



**WEST WHITELAND TOWNSHIP
BOARD OF SUPERVISORS**

BUSINESS MEETING

Minutes of the first March Meeting

March 8, 2023

1. Call to Order

Chairman Brian Dunn called to order the first March meeting at 6:30 p.m. The meeting was a hybrid with participants attending both in person and via Zoom.

Those in attendance in addition to Mr. Dunn were:

Rajesh Kumbhardare, Vice-Chairman
Theresa Santalucia, Supervisor
Pam Gural-Bear, Township Manager
Jennifer Keller, Operations Manager
Lee Benson, Police Chief
John Weller, Planning Director
Caroline Partridge, Finance Director
Brannon Tupper, Engineering & Construction Projects Mgr.
Ed Culp, Interim Public Works Director
Sean Kilkenny, Solicitor
Alex Baumler, Solicitor
Pat Layman, Minutes

ANNOUNCEMENTS:

The Board of Supervisors met in executive session prior to tonight's meeting to discuss matters of personnel and litigation.

The Township will host a Business Forum – Continue the Conversation – March 29 at 10:30 a.m.

The Annual Egg Hunt will be held on Saturday, April 1st at 10:00 a.m. at Boot Road Park.

PUBLIC COMMENT:

Mike Hepner, resident of Honey Brook and First Vice District Governor of Lions Club District 14P (which includes all of Chester and Berks Counties) advised that a Lions Club for the Thorndale, Downingtown and Exton area is in the final stages of approval. The Lions Club has five global causes; diabetes, hunger, environment, vision, and childhood cancer, but also has assessment tools to help determine the needs for specific communities. Mr. Hepner invited all interested persons to join. Those seeking more information can contact Mr. Hepner directly at mhepner@yahoo.com

CONSENT AGENDA:

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to approve the Consent Agenda consisting of the following:

- Approval of February 22, 2023, Minutes
- Resolution 2023-18 Disposition of Media

Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

BUSINESS:

1. Adoption of the Responsible Contractors Ordinance (RCO)

Ms. Gural-Bear reviewed her Memorandum dated March 8, 2023, noting that the Board previously approved advertisement of the proposed Ordinance with a modification to the contract amount.

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to adopt Ordinance No. 473 establishing responsible contractor requirements for construction work on any public building where the contract amount exceeds \$250,000.00 for contracts that require public bids. Mr. Dunn called for public comment. Resident Virginia Kerslake asked if the proposed Ordinance required the Township to use union labor. Mr. Kilkenny explained that it did not. For public projects over \$250,000, contractors will be required to provide certification of an apprentice program for all the crafts and trades and to meet certain safety requirements. Both union and non-union labor qualify. Mr. Kilkenny further explained that the matter was litigated in Third Circuit Federal Court (which covers Southeastern Pennsylvania), and the Court ruled that the matter was legal as both union and non-union labor qualify. There being no further public comment, the motion was unanimously approved.

2. Authorization to Advertise Basin Project at 601 E. Boot Rd.

Mr. Tupper explained that the Township received a Pennsylvania Department of Environmental Protection grant in 2018 for stormwater projects. Approval for a bio-retention basin at 601 E. Boot Road was recently received. This property is owned by the Township and experiences flooding issues. A bio-retention basin is a recognized Best Management Practice for improving water quality and decreasing quantity of stormwater.

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to authorize advertisement of the 601 East Boot Road Bio-Retention Basin Project for the solicitation of bids. Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

3. Authorization to Advertise Vehicles/Equipment for Sale on Municibid

Mr. Kumbhardare suggested that motions for the approval of Municibid sales include approval for the highest bidder, as well as the second highest bidder should the first highest bidder not show to finalize the sale. This will eliminate the need for Staff to return to the Board in the event the highest bidder does not finalize the sale.

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to authorize the advertisement on Muncibid of the vehicles and equipment listed in Martin Topham's March 8, 2023, Memorandum as follows:

- 2008 GMC 8500 Truck – Roads Department; 27,305 Miles (Condition – Fair)
- 2016 Ford Explorer – Fire Department; 79,000 Miles (Condition-Good)
- 2015 Grey Ford Taurus – Police; 51,0090 Miles (Condition – Fair)
- 2011 GMC 3500 HC Truck – Roads Department; 96,500 Miles (Condition – Fair)
- Gorman Rupp Pump 4" Self Priming – Public Works (Condition – Fair)

and to authorize sale to the highest bidder and the second highest bidder should the first highest bidder not show. Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

4. Award of Bid for Vehicles/Equipment for Sale on Muncibid

Ms. Santalucia made a motion, seconded by Mr. Kumbhardare, to award the sale of the following items to the highest bidder and to the second highest bidder should the highest bidder not show:

- Office Fixtures (Finance) – 3 drawer File Cabinet; Auction Sold Price \$41.00
- Office Fixtures (Finance) – 3 drawer File Cabinet; Auction Sold Price \$40.00
- Office Fixtures (Finance) – 4 drawer File Cabinet; Auction Sold Price \$52.00
- Office Fixtures (Finance) – 3 drawer File Cabinet; Auction Sold Price \$26.00
- 2015 Oxford White Ford Taurus, Police; Auction Sold Price \$12,600.00
- 2015 Magnetic Metallic Ford Taurus, Police; Auction Sold Price \$9,700.00

Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

5. Approval of Township Payment Report for March 8, 2023

Staff answered various questions from Board members. In reference to the Comcast charge for the Township garage at 222 N. Pottstown Pike, Staff will check to see if Fios is available at the site of the new Public Works facility.

Mr. Kumbhardare made a motion, seconded by Ms. Santalucia, to approve the Township Payment Report for March 8, 2023. Mr. Dunn called for public comment, and there were none. The motion was unanimously approved.

6. Township Commission Updates from Board Liaisons

Ms. Santalucia announced the annual Egg Hunt is scheduled at Boot Road Park for April 1, at 10:00 a.m. The Historical Commission will be meeting on Monday, March 13, and is expected to set the location for the Historic Preservation Awards scheduled for March 29. Details will be available on the Township's website.

Mr. Dunn advised that Ally Spielman provided an update to the Public Services Commission on upcoming Parks projects and events. The Planning Commission reviewed the land

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development plan for Columbia Cottage, a proposed assisted living and memory care facility at 930 & 936 E. Boot Road. No action was taken on the plan at this time.

Mr. Kumbhardare reported that he met with State Senator Carolyn Comitta to seek support for additional funding for the Couplet and Public Works Facility projects.

7. Staff Updates

There were no updates from Staff.

ADJOURNMENT

The meeting adjourned at approximately 6:55 p.m.

Respectfully submitted,



Pam Gural-Bear
Recording Secretary