



**WEST WHITELAND TOWNSHIP
BOARD OF SUPERVISORS**

BUSINESS MEETING

Minutes of the first July Meeting

July 13, 2022

1. Call to Order

Chairman Rajesh Kumbhardare called to order the first July meeting at 6:30 p.m. This was a hybrid meeting with participants attending both in person at the Township Building and on-line via Zoom.

Those in attendance in addition to Mr. Kumbhardare were:

Theresa Santalucia, Vice-Chairman
Brian Dunn, Supervisor
Pam Gural-Bear, Interim Township Manager
Jen Keller, Executive Assistant
Scott Ryle, Public Works Director
Ed Culp, Asst. Public Works Director
Ted Otteni, Township Engineer
Marie Guarnera, Codes Director
John Weller, Planning Director
Caroline Partridge, Finance Director
Lee Benson, Police Chief
Sean Kilkenny, Solicitor
Alex Baumler, Solicitor

ANNOUNCEMENTS:

The Board of Supervisors met in executive session prior to tonight's meeting to discuss matters of personnel and litigation. The Board will meet after tonight's meeting to discuss matters of litigation and real estate.

Community Day at Exton Park is scheduled for Saturday, July 16th at 4:00 p.m. including Chatterband Concert followed by fireworks.

The Board of Supervisors presented Lee Ann Embrey with a Certificate recognizing her for her efforts in organizing "Coffee with a Cop" held at the Whiteland Woods community.

PUBLIC COMMENT:

Resident Virginia Kerslake commented on the Columbia Cottage Decision and Order voted on by the Board at the June 22 meeting. She noted that her research indicated that the Board previously adopted a Zoning Ordinance amendment in October 2020, made at the request of the Applicant. Ms. Santalucia explained the reason for her vote in opposition to the amendment. Ms. Kerslake asked for an update on condition #9 of the Decision and Order (which calls for the Applicant to work with the Township's Emergency Management Coordinator to develop a

satisfactory evacuation strategy in the event of a pipeline-related emergency.) Mr. Baumler explained that this condition will be done during the Land Development process.

CONSENT AGENDA:

Ms. Santalucia made a motion, seconded by Mr. Dunn, to approve the following:

- Minutes of June 22, 2022

Mr. Kumbhardare called for public comment, and there were none. The motion was unanimously approved.

BUSINESS:

1. Authorization to Bid the Staining of Boardwalk at Albert C. Miller Park

Mr. Culp reviewed his July 7, 2022, Memorandum and explained that staining is recommended every five years. Mr. Kumbhardare questioned if the project could be done more economically by the Public Works team. Mr. Culp replied that the surrounding wetlands require extra protection requiring brush vs. spray, and the Public Works team is short staffed at the present with additional roads and parks to maintain. Mr. Otteni suggested obtaining three competitive bids including material costs and then deciding whether to accept or reject based on the results.

Mr. Dunn made a motion, seconded by Mr. Santalucia, to authorize placing the Albert C. Miller Park Boardwalk Staining Project on Pennbid for quotes. Mr. Kumbhardare called for public comment. Virginia Kerslake said the boardwalk needed some repairs and asked if these would be made before staining. Mr. Culp confirmed that the Public Works employees will make needed repairs before staining is done. The motion was unanimously approved.

2. Adoption of Ordinance No. 470 Amending Membership of the Historical Commission

A public hearing was held a record was taken by Court Reporter Elaine Parrish.

Ms. Keller reviewed her July 8, 2022, Memorandum. The amendment proposes lowering the total number of members to an odd number not to exceed nine and establishes a process for referral to the Board of Supervisors and removal of any member who misses three consecutive meetings of the Commission.

Ms. Santalucia made a motion, seconded by Mr. Dunn, to adopt Ordinance No. 470 amending the membership of the Historical Commission. Mr. Kumbhardare called for public comment, and there were none. The motion was unanimously approved.

3. Authorization for Use of Sound Amplification at Boot Road Park

Mr. Culp corrected his July 8, 2022, Memorandum noting that the request was for Catov Park and not Boot Road Park.

Mr. Dunn made a motion, seconded by Ms. Santalucia, to authorize the use of sound amplification in Catov Park on September 10, 2022. Mr. Kumbhardare called for public comment, and there were none. The motion was unanimously approved.

4. Monthly Permit Report

Board members had no questions on the Monthly Permit Report.

5. Approval of Township Payment Report for July 13, 2022

Board members asked questions about various items in the Report, and Staff provided answers.

Mr. Dunn made a motion, seconded by Ms. Santalucia, to approve the Township Payment Report dated July 13, 2022. Mr. Kumbhardare called for public comment, and there were none. The motion was unanimously approved.

6. Township Commission Updates from Board Liaisons

Ms. Santalucia reported on the Historical Commission meeting. The Commission reviewed and approved a request for roof replacement for the historic home at 244 N. Whitford Road. The equitable owners of the Ship Inn made a request to renovate the garage at the rear of the property for use as a brewing operation. The Commission approved the renovation and look forward to a grand opening later this fall.

Mr. Kumbhardare advised that the Philadelphians Cricket team will be hosting a community event on July 30 at Exton Park and expect 1,000 spectators to view the game.

Community Day is Saturday, July 16 at Exton Park and will feature music from Chatterband, food trucks, a wine/beer garden, ponies, zip lines, and fireworks. Mr. Kumbhardare has graciously agreed to be the target in the dunk tank again this year.

7. Staff Updates

a. Property Maintenance Code Meeting Update

Ms. Guarnera reported that the public Property Maintenance Code Question & Answer session went well, with lots of good information being conveyed to residents, none of whom opposed adoption of the Code. Minutes of the session with questions and answers will be placed on the Township's website with periodic information updates as new questions are received. Ms. Guarnera expects to advertise the proposed adoption in September for adoption in October. Mr. Kumbhardare suggested a second open house information session be scheduled in September before final advertising.

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b. Discussion of New Road Signs – Oak Lane

Mr. Ryle explained that the street signs that currently read "Oak Lane East" and "Oak Lane West" will be changed to read "East Oak Lane" and "West Oak Lane" to match the County and Township databases. This is important for the safety and security of residents so that emergency services can quickly and accurately locate specific properties when needed. Residents will receive a letter explaining the change.

ADJOURNMENT

The meeting adjourned at approximately 7:05 p.m.

Respectfully submitted,



Pam Gural-Bear
Recording Secretary