



**WEST WHITELAND TOWNSHIP
BOARD OF SUPERVISORS**

BUSINESS MEETING

Minutes of the second June Meeting

June 22, 2022

1. Call to Order

Chairman Rajesh Kumbhardare called to order the first June meeting at 6:32 p.m. This was a hybrid meeting with participants attending both in person at the Township Building and on-line via Zoom.

Those in attendance in addition to Mr. Kumbhardare were:

Theresa Santalucia, Vice-Chairman
Brian Dunn, Supervisor
Pam Gural-Bear, Interim Township Manager
Jen Keller, Executive Assistant
Scott Ryle, Public Works Director
Ed Culp, Asst. Public Works Director
Ted Otteni, Township Engineer
Marie Guarnere, Codes Director
Caroline Partridge, Interim Finance Director
Lee Benson, Police Chief
Sean Kilkenny, Solicitor
Alex Baumler, Solicitor
Pat Layman, Minutes

ANNOUNCEMENTS:

The Board of Supervisors met prior to tonight's meeting to discuss matters of personnel and litigation.

Property Maintenance Code Presentation and Q&A for the public will be held on June 23rd from 6:30 p.m. to 8:30 p.m. at the Township building.

There will be a concert in Miller Park on Sunday, June 26th at 6:00 p.m. with music by Back 2 Life.

The Township Building will be closed on Monday, July 4th for Independence Day

Community Day at Exton Park is scheduled for Saturday, July 16th at 4:00 p.m. and will feature Chatterband Concert followed by fireworks.

Staff Promotions:

Ms. Gural-Bear announced promotions effective June 27, 2022, for three staff members. Caroline Partridge has served as Accounting Manager for the Township for more than 20 years and has

resume is impressive and thanked him for his volunteer service.

BUSINESS:

1. Approval of Wine and Beer Garden for Summer Concert and Community Day Events

Ms. Gural-Bear reviewed her Memorandum dated June 17, 2022, and explained that the "garden" area will be sectioned off and will close 30-60 minutes before the end of the concert/event. Proceeds will go towards the free events in the parks offered by the Friends of the Parks (FOTP) including the Egg Hunt, Concert Series, Community Day, Tree Lighting, and Holiday Lights.

Mr. Dunn made a motion, seconded by Ms. Santalucia, to authorize a pop-up wine garden for the Summer Concert in Miller Park on Sunday, June 26 from 6 p.m. to 8 p.m. and a pop-up beer and wine garden for Community Day in Exton Park on Saturday, July 16th from 4 p.m. to 9:00 p.m. (rain date: Sunday, July 17th). Mr. Kumbhardare called for public comment, and there were none. The motion was unanimously approved.

2. Authorization to Advertise Ordinance Amending Membership of the Historical Commission

Ms. Santalucia explained that the Ordinance currently calls for ten members to be appointed to the Historical Commission. This becomes problematic in the event of a tie vote. The proposed amendment allows for an odd number of no more than nine members, for 5-year terms with no more than two terms expiring in any one year.

Ms. Santalucia made a motion, seconded by Mr. Dunn, to authorize the advertisement of an ordinance amending the number of members on the Historical Commission. Mr. Kumbhardare called for public comment. Virginia Kerslake noted that there has rarely been a tie vote or full attendance by the Commission members. She suggested the Board consider removal of a member who misses 3 consecutive meetings. The Board agreed to add this change to the proposed amendment before advertising. The motion was unanimously approved.

3. Award of Bid for Custodial Services

Mr. Culp reviewed his Memorandum dated June 22, 2022.

Mr. Dunn made a motion, seconded by Ms. Santalucia, to award the custodial services contract to DSC Solutions for a two (2) year term, with a third-year option. Mr. Kumbhardare called for public comment, and there were none. The motion was unanimously approved.

4. Approval of Township Payment Report for June 22, 2022

Board members asked questions about various items in the Report, and Staff provided answers.

Mr. Dunn made a motion, seconded by Ms. Santalucia, to approve the Township Payment Report dated June 22, 2022. Mr. Kumbhardare called for public comment, and there were none. The motion was unanimously approved.

5. May Financial Report

Mr. Kumbhardare asked how the budget was fairing with the high cost of gasoline. Ms. Partridge said she continues to monitor it, and Mr. Culp added that the Township is still under contract until the end of July.

6. Township Commission Updates from Board Liaisons

Mr. Kumbhardare advised that the Planning Commission meeting was cancelled. Soccer leagues have been playing at Exton Park.

7. Staff Updates

There were no updates to report from Staff.

ADJOURNMENT

The meeting adjourned at approximately 7:30 p.m.

Respectfully submitted,



Pam Gural-Bear
Recording Secretary