



**WEST WHITELAND TOWNSHIP
BOARD OF SUPERVISORS**

BUSINESS MEETING

Minutes of the first April Meeting

April 12, 2023

1. Call to Order

Chairman Brian Dunn called to order the first April meeting at 6:33 p.m. The meeting was a hybrid with participants attending both in person and via Zoom.

Those in attendance in addition to Mr. Dunn were:

Rajesh Kumbhardare, Vice-Chairman
Theresa Santalucia, Supervisor
Pam Gural-Bear, Township Manager
Jennifer Keller, Operations Manager
Lee Benson, Police Chief
John Weller, Planning Director
Caroline Partridge, Finance Director
Brannon Tupper, Engineering & Construction Projects Mgr.
Ed Culp, Interim Public Works Director
Justin Smiley, Capital & Special Projects Manager
Todd Greenawalt, Codes Administrative & Enforcement Mgr.
Sean Kilkenny, Solicitor
Alex Baumler, Solicitor
Pat Layman, Minutes

A moment of silence was observed for victims of gun violence nationwide.

ANNOUNCEMENTS:

The Board of Supervisors met in executive session prior to tonight's meeting to discuss matters of personnel and litigation.

Earth Day Event is scheduled for Saturday, April 22nd from 10:00 a.m. to 12:00 p.m. at Albert C. Miller Park.

The Spring Craft Fair is scheduled for Saturday, May 6th from 10:00 a.m. to 2:00 p.m. at the Township Building.

Great Valley Rotary Club Paper Shredding Event will be held Saturday, April 29th from 9:00 a.m. to 12:00 p.m. in the parking lot of the Township Building. The event is free to the community.

PRESENTATION:

1. John Radko Award presented to Officer Patrick Gardner by the Downingtown VFW Post 845

Police Chief Benson introduced Thomas Flick, Sr. Vice Commander; and Lou Franconi, Chaplain, of Downingtown VFW Post 845. Commander Flick presented Officer Patrick Gardner with the John Radko Award for Outstanding Police Officer in recognition of his service to the community in general and more specifically his efforts in DUI Enforcement.

Chief Benson shared that on average, Pennsylvania experiences 25 alcohol-related traffic crashes every day and noted that in 2021, 311 people in Pennsylvania lost their lives to alcohol-related crashes. In West Whiteland alone, 57 DUI arrests were made last year. Thank you, Officer Gardner, for your tireless efforts!

Chief Benson reminded everyone that the Downingtown VFW sponsors the Veterans Banners project and encouraged anyone who wished to have a banner erected in honor of a Veteran, to please contact the VFW.

PUBLIC COMMENT:

Resident Virginia Kerslake urged the Board to consider the impact on West Whiteland from the proposed warehouse projects to be located in Uwchlan Township. These projects (one on the site of the Happy Days Farm, and the other proposed for Lionville Station Farm) propose numerous warehouses, some totaling more than 2 million square feet, that will operate 24/7, increasing traffic and impacting residents. Mr. Dunn thanked Ms. Kerslake and advised that the Board is aware of the projects. Mr. Weller said the plans are available to view on Uwchlan Township's website.

CONSENT AGENDA:

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to approve the Consent Agenda consisting of the following:

- Approval of March 22, 2023, Minutes

Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

BUSINESS:

1. Approval of Cricket Use Agreement for the Swedesford Recreation Area in Exton Park

Mr. Kumbhardare recused himself from this matter as he is a founding member of the Stallions Cricket Club.

Ms. Santalucia made a motion, seconded by Mr. Dunn, to authorize the Township Manager to execute the Exton Park Cricket Pitch and Field Use Agreement between the Township and the

Stallions Cricket Club for a period of 5 years, renewable for additional five year terms, unless either party provides the other party with six months advance written notice of its intent to terminate the Agreement at the end of the then current term. Mr. Dunn called for public comment, and there were none. The motion was approved 2-0-1 (Kumbhardare recused).

