

**WEST WHITELAND TOWNSHIP  
PUBLIC SERVICES COMMISSION  
REORGANIZATION MEETING MINUTES  
January 3, 2018**

**CALL TO ORDER:**

The Public Services Commission (PSC) reorganization meeting was called to order at 6:30 p.m. Those present were as follows:

**MEMBERS PRESENT**

Elizabeth Alakszay  
John Ceschan  
Brian Dakin  
Lee Ann Embrey  
Janice Gottesfeld  
Kevin Moore

**TOWNSHIP STAFF**

Ted Otteni, Director of Public Works  
Ed Culp, Assistant Director of Public Works  
Pam Gural-Bear, Assistant Township Manager  
Theresa Santalucia, Board of Supervisors

Mr. Dakin led the group with the recitation of the pledge of allegiance.

**REORGANIZATION FOR 2018:**

A motion was made and unanimously approved to appoint the following Slate of Officers for 2018:

Chairman	Brian Dakin
Vice Chairman	Elizabeth Alakszay
Secretary	Kevin Moore

**ADJOURNMENT:**

The meeting was adjourned at approximately 6:40 p.m.

**WEST WHITELAND TOWNSHIP  
PUBLIC SERVICES COMMISSION  
REGULAR MEETING MINUTES  
January 3, 2018**

**CALL TO ORDER:**

The Public Services Commission (PSC) regular monthly meeting was called to order at 6:40 p.m. Those present were as follows:

**MEMBERS PRESENT**

Elizabeth Alakszay  
John Ceschan  
Brian Dakin  
Lee Ann Embrey  
Janice Gottesfeld  
Kevin Moore

**TOWNSHIP STAFF**

Ted Otteni, Director of Public Works  
Ed Culp, Assistant Director of Public Works  
Pam Gural-Bear, Assistant Township Manager  
Theresa Santalucia, Board of Supervisors

**PUBLIC COMMENT:** None

**MINUTES:**

A motion was made by Mr. Ceschan, seconded by Ms. Gottesfeld, to approve the minutes of the November 21, 2017 meeting. The motion was unanimously approved.

**ANNOUNCEMENT:**

PSC members welcomed Ms. Theresa Santalucia, the newly appointed Board of Supervisors Chairperson, to their meeting.

On January 2, the Board of Supervisors accepted the resignation of Board Member Joe Denham. Those interested in serving as Township Supervisor should submit a letter of interest to the Township Manager by Monday, January 8. To be eligible to serve as a Supervisor, one must be a Township resident for a minimum of one year and be a registered voter.

**OPEN DISCUSSION:**

**1. Update on MS4 Program**

The Pollutant Reduction Plan (PRP) was prepared and advertised for public review and comment and no comments were received. The final plan package was approved by the Board of Supervisors and submitted to PaDEP in late December for their review.

## **2. Capital Improvement Program for Parks**

The Capital Improvement Program for Parks is a ten-year program that includes items larger than regular maintenance and upgrades smaller than a very large project that would require substantial grant money to complete. The Plan provides a general forecast of costs over ten+ years and is a 'living' document that will be modified, as needed. PSC members were encouraged to visit their local Township Park and provide any feedback to Township Staff.

## **3. Exton Park Plan Update**

The estimated costs for Phase I of the Exton Park Project were well over the \$1 million budget for the playground, parking lot, sledding, dog park, disc golf, pavilions, and restrooms. The Township Consultant, Staff, and the PSC will continue reviewing the park amenities and associated costs for strategies to soften the costs.

Two grant applications recently submitted for Exton Park Phase I were denied; \$17M was available through the grant program and applications for \$71M were submitted. DCNR and DCED were contacted, and it was suggested the Township acquire more partnerships with private and public entities to assist with the funding. The project may then be more competitive during the application evaluation process. Any fund raising activities will be coordinated with Friends of the Park. A DCNR grant will be applied for in April.

## **4. Goals for 2018**

As a starting point, Mr. Dakin reviewed the 2017 goals/topics for the PSC:

- Trash and recycling impacts from a cost or capacity perspective
- Stormwater management challenges and implications
- Evaluate Park development
- Opportunities for bike and pedestrian networks
- Ways to welcome new residents into the Township i.e. communications, awareness of services
- Direct and indirect traffic impacts

Additional goals/topics discussed included the following:

- Ways to highlight West Whiteland Township and attract businesses and people to the Township – Community Identity. (Joe Roscioli has been working on a Community Identity and Streetscape Improvements Program to enhance events held in the Township. This Program was discussed at the November PSC meeting.)

A number of ideas related to community identity were suggested such as sporting events sponsored by leagues - tristate home run derby, volleyball tournament, soccer tournament, cricket tournament, and a challenger league event; developing a Township motto; adding signage at the entrances to the Township; and a hot air balloon event.

Public Services Commission  
Minutes of the January 3, 2018 Meeting

- Accessibility for pedestrians to parks, train stations, and shopping areas.
- Safer cycling.
- Lyme disease awareness/prevention program; possibly a joint effort with Chester County. It was mentioned that the Chester County Health Department presents a good program on Lyme disease.

Ms. Gottesfeld mentioned that some Townships are considering deer feeders in residential neighborhoods that contain a tickicide. As the deer feeds in the bin, the animal's head and neck rub against permethrin-laden rollers, which treat ticks on deer. She offered to look into this further and provide information to the PSC members.

Mr. Dakin and Mr. Culp will be meeting a week before the monthly meeting to review the agenda. If members have an agenda item, they should contact either Brian Dakin or Ed Culp.

**ADJOURNMENT:**

Ms. Gottesfeld made a motion, seconded by Ms. Alakszay, to adjourn the meeting; the meeting adjourned at approximately 7:40 p.m.

Respectfully Submitted,



Kevin Moore, Secretary