



**WEST WHITELAND TOWNSHIP
BOARD OF SUPERVISORS**

BUSINESS MEETING

Minutes of the second May Meeting

May 24, 2023

1. Call to Order

Chairman Brian Dunn called to order the second May meeting at 6:30 p.m. The meeting was a hybrid with participants attending both in person and via Zoom.

Those in attendance in addition to Mr. Dunn were:

Rajesh Kumbhardare, Vice-Chairman
Theresa Santalucia, Supervisor
Pam Gural-Bear, Township Manager
Jennifer Keller, Operations Manager
Lee Benson, Police Chief
Caroline Partridge, Finance Director
John Weller, Planning & Zoning Director
Justin Smiley, Capital & Special Projects Mgr.
Brannon Tupper, Engineering & Construction Projects Mgr.
Ed Culp, Interim Public Works Director
Alex Baumler, Solicitor

ANNOUNCEMENTS:

The Board of Supervisors met in executive session prior to tonight's meeting to discuss matters of personnel and litigation.

Good Fellowship Ambulance Community Open House is scheduled for May 25th from 5:00 p.m. to 7:30 p.m.

The Township Building will be closed on Monday, May 29th in observation of Memorial Day.

Join the Friends of the Parks on Sunday, June 11th at 6:00 p.m. as they kick off their 31st Concert Series with Slippery Band at the Gazebo in Miller Park.

PRESENTATION: GREENLEAF AWARD

The Board of Supervisors presented Friends of the Parks with the Albert P. Greenleaf Award for its more than 30 years of service and dedication to the Township and for bringing decades of entertainment and free events to the West Whiteland community. Formed in 1992, the Friends of the Parks (FOTP) volunteer organization was created to produce a free summer concert series and fireworks in Miller Park. The concerts quickly grew in popularity and have expanded to include a year-long roster of free community events including the annual Egg Hunt, twice-yearly Craft Fairs, and Holiday Lighting Contest. The Greenleaf Award plaque hangs in the

lobby of the Township building and lists the names of all current and past recipients of the Award. Thank you to the hard-working volunteers who give their time and talents to serve the community of West Whiteland!

PUBLIC COMMENT:

Louise Blankenhagen, resident of Whitford Ridge, expressed the need for additional stop signs on Whitford Road citing heavy volumes of traffic and excessive speed. She also expressed a need for left-turn signals at the intersection of Waterloo Blvd. and Whitford Road. Mr. Tupper advised that any changes would require an engineering study, and that Staff will look into the matter. Mr. Kumbhardare noted that Whitford Road is a State road, and that Staff will work with the PennDOT representative to try to resolve the matters.

CONSENT AGENDA:

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to approve the Consent Agenda consisting of the following:

- Approval of May 10, 2023, Minutes
- Resolution 2023-28 Disposition of Media

Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

BUSINESS:

1. Authorization for Wine and Beer Garden(s) at Select Events

Lori McDermott, Chair of Friends of the Parks, requested permission to have a pop-up wine and beer garden at the Miller Park concerts and Community Day in Exton Park. It was noted that the events last year went well. Chief Benson confirmed that there were no issues with last year's events. Ms. Gural-Bear showed the proposed location at the two venues. Proceeds go to help fund the free events offered to the community by Friends of the Parks.

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to authorize a pop-up beer garden for the Summer Concerts in Miller Park on Sunday, June 11, 25, July 30, August 13, and 20th from 6PM to 8PM and a pop-up beer and wine garden for Community Day in Exton Park on Saturday, July 15th from 4PM to 9PM (rain date: Sun., July 16th). Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

2. Ratification of Letter of Commitment for Delaware Valley Regional Planning Commission Electric Vehicle Grant

Mr. Smiley reviewed Wyatt Williams' May 19, 2023, Memorandum. Mr. Kumbhardare asked why Level 3 charging stations were not being pursued. Mr. Smiley said he believed that it was related to the electric infrastructure currently in place and added that Level 2 is the universal minimum requirement for the Grant. Staff will look into the possibility of Level 3.

