

**WEST WHITELAND TOWNSHIP
BOARD OF AUDITORS
Minutes from the Meeting of:
January 5, 2021**

CALL TO ORDER

The meeting of the West Whiteland Board of Auditors was called to order by Christian Callahan at 4:30 p.m. Due to the ongoing coronavirus pandemic, the meeting was held online via Zoom. Also, in virtual attendance were Member Ed Auble, Member Chet Woolard, Finance Director Beth Jones, and Township Manager Mimi Gleason.

ORGANIZATION OF THE BOARD OF AUDITORS

Upon nomination and motion by Mr. Auble and second by Mr. Callahan, Mr. Woolard was appointed Chairman of the Board of Auditors by unanimous vote.

Upon nomination and motion by Mr. Callahan and second by Mr. Woolard, Mr. Auble was appointed Vice Chairman of the Board of Auditors by unanimous vote.

Upon nomination and motion by Mr. Woolard and second by Mr. Auble, Mr. Callahan was appointed Secretary of the Board of Auditors by unanimous vote.

AUDITORS COMPENSATION

Mr. Callahan made a motion, seconded by Mr. Woolard, to waive Auditors compensation for 2021. The motion was unanimously approved.

AUDITORS 2021 Meeting Schedule

a. Audit field work schedules

Ms. Jones said the Township has requested that field work be done March 8 – 12. She is waiting for confirmation from Maillie on those dates. Mr. Woolard requested more time to review the financial statements before the May 19 meeting and suggested that perhaps a draft copy could be distributed. Ms. Jones said she will request delivery of the final copy by May 7 so the members have time to review before the May 19 meeting.

b. Auditors next meeting.

Mr. Callahan made a motion, seconded by Mr. Auble, to schedule the next meeting for Wednesday, May 19th at 4:30 p.m. The motion was unanimously approved.

The meeting was adjourned at approximately 4:40 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Beth Jones".

Beth Jones
Recording Secretary