



**WEST WHITELAND TOWNSHIP
BOARD OF SUPERVISORS**

BUSINESS MEETING

Minutes of the first March Meeting

March 9, 2022

1. Call to Order

Chairman Rajesh Kumbhardare called to order the first March meeting at 6:39 p.m. This was a hybrid meeting with participants attending both in person at the Township Building and on-line via Zoom.

Those in attendance in addition to Mr. Kumbhardare were:

Theresa Santalucia, Vice-Chairman
Brian Dunn, Supervisor
Pam Gural-Bear, Interim Township Manager
Jen Keller, Executive Assistant
Ted Otteni, Director of Engineering
Scott Ryle, Public Works Director
Ed Culp, Asst. Public Works Director
John Weller, Planning Director
Marie Guarnera, Codes Director
Beth Jones, Finance Director
Lee Benson, Police Chief
Sean Kilkenny, Solicitor
Alex Baumler, Solicitor
Pat Layman, Minutes

ANNOUNCEMENTS:

The Board of Supervisors met in executive session on March 3rd to discuss matters of personnel and prior to tonight's meeting to discuss matters of personnel and litigation.

Electronics Recycling Day is Saturday, March 19th from 9:00 a.m. – 12:00 p.m. at the Township Building.

The Egg Hunt is Saturday, April 9th at 10:00 a.m. at Boot Road Park.

PUBLIC COMMENT:

None.

CONSENT AGENDA:

Ms. Santalucia made a motion, seconded by Mr. Dunn, to approve the Consent Agenda consisting of the following:

- Minutes of February 23, 2022

5. Authorization to Purchase Meeting Room Camera

Ms. Gural-Bear reviewed her Memorandum dated March 4, 2022 and explained that with the Board's recent decision to post recordings of the Board meetings for the public to view, a single camera is proposed as an add-on to the existing AV equipment. The existing AV system is set up for audio only so when viewing a recording, the watcher can only view a black screen unless a laptop is used by the speaker. The cost for the proposed camera, cables, and installation is \$10,806. Ms. Gural-Bear said the Board could move forward with the purchase now or gather data on the number of times the recordings are accessed, etc. before committing to the purchase. Ms. Gural-Bear said she is awaiting a response from Zoom as to whether the current recordings can be changed to show "Gallery View".

After brief discussion, the Board decided to table the matter until more information is available. Mr. Kumbhardare suggested a laptop be provided in the meantime for any Applicants or Public members speaking at a meeting so they can be seen on the recording. Board members would also like to see a sample/demonstration of the camera before committing to purchase. Resident Virginia Kerslake thanked the Board for their decision to post meeting recordings and noted that East Whiteland and West Goshen Township both have cameras that provide good visibility of all meeting attendees and encouraged the Board and Staff to check those cameras.

Mr. Dunn made a motion, seconded by Ms. Santalucia, to table the authorization to purchase a single camera system as an add-on to the existing audio visual system in the amount of \$10,806. Mr. Kumbhardare called for public comment, and there were none. The motion was unanimously approved.

6. Authorization to Proceed with Document Conversion Project

Ms. Gural-Bear reviewed her March 4, 2022, Memorandum. She noted that the document conversion project is part of the Technology Budget and will utilize ARPA funds. The scanning of all paper documents will allow access anytime, from anywhere should another pandemic or emergency situation arise. The scanned documents will be fully searchable and will be stored by the Township and backed up regularly.

Mr. Dunn made a motion, seconded by Ms. Santalucia, to authorize the Interim Township Manager to execute the document conversion proposal with Scantek at a cost not to exceed \$150,000 during fiscal years 2022 and 2023. Mr. Kumbhardare called for public comment, and there were none. The motion was unanimously approved.

7. Authorization for Use of Sound Amplification and Off Hours Use in Township Park

Mr. Culp advised that Grove United Methodist Church is requesting the use of sound amplification for Easter Sunrise church services on April 17, 2022, at Boot Road Park with a setup start time of 5:30 a.m. and the actual service held from 6:00 a.m. to 7:00 a.m.