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to ratify the letter of support and to authorize staff to submit a grant application requesting funding from the Delaware Valley Regional Planning Commission (DVRPC) joint Charging and Fueling Infrastructure program and committing to a 10% match of total project costs for the purpose of installation of "8" Electric Vehicle (EV) charging stations on Township-owned properties. Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

3. Appointment of Alternate Engineer for Grants and Special Projects

Ms. Keller explained that the Board would like to appoint Remington & Vernick Engineers as the alternate engineer to assist the Township with grant writing and special projects as needed. Owen Hyne, Senior Associate with Remington & Vernick, was in attendance to answer any questions.

Mr. Kumbhardare made a motion, seconded by Mr. Dunn, to appoint Remington & Vernick Engineers as the Township's alternate engineer for Grants and Special Projects. Mr. Dunn called for public comment. Resident JoAnn Kelton asked if Remington & Vernick would assist with grants that did not pertain to or require engineering. Mr. Hyne said, at the direction of Township Staff, Remington & Vernick could assist with any grants pertaining to Township needs, including Police programs. He said there was no minimum dollar amount and confirmed that Remington & Vernick are proactive in suggesting funding sources. There being no further public comment, the motion was approved 2-0-1 (Santalucia abstained).

4. Resolution 2023-29 Accepting Dedication and Easement from Boy Scouts of America (BSA) for Sidewalk and Loop Road

Mr. Smiley explained that the proposed Resolution was to accept dedication of an easement for a future roadway (known as the Loop Road) that was included in the Township's 2004 Official Map. The easement could also be used for a trail or future sidewalk.

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to adopt Resolution 2023-29, accepting the dedication of a 65-foot right-of-way temporary and permanent easement for a proposed loop road, and two (2) sidewalk-crossing easements on the Boy Scouts of America Chester County Council property. Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

5. Ship Road Couplet Post Construction Stormwater Management Instrument of Covenants

Mr. Smiley reviewed his May 19, 2023, Memorandum and explained that the documents proposed for signing are part of the State requirements. The NPDES permit has been received, and it is hoped that construction will begin mid-June. Mr. Smiley added that all residents, businesses, and interested parties will be notified.

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to approve Ship Road Couplet Instrument of Covenants Agreement and Stormwater Management Agreement as required for properties with Post-Construction Stormwater Management (PCSM) Best

Management Practices (BMP) under the National Pollutant Discharge Elimination System (NPDES) Permit regulations. Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

6. Award of Bid for Dog Park Connector Path at Exton Park

Mr. Culp explained that before the Dog Park can be opened to the public, an ADA accessible path from the parking lot to the Dog Park must be constructed. Bids for construction of the pathway were received, with SLC Excavating LLC submitting the lowest bid.

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to award the bid for the construction of the path to the Dog Park in Exton Park to SLC Excavating LLC at a cost of \$42,432.64. Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

Mr. Culp estimated that the Dog Park could open to the public by the end of June.

7. Approval of Township Payment Report for May 24, 2023

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to approve the Township Payment Report for May 24, 2023. Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

8. April Financial Report

Ms. Partridge reported that revenues were down, but expenses were in line. Board members had no questions on the April Report.

9. Township Commission Updates from Board Liaisons

Mr. Kumbhardare reported that the Planning Commission reviewed a Sketch Plan proposing a 73-unit townhome development to be located next to the Exton Store and More self-storage facility on Clover Mill Road. The site is in the Limited Industrial (I/1) zoning district and therefore would require a zoning amendment to allow residential development. In general, the Commission did not feel that residential was appropriate in this location and was not in favor of a zoning change to accommodate the development.

10. Staff Updates

There were no updates from Staff.

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ADJOURNMENT

The meeting adjourned at approximately 7:20 p.m.

Respectfully submitted,



Pam Gural-Bear
Recording Secretary