-7100	MISCELLANEOUS EXPENDITUR	3,109.16	2,000.00	4,640.80	5,000.00	2,000.00		
Total VARIOUS EXPENSES:		3,123.19	2,020.00	4,653.72	5,015.00	2,300.00	13.9%	
95-Crime Prevention Fund Revenue Total:		8,936.20	50.00	1,723.59	1,850.00	350.00	600.0%	
95-Crime Prevention Fund Expenditure Total:		3,123.19	2,020.00	4,653.72	5,015.00	2,300.00	13.9%	
Net Total 95-Crime Prevention Fund:		5,813.01	1,970.00-	2,930.13-	3,165.00-	1,950.00-	-1.0%	

West Chester
Regional
Emergency
Response
Team
Fund
(WCRERT)



WCRERT Fund(96): An Agency Fund that is restricted to account for assets held by the West Chester Regional Emergency Response Team.



Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
96-WCRERT Fund (agency fund)								
INTEREST								
96-3410-8510	INTEREST	112.57	100.00	1,073.64	1,500.00	1,200.00	1100.0%	
Total INTEREST:		112.57	100.00	1,073.64	1,500.00	1,200.00	1100.0%	
CONTRIBUTIONS								
96-3800-8570	CONTRIBUTIONS	30,000.00	35,000.00	35,000.00	35,000.00	.00	-100.0%	Seven member municipalities contribute \$5K/year.
Total CONTRIBUTIONS:		30,000.00	35,000.00	35,000.00	35,000.00	.00	-100.0%	

Account Number	Account Title	2022 Prior year Actual	2023 Current year Budget	2024 Current year Actual	2023 Current year Projected budget	2024 Future year Budget	% Budget Change FY/CY	Budget Notes
POLICE DEPARTMENT								
96-4100-3213	EQUIPMENT	24,330.95	50,000.00	7,548.27	5,608.00	.00	-100.0%	
96-4100-3245	SUPPLIES	3,342.97	4,000.00	2,060.66	2,750.00	.00	-100.0%	
96-4100-3807	INVESTMENTS EXPENSES	275.00	300.00	275.00	300.00	300.00		
Total POLICE DEPARTMENT:		27,948.92	54,300.00	9,883.93	8,658.00	300.00	-99.4%	
96-WCRERT Fund (agency fund) Revenue Total:		30,112.57	35,100.00	36,073.64	36,500.00	1,200.00	-96.6%	
96-WCRERT Fund (agency fund) Expenditure Total:		27,948.92	54,300.00	9,883.93	8,658.00	300.00	-99.4%	
Net Total 96-WCRERT Fund (agency fund):		2,163.65	19,200.00-	26,189.71	27,842.00	900.00	-104.7%	
Net Grand Totals:		<u>3,868,536.62</u>	<u>15,084,904.00-</u>	<u>749,530.31</u>	<u>503,417.00-</u>	<u>20,641,115.00-</u>	<u>36.8%</u>	