Mr. Dunn made a motion, seconded by Ms. Santalucia, to authorize the off hours use and use of sound amplification in Boot Road Park for Grove United Methodist's church services on April 17, 2022, from 5:30 a.m. to 7:00 a.m. Mr. Kumbhardare called for public comment, and there were none. The motion was unanimously approved.

8. Authorization to Execute the Exton Park Cricket Field Use Agreement with Stallions Cricket Club

The proposed Use Agreement allows the Stallions Cricket Club to use multi-use fields 1 & 2 at Exton Park for a period of five years with two additional one-year periods. The Agreement is similar to the Agreement with Exton Little League for use of the fields at Roscioli Park. The Stallions Cricket Club will pay for the mowing and turf maintenance and be responsible for aerating and seeding the field, trash and recycling dumpsters/cans, and field lining and preparation.

Mr. Dunn made a motion, seconded by Ms. Santalucia, to authorize the Interim Township Manager to execute the Exton Park Cricket Field Use Agreement between the Township and the Stallions Cricket Club for a period of five years, renewable at the Township's sole discretion for two additional one-year periods. Mr. Kumbhardare called for public comment, and there were none. The motion was approved 2-0-1 (Kumbhardare abstained as he is a member of the Stallions Cricket Club).

9. Approval of Township Payment Report for March 9, 2022

Mr. Dunn made a motion, seconded by Ms. Santalucia, to approve the Township Payment Report dated March 9, 2022. Mr. Kumbhardare called for public comment, and there were none. The motion was unanimously approved.

10. February Permit Report

In response to a question from Mr. Kumbhardare, Ms. Guarnere advised that when a resident wishes to do their own work rather than use a contractor, Staff walks them through the process. The Board had no further questions on the February Permit Report.

11. Township Commission Updates from Board Liaisons

Ms. Santalucia reported that Friends of the Parks discussed its contract with Vista and reviewed metrics from the previous year. There was agreement to allow the League of Women Voters (non-partisan) to have a table for voter registration at upcoming events.

Mr. Dunn advised that the Public Services Commission had a productive meeting discussing various means of communication with representatives from Home Owners' Associations within the Township. Good suggestions were received for making the website more user friendly.

Mr. Kumbhardare noted that the Planning Commission meeting was cancelled. He did however advise that he will be meeting with representatives of Fitness Court, an organization that helps communities activate outdoor fitness parks. Two locations are of interest, and there would be no cost to the Township, but Mr. Kumbhardare will confirm this and get more details.

12. Staff Updates

Ms. Jones advised that the Township's pension plans' exposure to Russian investments is currently .04%, but said Bikram Chadra, of PFM Management, estimates this will probably be down to zero within the next week due to selling off of the funds.

Ms. Gural-Bear advised that the Township currently has about 60 recycling bins left, and asked if the Board wants to order more, noting that there is limited storage space for the bins. Board members were in agreement to let residents purchase bins of their choice at local businesses but will continue to provide recycling stickers for residents to put on their bins. Ms. Gural-Bear said she will publicize this and let residents know that when the current 60 bins are gone, the Township will no longer have the bins for sale, but will provide a list of acceptable containers that can be purchased elsewhere.

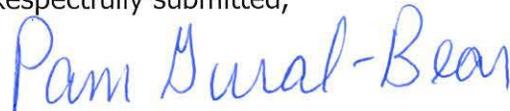
Ms. Guarnere reported that Habitat for Humanity has submitted applications for two events to be held at the Exton Square Mall. One will be located in the vacant Sears location, and the other (Hops for Houses) will be in the parking lot and will have musical entertainment and breweries. The Board had no objection to the events. Ms. Guarnere will coordinate with Chief Benson. The Township will permit the events, but Habitat will manage them.

A guest, Anuja Kumbhardare was in attendance for extra credit for her government class.

ADJOURNMENT

The meeting adjourned at approximately 8:54 p.m.

Respectfully submitted,



Pam Gural-Bear
Recording Secretary