



**WEST WHITELAND TOWNSHIP  
BOARD OF SUPERVISORS**

**BUSINESS MEETING**

Minutes of the Special October Meeting

October 2, 2023

**1. Call to Order**

Chairman Brian Dunn called to order the special meeting at 1:00 p.m. The meeting was a hybrid with participants attending both in person and via Zoom.

Those in attendance in addition to Mr. Dunn were:

Rajesh Kumbhardare, Vice-Chairman  
Theresa Santalucia, Supervisor  
Pam Gural-Bear, Township Manager  
Caroline Partridge, Finance Director  
Ed Culp, Interim Public Works Director  
Marty Topham, Purchasing & Procurement Specialist  
Alex Baumler, Solicitor  
Pat Layman, Minutes

**ANNOUNCEMENTS:**

The Board of Supervisors met in executive session prior to this afternoon's meeting to discuss matters of personnel and litigation.

Make a Difference Day has been rescheduled for Saturday, October 7<sup>th</sup> at 8:00 a.m.

The planned detour of southbound lane of Ship Road has been postponed. New dates will be announced when they are confirmed.

**PUBLIC COMMENT:**

None.

**BUSINESS:**

**1. Award of the Bid for the Public Works Facility**

Ms. Gural-Bear advised that six (6) bids were received for construction of the Public Works Facility to be located at 121 Valley Creek Blvd. In addition to being higher than anticipated, all bids were non-compliant with the Township's Responsible Contractor Ordinance (RCO). Mr. Kumbhardare recommended that all bids be rejected, and the project rebid.

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to reject all bids received for the construction of the new Public Works Facility to be located at 121 Valley Creek Blvd. due to not fulfilling the requirements of the Responsible Contractor Ordinance (RCO) adopted by the

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Township in March 2023 and to authorize the readvertising of the project for the solicitation of bids. Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

Ms. Gural-Bear advised that Staff would like to advertise and rebid the project on a shorter timeline with a one-week turnaround time in hopes that the contractors will be RCO compliant, with bids to be opened on October 16, 2023, and a special meeting of the Board to award on October 17, 2023. All Board members agreed. Ms. Gural-Bear added that construction activities for the Public Works Facility must begin by October 20.

**ADJOURNMENT**

The meeting adjourned at approximately 1:06 p.m.

Respectfully submitted,



Pam Gural-Bear  
Recording Secretary