2. Ratification of Letter of Support for Chester County’s Grant for Design of CVT Extension to Downingtown

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to ratify the March 28, 2023, letter of the Board of Supervisors supporting Chester County’s grant application for the design and engineering of the Chester Valley Trail extension to Downingtown. Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

3. Award of the Bid for the Ship Road Couplet

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to award the bid for the Ship Road Couplet Project to the lowest bidder, Road-Con, Inc. for \$1,823,534.05; and to approve the Construction Inspection costs for the project in the amount not to exceed \$165,676.37. Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

Mr. Smiley confirmed that the Alternate Pricing Items listed in the Bid Tabulation were related to additional access to adjacent properties and were included in the bid.

4. Approval of the Police Department’s Social Media Policy

Chief Benson reviewed his Memorandum dated April 6, 2023, and explained that proposed policy re-numbers chapters to match PLEAC and updates the social media policy to provide guidelines to Police employees.

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to approve the social media and networking policy for inclusion in the West Whiteland Township Police Department Policy and Procedure Manual. Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

5. Approval of Chester County Planning Commission’s 2023 Transportation Improvements Inventory – Township Projects

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to approve the submission of West Whiteland’s projects to be included on the Chester County Planning Commission’s Transportation Improvements Inventory. Mr. Smiley reviewed his Memorandum dated April 7, 2023, and explained that every two years, the Chester County Planning Commission asks municipalities to submit and rank transportation improvement projects to be included on the County’s Transportation Improvements Inventory. The County then prioritizes projects for federal and state funding that ultimately are included on the PennDOT’s Transportation Improvement Program (TIP). The Township has received TIP funds for the proposed new northbound lane on Route 100 in front of the Exton Train Station. Mr. Dunn called for public comment on the motion, and there were none. The motion was unanimously approved.

6. Whiteland Meadows Deed of Dedication for Road and Sewer System

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to adopt Resolution 2023-23 accepting the dedication of Carver Way, Kirkland Avenue, Whiteland Meadows' sanitary sewer facilities, and the Maintenance Agreement. Mr. Smiley explained that this is part of the close-out process for development projects. He advised that SSM has reviewed both the sewer and road infrastructure and found them satisfactory for acceptance by the Township. Mr. Dunn called for public comment on the motion, and there were none. The motion was unanimously approved.

7. Approval of Township Payment Report for April 12, 2023

Staff provided answers to Board members' questions.

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to approve the Township Payment Report for April 12, 2023. Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

8. Township Commission Updates from Board Liaisons

Ms. Santalucia reported that the Historic Preservation Awards Ceremony was held at VK Brewing, and awards were presented to four properties that exhibited great efforts in historic preservation.

The Annual Egg Hunt was a big success despite the rainy weather. The Craft Fair is scheduled for May 3, and the Summer Concert Series at Miller Park kicks off on June 11.

Mr. Dunn advised that the Public Services Commission was given presentations on the Streetscape Plan for the Crossroads by McMahon Associates, as well as a Parks Signage Standards Manual by Merje Design.

9. Staff Updates

Ms. Gural-Bear said good feedback on a possible plastic bag ordinance was received from attendees of the Business Forum. The next step for this issue will be to move forward with a survey with Board approval.

The Board previously planned for the new Public Works facility to be all electric, but Ms. Gural-Bear said the project consultant has asked if the Board is interested in bidding an option for a combination of electric and gas due to the high cost of electricity. Mr. Kumbhardare explained that the Board wants to be "green" and sustainable, but also needs to be fiscally responsible, and is in favor of bidding both options so that the Board has full and complete information. There was brief discussion on generator backup for the facility. Resident Virginia Kerslake said the Township will not meet its goal for clean energy by 2035, if the new facility is not all electric. Mr. Kumbhardare and Mr. Dunn both said they are aware of this and are looking at all options, including solar.

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ADJOURNMENT

The meeting adjourned at approximately 7:17 p.m.

Respectfully submitted,



Pam Gural-Bear
Recording Secretary

From: [Rajesh Kumbhardare](#)
To: [Sean Kilkenny](#)
Cc: [Pamela Gural-Bear](#); [Alex Baumler](#); [Jennifer Keller](#)
Subject: Re: Cricket Use Agreement Recusal
Date: Wednesday, April 12, 2023 8:59:54 PM
Attachments: [image001.png](#)

Pam

I recused my self today on this agreement is because I am one of the 5 founding members of this club and still actually involved in this

Thanks

Raj

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